

CITY OF JOHANNESBURG

SOCIAL DEVELOPMENT DEPARTMENT (SOCIAL BENEFITS UNIT)

REQUEST FOR SUBMISSION OF APPLICATIONS FROM THE NON-PROFIT ORGANISATIONS (NPOs)
TO REGISTER ON THE CITY OF JOHANNESBURG NGO DATABASE

Non-Governmental Organizations (NGOs) registered as NPOs with National Department of Social Development (NPO Directorate) for more than two years and in terms of the NPO Act 71 of 1997 are requested to submit their applications to register on the City of Johannesburg NGO database.

NGOS SHOULD BE FOCUSING ON ONE OR MORE OF THE FOLLOWING SERVICES:

- Elderly support programme (Promoting Healthy lifestyle; Nutrition; Economic development; Social Support and Empowerment).
- Young women Inner Healing programme (Instilling a sense of self love, self-discovery, worth, respect and pride amongst young women).
- Accredited Skills training including brick laying, tiling, plastering and painting.
- Migrant language training (IsiZulu; Sesotho; Shona; French; Portuguese; English).
- Youth development programme (Youth Advisory Center Walk-in Services, Leadership, Peace Education, Financial and Business management).
- Support services for Persons with Disabilities (PWDs): Skills for daily-living for blind people and Self-help support groups for PWDs and their family members.

PLEASE ATTACH THE FOLLOWING DOCUMENTS TO THE APPLICATION FORM (SUPPORT NEEDS FORM):

- Certified copy of the Constitution that has been signed by the office bearers of the organization.
- Organogram of the organization, clearly indicating a team of office bearers and a team of operational staff.
- Certified copy of an NPO /PBO /Voluntary Association.
- Current profile or summary of the organization's activities.
- Proof of address or lease agreement and Municipal account of where the organization is operating from.
- Tax Exemption certificate (Original or Certified copy)
- Proof of P.A.Y.E Registration
- Three (3) months bank statement
- Latest AGM report and the adopted minutes of the AGM
- Recent audited financial statements/Valid and Independently Approved Financial Report not older than a year
- Certified copies of registration to any relevant professional or regulatory bodies
- Acknowledgement letter from ward councilor that the NGO exist and operates in the ward)

For enquiries please contact:

Zwelibanzi Ncombo: 011 407 6751 or zwelibanzin@joburg.org.za

Selaelo Mohajane: 011 407 6601 or selaeloAM@joburg.org.za

Application forms (support needs forms) available (electronically)
at City of Johannesburg Social Development Regional offices or
NGO office, 1st Floor, 158 Civic Boulevard street,
A- Block and also on the Joburg website:
www.joburg.org.za

THE CITY OF JOHANNESBURG RESERVES THE RIGHT NOT TO CONSIDER ANY NPO
FOR SUPPORT DUE TO INCOMPLETE, INACCURATE INFORMATION OR LATE SUBMISSIONS.

The closing date for applications is the 30 July 2019 at 14h00.

