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**City of Johannesburg**  
**Department: Social Development**

**Terms of Reference for organizations that would like to be included in the panel of organizations that will be requested to render services in the 2025 /26 financial year.**

**1. PURPOSE**

The purpose of this document is to outline the services and requirements that the non-profit organizations must consider and respond to when they submit proposals in the month of September- October 2025.

**2. BACKGROUND**

One of the key components of the NPO empowerment policy is to support non-profit organizations through a “pay per service” grant, at an amount calculated per citizen served. A call for proposals is being made for non-profit organization to submit proposals to be approved as organizations that will be requested to provide services as and when the Department requires in the period 2025-2026 financial year. The categories of services listed under Table 1 below are the services that will be requested however, organizations are encouraged to submit proposals per services that they offer and those that are aligned with the Integrated Development Plan of the City. The IDP can be downloaded on the City’s web site, [www.joburg.za](http://www.joburg.za). Reference must be made to the services of the Department of Social Development

Organizations will be paid after the service has been rendered, the work done verified and the City has satisfied itself that the work has been delivered as per agreement. The payment process can take one to three (1-3) months before it is finalized depending on the accuracy of the evidence submitted. There will be no upfront funding provided to organizations to start with the work.

**3. ANNEXURE A (Application form on page 7 of this document please scroll down and also accessible on the City ‘s website under” Notices”)**

To be correctly completed and signed by two different people.

#### **4. ANNEXURE B**

The proposal by the organization will be Annexure B. It must not be too long but must cover the following headings or issues:

- What is the service that will be provided? (Please do not copy and paste terms of reference as they are on Annexure D, provide an outline of the services provided by your NPO that are relevant to the services required as per terms of reference, and can also cite examples)
- What are the activities that will be undertaken? (Please do not copy and paste terms of reference as they are on Annexure D, provide an outline of the actual activities that will be conducted by your NPO in line with terms of reference, and can also cite examples)
- If it is training, please attach proof of accreditation and provide curriculum content/topics.
- What are the targets that will be reached?
- Which areas and wards will these services be provided? (Please check with your Ward Councillor for the correct ward number).
- Does the organization have enough staff, space, resources, and money to implement the service? (Please specify the number of staff available, capacity and resources)
- What is the approach and methodology that will be taken by the organization to deliver this service, e.g., is it home visits, case work, group work, campaigns, workshops etc., substantiate with examples)
- Explain the practical and logistical arrangements and methods you will follow.
- Submission of proof that the organization has implemented the services. (Please outline the NPO 's experience in the services that it will provide, also previous training if any, please elaborate)

#### **5. ANNEXURE C: PRICE**

The request for a price is to empower the Department to make a comparison and be able to choose a reasonable price. Price will be considered against the quality and quantity of service proposed in Annexure B. The Department has limited budget and is not always able to accept the prices that organizations submit, in this case, the Department will propose a price to the applicant.

#### **6. SERVICE LEVEL AGREEMENT (SLA)**

Approved organizations cannot resume with the services until both parties (COJ and Organisation) have signed and are in possession of the SLA.

The services in this category of application must be completed in or before end of June 2026 to enable the Department to disburse the funding within the current financial year. Extensions will not be granted. Organizations may be requested to offer similar services in the next financial year, but they will have to reapply and enter a new SLA for that particular year.

It is incumbent for organizations to read, understand, comment before signing the SLAs. If the organization does not return the signed SLA, it will be assumed that the organization is not accepting the agreement and therefore will not enter the relationship with the Department.

## **7. IMPLEMENTATION**

Organizations will be expected to implement as per the agreement. Any deviations must be discussed and put in writing and agreed on by all parties. Any challenges must be discussed immediately, and a solution must be sought and agreed on timeously.

## **8. FUNDING AND PAYMENT**

Payment will be based on the number of beneficiaries served as per services and requirement under scope of work undertaken.

The payment process can take one to three (1-3) months before the payment is finalized and this depend solely on the evidence submitted. The Department will also verify and monitor all the work done as well as the evidence submitted by the organization.

## **9. REPORTING**

Organizations will be expected to account in the following process:

- Monthly individual progress and services rendered to each beneficiary.
- Provide monthly statistics.
- General progress on the beneficiaries and implementation of the project
- Financial Report
- Attend monthly service feedback meetings.
- Signed attendance registers of beneficiaries.
- Content of programme rendered.

As and when required, the service provider may be required to attend meetings, consultations and other engagements related to the functions of Social Development.

If there are any sensitivities regarding the individual reports, the organizations must raise these upfront, upon signing the SLA and must be put in writing and agreed with the Department.

## **10. PENALTIES FOR NON-PERFORMANCE**

The Department may at its sole discretion impose penalties for non-performance.

The Department reserves the right to withhold payment where it deems the result of the project outcome to be unsatisfactory.

Notwithstanding anything elsewhere stated, the Department may at its sole discretion, with all rights reserved, discontinue the services of the organization. Should the Department wish to exercise this option, the Department will notify the organization in writing of its intentions in this regard, requesting the organization to show proven costs incurred to date, and after having deducted any monies owing, terminate the agreement, and effect the part consideration applicable.

## 11. APPLICATION REQUIREMENTS

All organizations that apply (complete application form under Annexure A) must be on the City's NGO database. Please ensure that your NGO has been registered on the COJ database and all required registration documents have been submitted before completing Annexure A. Please note NGOs not registered on the database and not having submitted the following required registration documents will not be considered:

- Certified copy of the Constitution that has been signed by the office bearers of the organization.
- Organogram of the organization, clearly indicating a team of office bearers and a team of operational staff
- Certified of an NPO /PBO /Voluntary Association
- Current profile or summary of the organization's activities
- Proof of address or lease agreement and Municipal account of where the organization is operating from.
- Tax Exemption certificate (Original or Certified copy)
- Proof of P.A.Y.E Registration where applicable
- Three (3) months bank statement in the name of the Organization
- Latest AGM report and the minutes of the AGM
- Recent audited financial statements
- Certified copies of affiliation to any relevant professional or regulatory bodies
- Acknowledgement letter from ward councillor that the NGO exist and operates in the ward

Please verify your NGO registration status by sending an enquiry to:

[ZwelibanziN@joburg.org.za](mailto:ZwelibanziN@joburg.org.za) or [NomzamoMas@joburg.org.za](mailto:NomzamoMas@joburg.org.za)

Alternatively contact:

Zwelibanzi Ncombo: Tel 011 062 6010 Cell number 082 461 5233 or

Nomzamo Mashigo: Tel 011 062 6010 Cell number 083 749 6523 during office hours 8h00 to 16h00.

Briefing sessions will be held over two days (**1<sup>st</sup> and 2<sup>nd</sup> October 2025**) at **Old Mutual JRA Building 75 Helen Joseph/President Street (Cnr Helen Joseph and Harrison) 4<sup>th</sup> floor Auditorium 9h30 to 15h00** as follows:

**Day 1:01 October 2025:** NGOs applying for:

- Managing displaced communities and homelessness as follows:
  - Family reunification intervention for people living and working on the streets and those temporarily accommodated in homeless shelters for sustainable community integration.

- Combat Gender based violence and Femicide as follows:
  - Group Support Sessions to create a safe space for sharing experiences and fostering connection among participants, Grief Counselling and Resilience training.
  - LGBTQIA+ and Hate Crime Sensitization, Education and Awareness programme.
- Senior Citizens Economic Development
  - Income Generating programme focusing on: Knitting Detergent making, Beading ,Baking ,Candle Making and Sewing.

**Day 2: 02 October 2025** NGOs applying for:

- Support services for Persons with Disabilities which include:
  - Orientation and Mobility (ONM) Training focusing on the visually impaired.
  - Basic knowledge acquisition of South African Sign Language for the Deaf, Hard of hearing Beneficiaries and their families.
  - Provision of assistive devices to Persons with Disabilities to promote independence.
- Youth development programme
  - Youth Advisory centre (YAC) services, which include intake and profiling of new youth and providing Youth Advisory Centre service package: Job preparedness, CV preparation and internet access for job hunting, computer training and link to job opportunities.
  - Youth Skill Training programme focusing on: Business & financial management and Entrepreneurship & Business Plan Development
  - •Moral Regeneration programme (Peer Education: Life Skills & Behavioural change; Values training, Conflict resolution & Peace building, Leadership Development) and Diversity Management services workshops.
- Skills development programme
  - Accredited skills training

RSVP for Briefing sessions with one of the following(during office hours 08h00 to 16h00):

Zwelibanzi Ncombo on [ZwelibanziN@joburg.org.za](mailto:ZwelibanziN@joburg.org.za) Tel 011 062 6010/Cell number 082 461 5233 or

Nomzamo Mashigo on [NomzamoMas@joburg.org.za](mailto:NomzamoMas@joburg.org.za): Tel 011 062 6010 Cell number 083 749 6523 during office hours 8h00 to 16h00.

Bontle Gama on [BontleG@joburg.org.za](mailto:BontleG@joburg.org.za) Tel: 011 062 6010 Cell number 070 417 9336  
Selaelo Mohajane on [SelaeloMo@joburg.org.za](mailto:SelaeloMo@joburg.org.za). Tel: 011 062 6010/Cell number 060 197 6911

Only one representative per NGO allowed and only those who have confirmed attendance through emails provided above or telephonically if there are challenges with emails.

Completed Application forms and supporting documents can be submitted to Traduna House 118 Jorrisen Street, 14th floor, Braamfontein.

Closing date for submission of proposals/applications is Friday the 17 October 2025 at 14h00.

If Social Development does not contact an applicant within 21 days of the closing date, please consider the application to be unsuccessful.

**All proposals** must have the following attachments

- Certified copy of the Constitution that has been signed by the office bearers of the organization.
- Organogram of the organization, clearly indicating a team of office bearers and a team of operational staff
- Certified of an NPO /PBO /Voluntary Association
- Current profile or summary of the organization's activities
- Proof of address or lease agreement and Municipal account of where the organization is operating from.
- Tax Exemption certificate (Original or Certified copy)
- Proof of P.A.Y.E Registration where applicable
- Three (3) months bank statement in the name of the Organization
- Latest AGM report and the minutes of the AGM
- Recent audited financial statements
- Certified copies of affiliation to any relevant professional or regulatory bodies
- Acknowledgement letter from ward councillor that the NGO exist and operates in the ward
- 

**Please Note:**

**Financial statements:** Latest (1year) independently assessed or audited financial report will be accepted. If the report is not audited, please provide the name contact details and practice or license number of the person or company that assisted your organization with the report.

**Director's identification:** Provide copy of the head of the organization (director, or project manager, etc.) and the chairperson's ID documents as per company governance profile. This means ID copies of two different people who are also mentioned in Annexure A.

**Organogram and List names** of the management committee members and staff, including their designations should be submitted and

**Up to date Municipal accounts or lease agreements of the** Director and Chairperson's

(Same people referred to in Annexure A)



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## Annexure A: Application form for services required for 2025/26 Financial Year

(Please fill in and submit)

|                                                           |                                                            |      |
|-----------------------------------------------------------|------------------------------------------------------------|------|
| Name of the organization:                                 | Region                                                     | Ward |
| Address:                                                  | Telephone number:<br>Cell phone number:<br>E-mail address: |      |
| Name of the person completing this proposal:              | Designation:                                               |      |
| Signature of the person authorized to sign this proposal. |                                                            |      |
| Name of the Chairperson of the organization:              | Signature of the chairperson of the organization:          |      |
| Telephone number of the Chairperson                       | Registration date of the organization                      |      |
| Date of application                                       |                                                            |      |
| Number of years in operation                              |                                                            |      |
| Core Function of the organization                         |                                                            |      |

|                                                                                                                                                                                                                                                                     |  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
|                                                                                                                                                                                                                                                                     |  |
| Service that the organization specializes in                                                                                                                                                                                                                        |  |
| Type of service/s the organization is interested to assist the department with                                                                                                                                                                                      |  |
| Capacity to Deliver (e.g., personnel, including financial resources)                                                                                                                                                                                                |  |
| Cost for the service to be rendered/provided by the organization<br><b>(This is pay per service category and the cost should be per beneficiary serviced, other costs such as transportation, service fee/admin costs, refreshments, etc. should be considered)</b> |  |
| Partners that the organization has signed partnerships with (Please list and give contact details)                                                                                                                                                                  |  |

|                                                   |  |
|---------------------------------------------------|--|
| References (Please list and give contact details) |  |
|---------------------------------------------------|--|

**ANNEXURE B: PROPOSAL: (Please attach)**

**ANNEXURE C: PRICE: (Please attach)**

**Annexure D: Terms of Reference (Please do not attach to your proposal, this is just for your information)**

**Table 1: Family Reunification Intervention for people living and working on the streets and those temporarily accommodated in homeless shelters for sustainable community reintegration.**

| No | Region                 | Intervention                                                      | Target Group                                                                                                                 | Target No. of beneficiaries                                                | No. of sessions                                                                | Duration of sessions                                                                                              |
|----|------------------------|-------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------|--------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------|
| 1. | A, B, C, D, E, F and G | Family reunification , referral for continuous community support. | People living and working on the streets and those accommodated in homeless shelters for sustainable community reintegration | 200 displaced beneficiaries within the borders of the City of Johannesburg | 1 Family conferencing session and 1 Family Reunification for each beneficiary. | To be determine by the reunification process and distance where the beneficiary is transported for reunification. |

|                     |                   |
|---------------------|-------------------|
| Total Beneficiaries | 200 Beneficiaries |
|---------------------|-------------------|

**Table 2: Inner healing program focus on emotional and psychological well-being, helping individuals address trauma, stress, and negative patterns (Social Worker to facilitate the session)**

| No                  | Region | Intervention                                                                                                        | Target group                             | Targeted No. of beneficiaries                                   | No. of sessions | Duration of sessions                                                                                                                                 |
|---------------------|--------|---------------------------------------------------------------------------------------------------------------------|------------------------------------------|-----------------------------------------------------------------|-----------------|------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.                  | A      | 1. Group Support Sessions: Create a safe space for sharing experiences and fostering connection among participants. |                                          |                                                                 |                 |                                                                                                                                                      |
| 2.                  | B      |                                                                                                                     |                                          |                                                                 |                 |                                                                                                                                                      |
| 3.                  | C      |                                                                                                                     |                                          |                                                                 |                 |                                                                                                                                                      |
| 4.                  | D1     | 2.Grief Counselling: Provide support and tools to help participants process loss and develop coping strategies.     |                                          | 45                                                              |                 |                                                                                                                                                      |
| 5.                  | D2     |                                                                                                                     |                                          |                                                                 |                 |                                                                                                                                                      |
| 6.                  | E      | 3.Resilience Training: Teach coping skills and strategies to build resilience in facing life's challenge            | Men and Women including LGBTQI + persons | to be divided into three groups, with 15 members in each group. | 3 sessions      | 3 sessions for 3 days and for a duration of 6 hours per day in each Region. NGO to complete all sessions in all Regions within a period of 3 months. |
| 7.                  | F      |                                                                                                                     |                                          |                                                                 |                 |                                                                                                                                                      |
| 8                   | G      |                                                                                                                     |                                          |                                                                 |                 |                                                                                                                                                      |
| Total Beneficiaries |        | 360 Beneficiaries                                                                                                   |                                          |                                                                 |                 |                                                                                                                                                      |

**Table 3. LGBTQIA+ Sensitization and Hate Crime, Education and Awareness programme**

| No | Region | Intervention | Target group | Targeted No. of beneficiaries | No. of sessions | Duration of sessions |
|----|--------|--------------|--------------|-------------------------------|-----------------|----------------------|
|----|--------|--------------|--------------|-------------------------------|-----------------|----------------------|

|                     |    |                                                                                                                                                                                                                                      |                                                         |                  |                                                                                                                                                           |                                                                                                                                                                           |
|---------------------|----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------|------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.                  | A  | To promote understanding, acceptance, and support for the LGBTQIA+ community, while also raising awareness about the prevalence and impact of hate crimes targeting individuals based on their sexual orientation or gender identity | LGBTQIA+ persons and the community they are existing in | 40 Beneficiaries | Two different sessions for two different groups of 20 Beneficiaries in each Region. 40 Beneficiaries to be divided into two groups of 20 each per Region. | 6 hours per session in each Region and the NGO to complete all sessions within a period of 3 months (One NGO to be contracted for this programme and work in all Regions) |
| 2.                  | B  |                                                                                                                                                                                                                                      |                                                         | 40 Beneficiaries |                                                                                                                                                           |                                                                                                                                                                           |
| 3.                  | C  |                                                                                                                                                                                                                                      |                                                         | 40 Beneficiaries |                                                                                                                                                           |                                                                                                                                                                           |
| 4.                  | D1 |                                                                                                                                                                                                                                      |                                                         | 40 Beneficiaries |                                                                                                                                                           |                                                                                                                                                                           |
| 5.                  | D2 |                                                                                                                                                                                                                                      |                                                         | 40 Beneficiaries |                                                                                                                                                           |                                                                                                                                                                           |
| 6.                  | E  |                                                                                                                                                                                                                                      |                                                         | 40 Beneficiaries |                                                                                                                                                           |                                                                                                                                                                           |
| 7.                  | F  |                                                                                                                                                                                                                                      |                                                         | 40 Beneficiaries |                                                                                                                                                           |                                                                                                                                                                           |
| 8.                  | G  |                                                                                                                                                                                                                                      |                                                         | 40 Beneficiaries |                                                                                                                                                           |                                                                                                                                                                           |
| Total Beneficiaries |    | 320 Beneficiaries                                                                                                                                                                                                                    |                                                         |                  |                                                                                                                                                           |                                                                                                                                                                           |

**Table 4: Youth Development services (Youth Advisory Centre)**

| No | Region | Intervention                                                               | Target group                       | Targeted No. of beneficiaries    | No. of sessions                                          | Duration of sessions                                           |
|----|--------|----------------------------------------------------------------------------|------------------------------------|----------------------------------|----------------------------------------------------------|----------------------------------------------------------------|
| 1. | B      | Providing a package of the following Youth Advisory Centre (YAC) services: | Youth (Total of 840 Beneficiaries) | 210 (70 Beneficiaries per month) | Package of YAC services per beneficiary within 3 months. | YAC Services to be available 5 days per week (8 hours per day) |
| 4. | E      |                                                                            |                                    | 210 (70 Beneficiaries per month) |                                                          |                                                                |
| 5  | F      | Job preparedness, Basic                                                    |                                    | 210 (70 Beneficiaries per month) |                                                          |                                                                |

|                     |   |                                                                                                                                          |  |                                  |  |  |
|---------------------|---|------------------------------------------------------------------------------------------------------------------------------------------|--|----------------------------------|--|--|
| 6.                  | G | computer training,<br>Internet access for job hunting:<br>Link to job opportunities,<br>Curriculum Vitae (CV) preparation and Profiling. |  | 210 (70 Beneficiaries per month) |  |  |
| Total Beneficiaries |   | 840 Beneficiaries                                                                                                                        |  |                                  |  |  |

**Table 5: Youth Development services (Financial and Business Management & Entrepreneurship and Business Plan Development)**

| No                  | Region | Intervention                                        | Target group                       | Targeted No. of beneficiaries    | No. of sessions                                                                         | Duration of sessions                                                                    |
|---------------------|--------|-----------------------------------------------------|------------------------------------|----------------------------------|-----------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------|
| 1.                  | B      | Training of youth on financial                      | Youth (Total of 405 Beneficiaries) | 135 (45 Beneficiaries per month) | 3 days once-off sessions, once a week and all sessions to be completed in three months. | Each session for a duration of 8 hours and NGO to implement the program within 3 months |
| 2.                  | C      | and business manageme-                              |                                    | 135 (45 Beneficiaries per month) |                                                                                         |                                                                                         |
| 4.                  | E      | nt & Entrepreneurship and Business Plan development |                                    | 135 (45 Beneficiaries per month) |                                                                                         |                                                                                         |
| Total Beneficiaries |        |                                                     | 405 Beneficiaries                  |                                  |                                                                                         |                                                                                         |

**Table 6: Moral Regeneration programme: Peer Education and Diversity Management services workshops**

| No                  | Region | Intervention                                                 | Target group                       | Targeted No. of beneficiaries                                        | No. of sessions                                                                         | Duration of sessions                          |
|---------------------|--------|--------------------------------------------------------------|------------------------------------|----------------------------------------------------------------------|-----------------------------------------------------------------------------------------|-----------------------------------------------|
| 1.                  | B      | Moral Regeneration programme: Peer Education: (Life Skills & | Youth (Total of 300 Beneficiaries) | 20 Beneficiaries per month, equates to 60 Beneficiaries in 3 months. | 1 week (5 days workshop)<br>8 hours per workshop for a duration of 5 days for 3 months. | 8 hours per workshop for a duration of 5 days |
| 2.                  | C      | Behavioral Change; Values Training, Conflict Resolution &    |                                    | 20 Beneficiaries per month, equates to 60 Beneficiaries in 3 months. |                                                                                         |                                               |
| 3.                  | D      | Peace building, Leadership Development) Diversity Management |                                    | 20 Beneficiaries per month, equates to 60 Beneficiaries in 3 months. |                                                                                         |                                               |
| 4.                  | E      | services workshops                                           |                                    | 20 Beneficiaries per month, equates to 60 Beneficiaries in 3 months. |                                                                                         |                                               |
| 5.                  | G      |                                                              |                                    | 20 Beneficiaries per month, equates to 60 Beneficiaries in 3 months. |                                                                                         |                                               |
| Total Beneficiaries |        |                                                              | 300 Beneficiaries                  |                                                                      |                                                                                         |                                               |

**Table 7: Accredited Skills Development programme**

| No  | Region | Intervention                     | NQF Level   | Target group                                               | Targeted No. of beneficiaries | No. of sessions                | Duration of sessions                                              |
|-----|--------|----------------------------------|-------------|------------------------------------------------------------|-------------------------------|--------------------------------|-------------------------------------------------------------------|
| 1.  | A      | Diamond Polishing                | NQF Level 3 | Youth, Women, Men, PWD's, Homeless and Ex Substance Users. | 25                            | Minimum of 3 Sessions per week | 8-hour session per day for a minimum of 3 days a week in 4 Months |
| 2.  | A      | Information Technology           | NQF Level 2 |                                                            | 25                            |                                |                                                                   |
| 3.  | B      | Upholstery                       | NQF Level 2 |                                                            | 20                            |                                |                                                                   |
| 4.  | B      | Information Technology           | NQF Level 3 |                                                            | 20                            |                                |                                                                   |
| 5.  | B      | Footwear & Leather Manufacturing | NQF Level 2 |                                                            | 20                            |                                |                                                                   |
| 6.  | C      | Plant Production                 | NQF Level 2 |                                                            | 25                            |                                |                                                                   |
| 7.  | C      | Welding                          | NQF Level 2 |                                                            | 25                            |                                |                                                                   |
| 8.  | D      | Building and Plastering          | NQF Level 2 |                                                            | 25                            |                                |                                                                   |
| 9.  | D      | Tiling                           | NQF Level 2 |                                                            | 25                            |                                |                                                                   |
| 10. | E      | Plumbing                         | NQF Level 2 |                                                            | 25                            |                                |                                                                   |
| 11. | E      | Beauty and Nail Technology       | NQF Level 2 |                                                            | 25                            |                                |                                                                   |
| 12. | F      | Upholstery                       | NQF Level 2 |                                                            | 25                            |                                |                                                                   |
| 13. | F      | Information Technology           | NQF Level 3 |                                                            | 25                            |                                |                                                                   |
| 14. | G      | Information Technology           | NQF Level 3 |                                                            | 25                            |                                |                                                                   |

|     |   |                                       |             |  |    |  |  |
|-----|---|---------------------------------------|-------------|--|----|--|--|
| 15. | G | Plumbing                              | NQF Level 2 |  | 25 |  |  |
|     |   | Total Beneficiaries 360 Beneficiaries |             |  |    |  |  |

**Table 8: Services for Persons with Disabilities: Orientation and Mobility (ONM) Training)**

| No | Region | Intervention                                                                                                                                                                                                                                                                         | Target group                     | Targeted No. of beneficiaries | No. of sessions                                                                                  | Duration of sessions                     |
|----|--------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------|-------------------------------|--------------------------------------------------------------------------------------------------|------------------------------------------|
| 1. | A      | Orientation and Mobility (ONM) Training focusing on the visually Impaired (VIP) beneficiaries including the provision of a white cane and other assistive devices like money identification template, talking watch, coin selector, liquid level indicator, threader and or a radio. | Visually impaired beneficiaries. | 5                             | Minimum of 8 training sessions per month and minimum 24 sessions for the whole 3-month training. | 2 hour a day, twice a week for 3 months. |
| 2. | B      |                                                                                                                                                                                                                                                                                      |                                  | 5                             |                                                                                                  |                                          |
| 3. | C      |                                                                                                                                                                                                                                                                                      |                                  | 5                             |                                                                                                  |                                          |
| 4. | D      |                                                                                                                                                                                                                                                                                      |                                  | 5                             |                                                                                                  |                                          |
| 5. | E      |                                                                                                                                                                                                                                                                                      |                                  | 5                             |                                                                                                  |                                          |
| 6. | F      |                                                                                                                                                                                                                                                                                      |                                  | 6                             |                                                                                                  |                                          |
| 7. | G      |                                                                                                                                                                                                                                                                                      |                                  | 5                             |                                                                                                  |                                          |

|                     |  |                                        |  |  |  |  |
|---------------------|--|----------------------------------------|--|--|--|--|
|                     |  | beneficiaries 's<br>individual homes . |  |  |  |  |
| Total Beneficiaries |  | 36 Beneficiaries                       |  |  |  |  |

**Table 9: Services for Persons with Disabilities Basic knowledge acquisition of South African Sign Language**

| No                  | Region | Intervention                                                                                                               | Target group                                                                       | Targeted No. of beneficiaries | No. of sessions                       | Duration of sessions                                       |
|---------------------|--------|----------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------|-------------------------------|---------------------------------------|------------------------------------------------------------|
| 1.                  | A      | Basic knowledge acquisition of South African Sign Language for the Deaf, Hard of hearing Beneficiaries and their families. | Persons With Disabilities (Deaf, Hard of hearing beneficiaries and their families. | 7                             | A total of 10 sessions for two weeks. | 5 hours per day per beneficiary for a period of two weeks. |
| 2.                  | B      |                                                                                                                            |                                                                                    | 7                             |                                       |                                                            |
| 3.                  | C      |                                                                                                                            |                                                                                    | 7                             |                                       |                                                            |
| 4.                  | D      |                                                                                                                            |                                                                                    | 7                             |                                       |                                                            |
| 5.                  | E      |                                                                                                                            |                                                                                    | 7                             |                                       |                                                            |
| 6.                  | F      |                                                                                                                            |                                                                                    | 7                             |                                       |                                                            |
| 7.                  | G      |                                                                                                                            |                                                                                    | 7                             |                                       |                                                            |
| Total Beneficiaries |        |                                                                                                                            | 49 Beneficiaries                                                                   |                               |                                       |                                                            |

**Table 10: Services for Persons with Disabilities: Access to assistive devices to promote independence**

| No | Region | Intervention                                                                                                                                                                                                                                                                                         | Target group                                                                       | Targeted No. of beneficiaries | No. of sessions                                                    | Duration of sessions                                                |
|----|--------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------|-------------------------------|--------------------------------------------------------------------|---------------------------------------------------------------------|
| 1. | A      | Provision of assistive devices to promote independence.                                                                                                                                                                                                                                              | Persons With Disabilities (Deaf, Hard of hearing Beneficiaries and their families. | 14                            | 2 sessions per Beneficiary for Pre-assessment and post assessment. | Provision of assistive devices to be completed within three months. |
| 2. | B      | (Pre-assessment and post                                                                                                                                                                                                                                                                             |                                                                                    | 11                            |                                                                    |                                                                     |
| 3. | C      | assessment with the following specifications:                                                                                                                                                                                                                                                        |                                                                                    | 14                            |                                                                    |                                                                     |
| 4. | D      | The devices must have arm rests, height adjustable foot rests, must be a mild steel                                                                                                                                                                                                                  |                                                                                    | 14                            |                                                                    |                                                                     |
| 5. | E      | with durable upholstery, puncture proof standard and                                                                                                                                                                                                                                                 |                                                                                    | 14                            |                                                                    |                                                                     |
| 6. | F      | standard proof back tyres (Solid 24X1-3/8).                                                                                                                                                                                                                                                          |                                                                                    | 14                            |                                                                    |                                                                     |
| 7. | G      | It must be designed for rural and urban areas and be available in all sizes (12-20 inches).<br><br>The wheelchair must have a loading weight of 16kg without wheels and 18,8kg with wheels and maximum user weight of 120kg.<br><br>The seat width =30cm-55cm, seat depth=40cm and back-height=42cm. |                                                                                    | 14                            |                                                                    |                                                                     |

|                     |  |                                                                                                                                                                                                                                                                               |  |  |  |  |
|---------------------|--|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|--|--|
|                     |  | All wheelchairs should be easy to fold and accessible for transportation must come standard with quick release mag wheels, armrests and adjustable footrests for easy storage purposes. They must have a heel strap and must come with a guarantee and warranty of 12 months. |  |  |  |  |
| Total Beneficiaries |  | 95 Beneficiaries                                                                                                                                                                                                                                                              |  |  |  |  |

**Table 11: Senior Citizens Income Generating Programme**

| No | Region | Intervention                                                 | Target Group                      | Target No. of beneficiaries | No. of sessions     | Duration of sessions                       |
|----|--------|--------------------------------------------------------------|-----------------------------------|-----------------------------|---------------------|--------------------------------------------|
| 1. | A      | Income generating focusing on Knitting and Detergent making. | Senior Citizens aged 60 and above | 40 Beneficiaries            | 2 Sessions per week | 2 hours per session conducted for 3 months |
| 2. | B      | Income generating focusing on Beading and Knitting           |                                   | 40 Beneficiaries            |                     |                                            |
| 3. | C      | Income generating focusing on Beading and Knitting           |                                   | 40 Beneficiaries            |                     |                                            |
| 4. | D      | Income generating focusing on Baking and Candle Making       |                                   | 40 Beneficiaries            |                     |                                            |
| 5. | E      | Income generating focusing on                                |                                   | 40 Beneficiaries            |                     |                                            |

|                                       |   |                                                           |  |                  |  |  |
|---------------------------------------|---|-----------------------------------------------------------|--|------------------|--|--|
|                                       |   | Beading and Knitting                                      |  |                  |  |  |
| 6.                                    | F | Income generating focusing on Knitting and Sewing.        |  | 40 Beneficiaries |  |  |
| 7.                                    | G | Income generating focusing on Sewing and Detergent making |  | 40 Beneficiaries |  |  |
| Total Beneficiaries 280 Beneficiaries |   |                                                           |  |                  |  |  |