

**COJ LEGISLATURE**

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**1 TARIFF AND CHARGES FOR THE ISSUING OF CERTIFICATES AND FURNISHING OF INFORMATION BY THE COJ LEGISLATURE**

**1 STRATEGIC THRUST**

Well Governed and Managed City.

**2 OBJECTIVE**

To obtain approval for the amendment of the Tariff of Charges for the Issuing of Certificates and Furnishing of Information by the CoJ Legislature (Speaker's Office).

**3 SUMMARY**

Tariffs are reviewed annually and then increased by a certain percentage. For the 2014/2015 Financial Year, the Corporate Finance Cluster has indicated that all tariffs should be increased within parameters of not more than aggregated inflation rate of between 4 and 6 percent.

It is thus proposed that the Tariff of Charges for the Issuing of Certificates and Furnishing of Information by the CoJ Legislature be increased by 5% as set out in Annexure A hereto to cover costs related to printing, ink, machinery maintenance, labour and other fixed costs escalation expenditure including fairness and equitable.

**4 POLICY IMPLICATIONS**

The proposed increase is in line with the City of Johannesburg's guiding principles on the determination of tariffs in that such an escalation should be equitable and affordable.

**5 LEGAL AND CONSTITUTIONAL IMPLICATIONS**

Through application of Section 28 (6) of the Local Government : Municipal Finance Management Act, 56 of 2003, once the new tariffs have been determined in respect of the 2014/2015 Financial Year, it may not be further increased during that financial year, except when required in terms of a financial recovery plan as contemplated in the Act. For that reason it is essential to ensure that the proposed increases comply with the estimated needs of the Council in respect of 2014/2015 Financial Year.

**6 FINANCIAL IMPLICATIONS**

Increased tariffs would be required to cover the cost of the administration of the applications and will result in an increased income, which can be related to the indicative Budget for 2014/2015.

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**7 COMMUNICATIONS IMPLICATIONS**

The relevant information regarding the amended tariffs will be communicated to all role players in the manner prescribed by law.

**8 OTHER DEPARTMENTS/BODIES CONSULTED**

Budget Office.

**9 KEY PERFORMANCE INDICATOR**

None.

**IT IS RECOMMENDED**

**1 That, in terms of Sections 11(3)(i) and 75A (1) of the Local Government : Municipal Systems Act, 32 of 2000, as amended, read with Section 16(2) of the Local Government : Municipal Finance Management Act, 56 of 2003, the City of Johannesburg declares its intention to amend with effect from 1st July 2014 its Tariff of Charges:**

**For Issuing of Certificates and Supply of Information by the CoJ Legislature (Office Of The Speaker) as set out in Annexure A to the report.**

**2 That, in terms of Sections 17(3)(a)(ii) and 22(a)(i) and (ii) of the Local Government : Municipal Finance Management Act, 56 of 2003 and Sections 21, 21A(1) and 2 of the Local Government : Municipal Systems Act, 32 of 2000 as amended, the City of Johannesburg:**

- (1) display the notice and the documents and notice in the manner prescribed.**
- (2) seek to convey to the local community by means of radio broadcasts covering the area of the City, the information contemplated in Section 21A(c) of the Local Government : Municipal Systems Act, 32 of 2000, as amended.**
- (3) publish a notice in the manner prescribed and invite the local community to submit written comments or representations in respect of the City's declared intention to amend or determine Tariffs of Charges.**

**3 That in terms of Section 22(b)(i) and (ii) of the Local Government : Municipal Finance Management Act, 56 of 2003, a copy of the notice and documents be sent forthwith to the National and Provincial Treasury; MEC for local government; as well any other organ of state or municipality affected by the budget to solicit their views.**

**4 That the Executive Director : Finance in conjunction with the Director :**

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**Legal and Compliance, in consultation with the Council's relevant Departments and all interested parties, report on the comments received in terms of Paragraph 2 above with recommendations on the final draft of the Tariffs of Charges for approval.**

**5 That the report be submitted to a relevant Section 79 Committee for comment.**

**6 That a copy of the notice referred to in Paragraph 2(3) above be sent forthwith to the MEC for Local Government as well as the National and Provincial Treasury in terms of Section 75(4)(a) of the Local Government : Municipal Systems Act, 32 of 2000, as amended and Sections 17(3)(a)(ii) and 22(b)(i) and (ii) of the Local Government : Municipal Finance Management Act, 56 of 2003.**

**7 That a copy of the finally approved amended Tariff of Charges be sent forthwith to the National and Provincial Treasury in terms of Section 24(3) of the Local Government : Municipal Finance Management Act, 56 of 2003.**

(COJ LEGISLATURE)  
(Herman Dikobe)  
(Tel. (011) 407-7483)  
(tc)

THE NEXT ITEM FOLLOWS THE ANNEXURES TO THIS ITEM

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**ANNEXURE A1**

**Title of the Report:**

**CITY OF JOHANNESBURG'S PROPOSED TARIFF FOR COJ LEGISLATURE**

**What are the major benefits to the Communities of Johannesburg?**

The proposed increase is in line with the City of Johannesburg's guiding principles on the determination of tariffs in that tariffs should be equitable and affordable

**Which Communities will primarily benefit (if relevant state the region, ward, suburb, or socio economic group etc.)?**

*Seeks to convey to the local community by means of radio broadcasts covering the area of the City, the information contemplated in Section 21A(c) of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000) as amended; and*

Tariffs are reviewed annually and then increased by a certain percentage. For the 2014/2015 Financial Year, the Corporate Finance Cluster has indicated that all tariffs should be increased by 5%.

**If relevant, when will implementation take start?**

1st July 2014

**If relevant, when will work be completed?**

The work of the Legislature is ongoing till the end of the financial year when a new cycle begins for the remainder of the political term to 2016 and proceeding to the next term of office of the new council.

**What is the total cost of implementation?**

N/A

**How will communities be informed of the contents of this report?**

- 1) *Displays the notice and the documents and notice in the manner prescribed;*
- 2) *Seeks to convey to the local community by means of radio broadcasts covering the area of the City, the information contemplated in Section 21A(c) of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000) as amended; and*
- 3) *Publishes a notice in the manner prescribed and invites the local community to submit written comments or representations in respect of the City's declared intention to amend or determine Tariffs of Charges.*

The report once approved by council becomes public knowledge through the city's website and councillor newsletter called "The Councillor"

The report can also be accessed at counter on 2<sup>nd</sup> Floor committee section, Institutional development unit A Block.

## 1.5

COJ : OVERSIGHT COMMITTEE ON THE LEGISLATURE 2014-03-18

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#### **How can communities be involved in the implementation of this report?**

Communities or any person who has an interest can contact Council Secretariat on the Fourth Floor Council Chamber Wing

#### **Who can be contacted to provide additional information and/or clarity?**

Directorate Strategic Support, Herman Dikobe, Second Floor A Block contactable on 011 407 7483

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**ANNEXURE A**

**CITY OF JOHANNESBURG'S LEGISLATURE**

**AMENDMENT OF TARIFF OF CHARGES FOR THE ISSUING OF CERTIFICATES AND SUPPLY OF INFORMATION BY THE COJ LEGISLATURE (OFFICE OF THE SPEAKER)**

In terms of Sections 17(3)(a)(ii) and 22(a)(i) and (ii) of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003) and Sections 21(1) and (3), 21A and 75A(3) and (4) of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000) as amended, it is hereby notified that the City of Johannesburg has, in terms of Sections 11(3)(i) and 75A(1) and (2) of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000) as amended, read with Section 24(2)(c)(ii) of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003), amended its Tariff of Charges for the Issuing of Certificates and the Supply of Information by the CoJ Legislature with effect from 1 July 2014.

The following tariffs shall be effective from 1 July 2014:

- (1) A complete copy of an agenda of one meeting of the Planning Committee (Former Town Planning Tribunal): R152.38
- (2) A complete copy of the minutes of proceedings of one meeting of the Planning Committee (former Town Planning Tribunal): R53.36
- (3) A complete set of agendas of the Planning Committee (former Town Planning Tribunal) for one Calendar Year: R3699.89
- (4) A complete set of the minutes of proceedings of the Planning Committee (Former Town Planning Tribunal) for one calendar year: R1267.00
- (5) For each folio containing an extract from the agenda and minutes of the proceedings of the Planning Committee (former Town Planning Tribunal): R2.48
- (6) For each A4 copy or folio containing an extract from an agenda or minutes of the Council of the Mayoral Committee or any other committees of the Council or from any other document or containing any other information: R23.82
- (7) A complete copy of an agenda of one meeting of a Section 79: R58.18
- (8) A copy of the minutes of proceedings of one meeting of Section 79 Committee: R29.35

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- (9) A complete set of agendas of any Section 79 for one calendar year: R701.69
- (10) A complete set of the minutes of proceedings of a Section 79 Committee for one calendar year: R 353.70
- (11) Mayoral Committee agenda per set R154.10
- (12) Mayoral Committee minutes per set R53.36
- (13) Complete individual copies and agenda of Council meetings: R78.10
- (14) Complete individual copies of minutes of proceedings of Council meetings: R346.15
- (15) Complete set of agenda and minutes of proceedings of Council obtained by subscription at R346.15 a year respectively.
- (16) Extract from agenda and minutes of proceedings of the Council – for every folio or part thereof: R140.51
- (17) For any set of By-laws or amendment thereto, per folio: R1.08 maximum charges: R61.82