

THE LA19 FORM OUTLINES THE DOCUMENTS TO BE SUBMITTED TO APPLY FOR A CHANGE OF OWNERSHIP

If a MoE requires a landowner to register a servitude which may emanate from any land development application, Legal Administration will process such servitude requirement on behalf of the City. The application needs to include the following:

LA19 – DOCUMENT SUBMISSION CHECKLIST		
DOCUMENT SUBMITTED	APPLICANT	LEGAL ADMIN
Cover letter indicating the origin of the Servitude required	<input type="checkbox"/>	<input type="checkbox"/>
A copy of the property's registered title deed	<input type="checkbox"/>	<input type="checkbox"/>
Draft Notarial Deed of Servitude and Special Power of Attorney documents	<input type="checkbox"/>	<input type="checkbox"/>
The letter from the applicable MoE (Johannesburg Roads Agency, Johannesburg Water or City Power) in terms of which the registration of the servitude is required	<input type="checkbox"/>	<input type="checkbox"/>
The approved S.G. servitude diagram/s , if applicable	<input type="checkbox"/>	<input type="checkbox"/>
A conveyancer's certificate in terms of which an undertaking is given to the Council, that the original Notarial Deed/s of Servitude will be submitted to Johannesburg Property Company for safekeeping, after registration and as soon as the documents have been released from the Deeds Office.	<input type="checkbox"/>	<input type="checkbox"/>
Power of Attorney authorising attorney to act on behalf of the new registered township owner or owner to be	<input type="checkbox"/>	<input type="checkbox"/>
Resolution of the company/partnership/joint owners/other legal entity , if applicable	<input type="checkbox"/>	<input type="checkbox"/>
Proof of Payment of the application fee with invoice number as reference	<input type="checkbox"/>	<input type="checkbox"/>

LA19 - APPLICATION FORM:

PROPERTY INFORMATION OF THE APPLICATION PROPERTY:	
Township / Agricultural Holding / Farm	
Erf (Erven) / Plot(s) / Farm(s) No	
Council Reference Number, of the originating LUM application, if applicable:	

I, being the **applicant** described herein, declare that the above information is correct.

SIGNATURE **DATE:**