

CITY OF JOHANNESBURG

Bids/Proposals are invited for:

BID / PROPOSAL	DESCRIPTION	COMPULSORY BRIEFING SESSION DATE & TIME	COMPULSORY BRIEFING SESSION VENUE	TECHNICAL ENQUIRIES	DOCUMENT PRICE	CLOSING DATE & TIME	EVALUATION CRITERIA
A684	Request for proposals for the Appointment of a Panel of Service Providers for the Provision of Event Management Services for the City of Johannesburg for a Period of (3) three years	Non Compulsory Briefing Session 23 August 2016 10:30 am	A level Lecture Theatre 158 Civic Boulevard, Braamfontein Johannesburg	Thuso Nhlapo Email: ThusoN@joburg.org.za Tel: 011 407 7525	R 100.00	12 September 2016 10:30am	Functionality and 90/10 Points system

- Bids will be evaluated in terms of the above **stipulated** preference point system in line with Preferential Procurement Regulations 2011.
- Bidders are required to, together with their Bids / bids submit original and valid B-BBEE Status Level Verification Certificates or certified copies thereof to substantiate their B-BBEE rating claims. Bidders who do not submit their B-BBEE Status Level Verification Certificates **will not be** disqualified from the bidding process however they will score zero (0) out of maximum points allocated respectively for B-BBEE.
- **Hard copies** of the abovementioned Bids/Proposals will be available from 16 AUGUST 2016 at a non-refundable amount as stated above per document and are obtainable at Supply Chain Management Unit: contracts section, 15th floor Metropolitan Centre, 158 Civic Boulevard Street, Braamfontein, Amounts are payable at the Cashiers at the New Metro Link (between 08.00 and 15.00) Phone numbers 407-6297/407-6342 between (8.00 and 15.00).
- **BID/PROPOSAL SUBMISSIONS MUST BE IN THE ORIGINAL, AND MUST INCLUDE ALL INFORMATION AS REQUESTED IN THE BID/PROPOSAL DOCUMENT**
- Sealed Bids/Proposals marked with the Bid/Proposal number and addressed to the Municipal Manager, City of Johannesburg must be deposited in to tender box at the main entrance, ground floor, Main Administration Building, Metropolitan Centre, 158 Civic Boulevard, Braamfontein not later than 10:30am on the closing date stated above.
- **ANY BID/PROPOSAL RECEIVED AFTER 10:30 AM WILL NOT BE ACCEPTED.**
- The prescribed reading of Bidders names will commence in public in the vestibule (Main Entrance) Ground Floor Main Admin Building, Metropolitan Centre, at 11:00am.
- **NO TELEGRAPHIC, TELEPHONIC, E-MAIL AND FACSIMILE BIDS/PROPOSALS WILL BE ACCEPTED**

NB: It is the prospective bidders' responsibility to obtain documents in time so as to ensure responses reach the City of Johannesburg timeously.

- The City of Johannesburg reserves the right to cancel or withdraw any item published on this day.

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