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City of Johannesburg
Supply Chain Management Unit

SUPPLIER NAME: _____

REQUEST FOR QUOTATION FOR GOODS AND SERVICES FOR THE CITY OF JOHANNESBURG

Procurement Less than R 200 000 (Including Vat)

(For publication on the City of Johannesburg Notice Board/s & Website)

The City of Johannesburg requests your quotation on the goods and/or services listed hereunder and/or on the available RFQ forms. Please furnish all information as requested and return your quotation on the date stipulated. Late and incomplete submissions will invalidate the quotation submitted.

ADVERTISEMENT DATE	24 November 2016
DEPARTMENT	JMPD
RFQ NUMBER:	R0342/16
DESCRIPTION OF GOODS/SERVICES	Supply and delivery Horse feed for three months
RFQ SPECIFICATION FORMS/ DOCUMENTS ARE OBTAINABLE FROM:	The COJ Website – www.joburg.org.za/quotations OR FROM INFORMATION DESK 15 TH FLOOR METRO CENTRE 158 Civic Boulevard street BRAAMFONTEIN
COMPULSORY REQUIREMENTS	PLEASE NOTE THAT NOT SUBMITTING THE COMPULSORY DOCUMENTS MAY LEAD TO DISQUALIFICATION.
<u>SUBMISSION OF QUOTES:</u>	<u>QUOTATION BOX, GROUND FLOOR, METRO CENTRE</u> 158 Civic Boulevard street, Braamfontein
TIME: CLOSING DATE	10h30 01 December 2016
ENQUIRIES:	Sonto Tshabalala:(011) 429-5004 061 497 1001

Quotations above R30 000 will be evaluated on the basis of the 80:20 point system as stipulated in the Preferential Procurement Policy Framework Act (Act number 5 of 2000) & the City's Supply Chain Management Policies and Procedures.



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Supply Chain Management Unit

CHECKLIST

RFQ NO: R0342/16

PLEASE USE THE CHECKLIST TO CONFIRM THAT ALL COMPULSORY DOCUMENTS HAVE BEEN ATTACHED TO YOUR QUOTATION.

No	Details	✓
1.	Original Certified Copy of Company Registration Document.(NOT A COPY OF CERTIFIED COPY AND IT MUST NOT BE OLDER THAN THREE MONTHS)	
2.	Rates & Taxes Invoice for Company OR Original Certified Copy Lease Agreement OR Original Certified Copy of Affidavit Certified by the SAPS.(NOT A COPY OF CERTIFIED COPY AND IT MUST NOT BE OLDER THAN THREE MONTHS)	
3.	Rates and Taxes Invoice for All the Directors of the Company OR Original Certified Copy of Lease Agreement OR Affidavit Certified by the SAPS(NOT A COPY OF CERTIFIED COPY AND IT MUST NOT BE OLDER THAN THREE MONTHS)	
4.	Declaration on State of Municipal Account (Attached)	
5.	MBD 4: Declaration of Interest (Attached)	
6.	MBD 9: Certificate of Independent Bid Determination. (Attached)	
7.	MBD 6.2: Local Content (Attached)	
8.	MBD 8 :Declaration of bidder' past Supply Chain Management	
9.	Original Certified Copy of BBBEE certificate.(NOT A COPY OF CERTIFIED COPY AND IT MUST NOT BE OLDER THAN THREE MONTHS)	
10.	Tax Clearance Certificate(TENDER NOT GOOD STANDING)	
11.	Training Suppliers to be accredited with SITA	
12.	Catering Suppliers to submit a Health Certificate	
13.	All alterations have been signed.	
14.	Quotation is signed.	

SIGNATURE _____

NAME _____



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PLEASE NOTE THAT NOT SUBMITTING THE COMPULSORY DOCUMENTS MAY LEAD TO DISQUALIFICATION COMPULSORY REQUIREMENTS

1. Original tax clearance

Please note that copies of tax clearance certificates are not valid as per SARS and they will not be accepted by the City of Johannesburg. Failure to provide the original tax clearance certificate will result in the quotation being disqualified.

- 2. Latest original certified copy of rate and taxes together with a completed “Declaration on State of Municipal Accounts” form. (Attached)**

Please note the following:

- a) There must be a Rates & Taxes invoice for each of the Directors of the Company as well as for the Company. The Rates & Taxes Invoice cannot be older than 3 months. If Rates & Taxes are in arrears for more than 3 months, the quotation will be disqualified.**
 - b) If the business is operated from the residence of one of the directors, an original affidavit, certified, must be submitted stating the address of the business premises.**
 - c) If the premises from where business is conducted or where a director is residing, is leased a copy of the lease agreement or an affidavit must be submitted.**
- 3. The quotation page must be signed. If you are using your own format on your Company’s letterhead to quote please ensure that the quotation is signed.**
 - 4. The attached MBD 9 form (Certificate of Independent Bid Determination) must be completed and submitted with the quotation. If the MBD 9 is incomplete or not attached the quotation will be disqualified.**
 - 5. The attached MBD 4 form (Declaration of Interest) must be completed and submitted with the quotation. If the MBD 4 is incomplete or not attached the quotation will be disqualified.**
 - 6. Both the MBD 4 & 9 forms must be original for each quotation. No copies will be accepted. Both the MBD 4 & 9 forms must be dated within the quotation period.**
 - 7. Proof of Directors: A certified copy of your Company Registration Documents**
 - 8. An original certified copy of the B-BBEE Status Level Verification Certificate must be attached. If not attached no points for B-BBEE will be awarded.**
 - 9. All price alterations must be signed for by the Bidder confirming that such changes were made by the Bidder. PLEASE NOTE THAT PRICE CHANGES WITHOUT A SIGNATURE WILL LEAD TO THE DISQUALIFICATION OF THE QUOTATION SUBMITTED.**

**I HEREWITH CONFIRM THAT HAVE READ AND UNDERSTOOD THE ABOVEMENTIONED
REQUIREMENTS**

SIGNATURE _____

NAME _____



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CONDITIONS

1. All goods or services purchased will be subject to CoJ SCM Policy and Procedures. A copy of said conditions is available from the SCMU office.
2. All purchases will be made through an official order form. Therefore no goods must be delivered or services rendered before an official order has been forwarded to and accepted by the successful bidder..
3. To participate in the City's Quotation process for the procurement of goods and/or services, vendors are advised to get accredited and registered on the City's Supplier Database. Supplier registration forms are available from the Supply Chain Management Unit. The City is dealing only with the registered and accredited suppliers on its Database.
4. All prices quoted must be exclusive of Value Added Tax (VAT). Suppliers who are not registered for VAT will be treated as Non VAT Vendors.
5. Prices quoted must include delivery charges and goods must be delivered to the address indicated on the quotation page.
6. All prices submitted must be firm. "Firm" prices are deemed to be fixed prices, which are only subject to the following statutory changes, namely VAT and any levy related to customs and excise.
7. Quantities are given in good faith and without commitment to the City of Johannesburg. The City reserves the right to increase or reduce the quantity to be in line with the set threshold for quotations prescribed in the SCM Policy.
8. ***THE CITY OF JOHANNESBURG DOES NOT TAKE RESPONSABILITY FOR ANY QUOTATIONS DEPOSITED IN THE WRONG BOX.***

I HEREWITH CONFIRM THAT HAVE READ AND UNDERSTOOD THE ABOVEMENTIONED REQUIREMENTS

SIGNATURE _____

NAME _____



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City of Johannesburg
Supply Chain Management Unit

ADDITIONAL REQUIREMENTS

DECLARATION

I certify that the information supplied is correct and I have read and understood the COJ General Conditions and Policies and Procedures and accept same

I further certify that all the required information has been furnished and the relevant forms completed and are herewith submitted as part of the quotation.

SIGNATURE: _____

NAME: _____

CAPACITY: _____

DATE: _____



City of Johannesburg
Supply Chain Management Unit

SUPPLY CHAIN MANAGEMENT UNIT
P.O. BOX 7776
JOHANNESBURG
2000

VAT. NO: 4760117194

BIDDER:

TEL: _____

FAX: _____

Your Vendor Number With Us: _____

REQUEST FOR QUOTATION	
RFQ NUMBER	RFQ DATE
R0342/16	24 November 2016
CONTACT PERSON	
NAME:	Sonto Tshabalala
TEL No:	(011) 429-5004/061 497 1001

PLEASE NOTE THAT YOU MUST BE REGISTERED ON THE CITY OF JOHANNESBURG SUPPLIER DATABASE

Submission Deadline: 01 December 2016

Submission Time: 10H30

VALIDITY OF RFQ: 30 DAYS

OFFICE USE ONLY:	
PRICE/S TO BE VAT EXCLUSIVE	
<u>Please submit all Quotations to the fax number stated above</u>	
RFQ'S above R30 000-00 to a maximum of R200 000 will be evaluated on the basis of the 80:20 point system as stipulated in the Preferential Procurement Policy Framework Act (Act number 5 of 2000).	
Points will be allocated as follows:	
Points for price:	80
Points for B-BBEE (Max of 20):	
B-BBEE status Level of Contributor	Number of Points (80/20 system)
1	20
2	18
3	16
4	12
5	8
6	6
7	4
8	2
Non-Compliant contributor	0



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City of Johannesburg
Supply Chain Management Unit



City of Johannesburg
Supply Chain Management Unit

SIGNATURE OF BIDDER	
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CAPACITY	
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PLEASE NOTE THAT NO PRICE INCREASES WILL BE APPROVED AFTER SUBMISSION OF THE QUOTATION.

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REQUEST FOR QUOTATION (RFQ) NUMBER: R0342/16

Delivery Address:

ITEM NO.	DESCRIPTION	Quantity Required	Unit of Measure	Date required	Delivery Period / Lead time	Price per Unit of Measure (Excluding Vat)	Total (Excluding Vat)
1.	Supply and deliver for Horse feeds for three months	Three months					
NB ANY AND ALL ALTERATIONS MUST BE SIGNED FOR BY THE BIDDER CONFIRMING THAT SUCH ALTERATION WAS MADE BY THE BIDDER. PLEASE NOTE THAT PRICE CHANGES WITHOUT A SIGNATURE WILL BE DISQUALIFIED						Grand Total	

ALL BIDDERS MUST PLEASE MAKE SURE THAT THEY KNOW WHAT THEY ARE QUOTING FOR.

Conditions

1. All prices quoted must be exclusive of Value Added Tax (VAT).
2. Prices quoted must include delivery charges and goods must be delivered to the address indicated.
3. All prices submitted must be firm. "Firm" prices are deemed to be fixed prices, which are only subject to the following statutory changes, namely VAT and any levy related to customs and excise.
4. Quantities are given in good faith and without commitment to the City of JHB.
5. Vendors not registered for Value Added Tax with SARS will be treated as Non VAT vendors.

TECHNICAL SPECIFICATION FOR ANIMAL FEED FOR JMPD SERVICE ANIMALS

SPECIFICATION

SPECIAL CONDITIONS

1. PRICE

- 1.1 All prices must include Value Added Tax. The rate of Value Added Tax used must be stated on the bid.
- 1.2 All invoices submitted by the Bidder must be Tax Invoices and show the value of the supply, the amount of tax charged and the consideration for the supply.
- 1.3 Any form of levy or charge such as customs duty, excise duty and import surcharge must be included in the bid(s).
- 1.4 Notwithstanding the provisions of Clause 1.3, any anti-dumping and/or Countervailing duties imposed by the Department of Trade and Industry will be for the account of the Bidder and must not be included in the bid price(s). Failure to comply with this requirement may render the bid liable to rejection. Should it subsequently be proved to the Council's satisfaction that such duty was nonetheless included in a successful Bidder's price(s) the Council reserves the right to recover the amount from the Bidder directly, or by way of deductions from any monies due to him, or any other method selected by the Council.
- 1.5 All price(s) must be nett with all discounts and settlement discount already deducted.
- 1.6 Price(s) must include cost of supply, delivery, off-loading and installation (if applicable).
- 1.7 Price(s) must include cost of all insurances, services, labour materials etc. (if applicable).

2. TECHNICAL DATA, OMISSIONS AND VARIATIONS SHEETS

- 2.1 The attached Technical Data, Omissions and Variations Sheets must be completed by the Bidders. Failure to do so will render the bid liable to rejection on the grounds of being incomplete.

3. TIME FOR PLACING OF ORDERS AND RATE OF DELIVERY

- 3.1 Orders will be issued during a period of three years, commencing on the date of notification of acceptance of letter of award, stating quantities required and delivery must be made within the time shown on the Form of Tender attached even if the delivery dates extends beyond the period for the placing of orders.

TECHNICAL SPECIFICATION FOR ANIMAL FEED FOR JMPD SERVICE ANIMALS

4 ACCEPTANCE OF BID

- 4.1 A valid and binding contract will be concluded at the time that the Council posts a letter of acceptance of this bid to the Bidders by registered post, to the postal address stated on the bid.

SPECIAL CONDITIONS (CONTD)

5 BID PRICE ADJUSTMENT

- 5.1 No claim for bid price adjustment will be considered unless it is firmly linked to a formula that was clearly stated at the time of bid and accepted by Council. (General Conditions of Bid, Clause 15 – Bid price adjustment).

DISABILITY

- 5.2 **Should the Bidders be classified as a disabled person and suffers from a disability, meaning that the person suffers from a permanent impairment of a physical, intellectual or sensory function, which results in restricted, or lack of, ability to perform an activity in the manner or within the range, considered normal for a human being, he/she should state the nature of the disability in the bid document.**

6. IMPROPER LOBBYING/INTERFERENCE

- 6.1 In terms of the proceedings of the GJMC Executive Committee meeting held on Tuesday, 16 November 1999, it was resolved that all bids should include the following clause:

“Any prospective Bidder who is found to have lobbied an official or Councillor in respect of bid application including any other business with the Council will face the following charges:

- Immediate disqualification.
- Blacklisted against any bid in future.
- Company name will be given to all Local Authorities about the conduct.”

- 6.2 No relaxation, indulgence or waiver granted by the Council to the Bidder shall in any way operate as an estoppels against the Council in the exercise by it of its right hereunder.

7. CERTIFIED COPIES

- 7.1. The Bidders shall, where required in terms of the bid (Bidders Information) submit with the bid, certified copies of all certificates specified. Failure to do so may render the bid liable to rejection on the grounds of being incomplete.

8. BID ADJUDICATION PROCESS

TECHNICAL SPECIFICATION FOR ANIMAL FEED FOR JMPD SERVICE ANIMALS

- 8.1 Bids will be adjudicated in accordance with the provisions set out in the Preferential Procurement Policy Framework Act: No 5 of 2000, and the preferential Procurement Regulations (No. R725) 2001 pertaining thereto, as applicable.

SPECIAL CONDITIONS (CONTD)

9. TAX CLEARANCE CERTIFICATE

- 9.1 **BIDDERS ARE REQUIRED TO INCLUDE IN THEIR BID SUBMISSION, AN ORIGINAL VALID TAX CLEARANCE CERTIFICATE FROM THE SOUTH AFRICAN REVENUE SERVICES OR A LETTER FROM (SARS), STATING THAT SUITABLE ARRANGEMENTS HAVE BEEN MADE WITH SARS.**
- 9.2 **IT IS A CONDITION OF BID THAT THE TAXES OF THE SUCCESSFUL BIDDER MUST BE IN ORDER, OR THAT SATISFACTORY ARRANGEMENTS HAVE BEEN MADE WITH SOUTH AFRICAN REVENUE SERVICES (SARS) TO MEET THE BIDDER'S TAX OBLIGATIONS.**
- 9.3 **IN ORDER TO MEET THIS REQUIREMENT BIDDERS ARE REQUIRED TO COMPLETE IN FULL THE ATTACHED FORM TCC 001 "APPLICATION FOR A TAX CLEARANCE CERTIFICATE" AND SUBMIT IT TO ANY SARS BRANCH OFFICE NATIONALLY. THE TAX CLEARANCE CERTIFICATE REQUIREMENTS ARE ALSO APPLICABLE TO FOREIGN BIDDERS/INDIVIDUALS WHO WISH TO SUBMIT BIDS.**
- 9.4 **SARS WILL THEN FURNISH THE BIDDER WITH A TAX CERTIFICATE THAT WILL BE VALID FOR A PERIOD OF (1) ONE YEAR FROM THE DATE OF APPROVAL.**
- 9.5 **THE ORIGINAL TAX CLEARANCE CERTIFICATE MUST BE SUBMITTED TOGETHER WITH THE BID. FAILURE TO SUBMIT THE ORIGINAL AND VALID TAX CLEARANCE CERTIFICATE WILL RESULT IN THE INVALIDATION OF THE BID. CERTIFIED COPIES OF THE TAX CLEARANCE CERTIFICATE WILL NOT BE ACCEPTABLE.**
- 9.6 **IN BIDS WHERE CONSORTIA/JOINT VENTURES/SUB BIDDERS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TAX CLEARANCE CERTIFICATE.**
- 9.7 **COPIES OF THE TC 001 "APPLICATION FOR TAX CLEARANCE CERTIFICATE" FORM ARE AVAILABLE FROM ANY SARS BRANCH OFFICE NATIONALLY OR ON THE WEBSITE www.sars.gov.za**
- 9.8 **APPLICATIONS FOR THE TAX CLEARANCE CERTIFICATE MAY ALSO BE MADE VIA eFILING. IN ORDER TO USE THIS PROVISION, THE TAXPAYERS WILL NEED TO REGISTER WITH SARS eFILERS THROUGH THE WEBSITE www.sars.gov.za.**

TECHNICAL SPECIFICATION FOR ANIMAL FEED FOR JMPD SERVICE ANIMALS

FAILURE TO COMPLY WITH THESE REQUIREMENTS WILL NULLIFY THE BID SUBMISSION. NO CORRESPONDENCE WILL BE ENTERED INTO FOR FAILING TO COMPLY WITH THIS REQUIREMENT.

SPECIAL CONDITIONS (CONTD)

10. SUPPLIER REGISTRATION

- 10.1 **SUPPLIER REGISTRATION FORMS SHOULD BE COMPLETED IN FULL AND RETURNED BACK WITH ALL THE SUPPORTING DOCUMENTS FOR BLACK ECONOMIC EMPOWERMENT ACCREDITATION.**
- 10.2 **IF ALREADY REGISTERED WITH THE CITY PLEASE PROVIDE THE SUPPLIER NUMBER ON THE FRONT PAGE OF THE BID.**

11. COUNCIL SERVICES

- 11.1 **BIDDERS MUST SUBMIT PROOF OF PAYMENT OF COUNCIL SERVICES.**

12. EMPLOYMENT EQUITY STATUS

- 12.1 Bidders must include in their Bidders submission full details of their company/venture with the Department of Labour regarding their compliance with the provisions contained in the Employment Equity Act (No. 55 of 1998).

Bids must include at least the following:

Not required to register in terms of the Act. (Details to be provided)
Exemption received from the Department of Labour.
Compliance with the Act. (Proof to be submitted)

Failure to provide this information may render the bid liable to rejection on the grounds of being incomplete.

TECHNICAL SPECIFICATION FOR ANIMAL FEED FOR JMPD SERVICE ANIMALS

TECHNICAL INFORMATION AND SPECIFICATIONS

1. REQUIRED

JMPD requires the supply, delivery and off-loading of animal feed on an as-and-when required basis for a period of Three (3) months. The feed ranges are Horse Feed and Fowl feed.

2. PLACE OF DELIVERY

JMPD Academy, No1 Stevens Road, Stafford, Johannesburg

3. SAMPLES

3.1 Samples of each item offered must be in its original packaging and delivered to the, Joburg Metro Police Academy, Service Animals, No 1 Stevens Road, Stafford, Johannesburg, not later than the date and time of closing of the tenders.

3.2 Such samples must be properly labelled to show
(a) The contract and item number
(b) Name of Bidder

3.3 Failure to submit samples will render the Bid liable to rejection on the grounds of being incomplete.

4. DELIVERY AND QUANTITIES

Delivery Basis

Transit and storage conditions applicable to the relevant product must be adhered to.

Quantities

Estimated quantities are reflected in the bid as orders will be placed on the basis of "as and when required" and no guarantee is given or implied as to the actual quantity which will be procured during the contract period.

5. PACKAGING

General

All deliveries made against this contract, in all modes of transport, are to be packed in suitable containers, which will be acceptable for further dispatch.

FURTHER ENQUIRIES, PLEASE CONTACT:

Act/Superintendent Alan Annandale: Service Animals Health & Welfare Tel. (011) 429 – 5144

TECHNICAL SPECIFICATION FOR ANIMAL FEED FOR JMPD SERVICE ANIMALS

1. HORSE FEED SPECIFICATIONS

The horse feed must be Equi-Feed meal, Milmac meal or with the exact ingredients as per specifications:

Item 1.1 ADULT HORSES Concentrate

Maintenance Feed Light To Moderate Work Regime 12% Meal

Ingredients

Maize, Oats, Barley, Wheat Bran, Hominy Chop, Oat Bran, Soya Oil Cake, Full Fat Soya, Oil Cake, Full Fat Soya, Sunflower Oil Cake, Sunflower Seeds, Canola Oil Cake, Vegetable Oil, Sweet Lupins, Lucerne, Molasses, Salt, Limestone, MCP, Magnesium Oxide, Potassium Chloride, Lysine, Methionine, Vitamins, Minerals, Mould Inhibitor, Anti-Oxidants.

Show Meal			
Average Analysis			Minerals
Moisture g/kg max	14		
Proteins g/kg	120		
Fats g/kg	25		
Dietary fiber g/kg (min)	100		
Dietary fiber g/kg (max)	250		
Phosphorus g/kg	3		

Item 1.2 ADULT HORSES Shady Chaff

Fibre Feed for feeding alongside concentrates

Ingredients

Oat Hay Chaff and Lucerne Hay Chaff

Shandy Chaff			
Average Analysis			Minerals
Moisture g/kg max	120		
Proteins g/kg	80		
Fats g/kg	25		
Dietary fiber g/kg (min)	100		
Dietary fiber g/kg (max)	250		
Phosphorus g/kg	3		
Calcium g/kg (min)	5		
Calcium g/kg (max)	6.3		



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Item 1.3 ROUGHAGE

Eragrostis New Season (Bales of Grass)

**Item 1.4 PINE SHAVINGS (Large Flakes)
Compressed – Dust Free (Bailed)**

Item 1.5 SALT LICKS

Item 1.6 MIXED FOWL FEED

Name of Bidder (in full): _____

FORM OF BID AND BIDDERS INFORMATION (CONTD)

Item	Estimated monthly requirements	Description	Required Packaging	Price per Packaging unit	Total Price excl vat	Total three month pricing excl vat
1.1	30	SHOW MEAL 12%	40 Kg	R		
1.2	20	SHANDY CHAFF	20 Kg	R		
1.3	300	ERAGROSTIS	Bailed	R		
1.4	300	PINE SHAVINGS DUST - FREE COMPRESSED	Bailed	R		
1.5	10	SALT LICK	2 Kg Blocks	R		
1.6	1	MIXED FOWL FOOD	50 Kg	R		
PRICE TOTALS FOR ANIMAL FEEDS						

Prices include Value Added Tax

Rate of Value Added Tax ø _____ %

Ø To be inserted by the Bidder

FORM OF BID AND BIDDERS INFORMATION

NB ANY AND ALL ALTERATIONS TO THE BID DOCUMENTS MUST BE SIGNED IN FULL BY THE BID'S AUTHORISED SIGNATORY AND AN ACCOMPANYING LETTER FROM THE BIDDER ON THEIR OFFICIAL LETTERHEAD WILL INDICATE SUCH ALTERATIONS. FAILURE TO OBSERVE THIS WILL DISQUALIFY THE BID.

ANY COMPLETION OF THE BID DOCUMENT IN PENCIL OR ERASABLE INK WILL NOT BE ACCEPTED AND WILL DISQUALIFY THE BID.

I/WE THE UNDERSIGNED HEREBY ACKNOWLEDGE MYSELF/OURSELVES FULLY CONVERSANT WITH THE DETAILS AND CONDITIONS SET OUT IN THE CONDITIONS OF BID, GENERAL CONDITIONS OF BID, SPECIAL CONDITIONS AND TECHNICAL INFORMATION AND SPECIFICATION ATTACHED AND HEREBY AGREE TO MANUFACTURE/SOURCE, SUPPLY, DELIVER AND OFF-LOAD ANIMAL FEED TO JMPD

BID PRICE ADJUSTMENT

1. Is this a firm price Bid? *YES/NO

- Delete inapplicable word

NB: If neither word is deleted the Bid price will be taken to be firm and no adjustment will be allowed, notwithstanding anything to the contrary elsewhere contained.

Name of Bidder (in full): _____

FORM OF BID AND BIDDERS INFORMATION (CONTD.)

If the answer to the above question is No, Bidders are to provide a detailed Annexure specifying components and percentages of the pricing elements that will fluctuate. An indication should be given of the escalation across the Bid period stipulating base rates that the Bid is premised upon and changes in the subsequent year. Failure to provide details in this regard will invalidate your claim for a Bid price adjustment.

Name of firm (in full) : _____

Company Registration Number : _____

VAT Registration Number : _____

TECHNICAL SPECIFICATION FOR ANIMAL FEED FOR JMPD SERVICE ANIMALS

RSC reference number : _____

Business address : _____

Postal address : _____

Telephone number : _____

Fax number : _____

Name of person authorised
to sign this Bid : _____

(BLOCK LETTERS)

Signature of person authorised
to sign this Bid : _____

Date : _____

As witness : _____

Name of Bidder (in full): _____