



a world class African city

City of Johannesburg Metropolitan Municipality
Revenue Shared Services Centre
Group Finance

Thuso House
61 Jorissen Street
Braamfontein

PO Box 5000
Johannesburg
South Africa
2000

0860 Joburg (562874)

www.joburg.org.za

CITY OF JOHANNESBURG LATE ESTATE DATABASE REGISTRATION FORM

CONDITIONS

The property must be registered under the deceased estate of the parent.

REQUIRED

The application must be accompanied by:

1. If the parent is deceased, include a certified copy of the letter of executorship of administration of the deceased estate;
2. A copy of the liquidation and distribution account showing transfer of the property to the minor;
3. The death certificate of the deceased parent;
4. Birth certificates of all minors residing on the property.

Rates Account No

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Metered Account No

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Personal Details of the applicant

Indicate with a cross:

male	female	married	single	widow	widower
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Surname: _____

First names: _____

Date of birth:

y	y	y	y	/	m	m	/	d	d
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Identity number:

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Addresses

Street address: _____

City/Suburb: _____ Postal code: _____

Postal address: _____

City/Suburb: _____ Postal code: _____

Contact details

Home Tel: _____ Cell No: _____

Work Tel: _____ Fax No: _____

Email: _____

Particulars of minor occupants

Name & Surname: 1. ID No:
2..... ID No.....
3..... ID No.....
4..... ID No.....

Street address:
Postal code: Suburb:

Sectional Title ownership

Contact details

Freehold Title ownership

Home no:
Cell No.....

Address

How many houses/ living units are there on the above-mentioned property?
Unit number:
Door number:

Declaration

Thus, signed and sworn to, before me at _____ this _____ day of

Signature of Applicant Commissioner of Oaths

Stamp of Commissioner

Commissioner's stamp

This form must be submitted to your closest City of Joburg Customer Service or emailed to a Regional email where your property is located.

CUSTOMER SERVICE CENTRE	EMAIL ADDRESS
Midrand Customer Service Centre	regionArevenue@joburg.org.za
Randburg Customer Service Centre	regionBrevenue@joburg.org.za
Roodepoort/City Hall Customer Service Centre	regionCrevenue@joburg.org.za
Jabulani Customer Service Centre	regionDrevenue@joburg.org.za
Sandton Customer Service Centre	regionErevenue@joburg.org.za
Thuso House Customer Service Centre	regionFrevenue@joburg.org.za
Lenasia Customer Service Centre	regionGrevenue@joburg.org.za

FOR OFFICE USE:

Checklist:

Supporting documents	YES	NO
Letter of executorship (if parent is deceased)		
Liquidation & distribution account (property transfer to minor)		
Parent's death certificate		
Birth certificates of all minors on the property		

Expanded Social Package (ESP) Number:
