

CITY OF JOHANNESBURG

BID / PROPOSAL	DESCRIPTION	BRIEFING SESSION DATE & TIME	BRIEFING SESSION VENUE	TECHNICAL ENQUIRIES	DOCUMENT PRICE	CLOSING DATE & TIME	EVALUATION CRITERIA
A785	Request for Proposals for the Appointment of Service Providers for the Printing Of Payslips and IRP5's / Tax Certificates for the City of Johannesburg and relevant Municipal Entities for a period of Three years (3).	Non-Compulsory Briefing Session 17 October 2018 10: 00 am	Egoli Boardroom B- Block Metro Centre, Ground Floor 158 Civic Boulevard Braamfontein, Johannesburg	Ms. Margaret le Grange Tel: (011) 407-6828 Email: Margaretl@joburg. org.za	R100 when collecting from CoJ alternatively can be downloaded for free from www.etenders.gov.za	26 October 2018 10:30am	Functionality and 80/20 Points system

Bids/Proposals are invited for: • Bids will be evaluated in terms of the above **stipulated** preference point system in line with Preferential Procurement Regulations 2017. • Bidders are required to, together with their Bids/Proposals submit original and valid BBB-EE Status Level Verification Certificates or certified copies thereof to substantiate their BBB-EE rating claims. Bidders who do not submit their BBB-EE Status Level Verification Certificates **will not be** disqualified from the bidding process however they will score zero (0) out of maximum points allocated respectively for BBB-EE. • **Hard copies** of the abovementioned Bids/Proposals will be available from **12 October 2018** • Non-refundable amount as stated above per document and are obtainable at Supply Chain Management Unit: Help desk, 15th floor Metropolitan Centre, 158 Civic Boulevard Street, Braamfontein. Amounts are payable at the Cashiers at the 8th floor and at Metro Link and (between **08.00** and **15.00**) Phone numbers 407-6297/ 407-6342 between **8.00** and **15.00**. • Copies of the abovementioned Bids/Proposal can also be downloaded on the National Treasury website at www.etenders.gov.za. • **BID/PROPOSAL SUBMISSIONS MUST BE IN THE ORIGINAL, AND MUST INCLUDE ALL INFORMATION AS REQUESTED IN THE BID/PROPOSAL DOCUMENT** • Sealed Bids/Proposals marked with the Bid/Proposal number and addressed to the Municipal Manager, City of Johannesburg must be deposited in to tender box at the main entrance, ground floor, Main Administration Building, Metropolitan Centre, 158 Civic Boulevard, Braamfontein **not later than 10:30am on the closing date stated above.** • **ANY BID/PROPOSAL RECEIVED AFTER 10:30 AM WILL NOT BE ACCEPTED.** • The prescribed reading of Bidders names will commence in public in the vestibule (Main Entrance) Ground Floor Main Admin Building, Metropolitan Centre. • **NO TELEGRAPHIC, TELEPHONIC, E-MAIL AND FACSIMILE BIDS/PROPOSALS WILL BE ACCEPTED.**

NB: It is the prospective bidders' responsibility to obtain documents in time so as to ensure responses reach the City of Johannesburg timeously.
• The City of Johannesburg reserves the right to cancel or withdraw any item published on this day.

CITY MANAGER



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