

THREE (3) YEAR FIXED-TERM PERFORMANCE-BASED CONTRACT POSITIONS

Note the following in terms of all of the below mentioned positions: These responsibilities are not exhaustive. Appointment in these positions will be subject to the signing of an employment contract and performance agreement, as well as disclosure of financial interests.

The applicants need to comply with the MFMA unit standards as prescribed by Regulation 493 of 15 June 2007 as published in Government Gazette 29967 of 15 June 2007. The applicants shall undergo a competency assessment in terms of Annexure A (competency framework for Senior Managers) Notice 21 published in Government Gazette of 17 January 2014. Applicants shall undergo security vetting. The Relevant MFMA Unit Standards for the above positions are preferred, however a grace period of eighteen (18) months will be provided to obtain the Unit Standards as per Publication in the Government Gazette No 40593, Government Notice 91 of 03 February 2017 by The Minister of Finance. An application form together with a comprehensive CV must be forwarded to the contact details below. An application form can be obtained from the CoJ website, at www.joburg.org.za

Department: Office of the City Manager / Branch: Public Safety

Head of Department: Integrated Public Safety

Job level: R 1 949 720 - R 2 468 000 - R 2 986 279 per annum

Appointment requirements: • Bachelor's degree / NQF Level 7 from an accredited college or university with course work in criminal justice, fire science, business administration, public administration, law enforcement, or related discipline • Seven (7) years of progressively increasing administrative responsibility for a recognised fire, police, or public safety department • Five years' public safety managerial experience to include policy and procedure development and administration, or an equivalent combination of education and experience • Exception may be made by the City Manager for highly qualified fire professional and completion of fire fighter I training Licensure as a full-time Peace Officer and completion of fire training must be completed within twelve (12) months of appointment • Principles, practices and procedures of modern police and security administration, principles, organisation, and operation • Municipal finance, budgeting, personnel and labour relations • Principles and practices of public administration and municipal government • Public administrative research methods, techniques and report presentation • Municipal operations • Principles underlying the laws and regulations of the municipality • Must have a licence to drive a motor vehicle • People Management experience and skills • Must be able to work extended hours and be in standby.

The applicant must have: • Leading competencies: Strategic Direction and Leadership; People Management, Programme and Project Management; Financial Management; Change Management; Change leadership; Governance leadership • Core competencies: Moral competence; Planning and organising; Analysis and innovation; Knowledge and information management; Communication; Results and quality focus • Minimum competency requirements for Senior Managers.

Primary function: The Head of Department: Public Safety is responsible to act and assume all responsibilities pursuant to a Head of Department, and to lead, direct and control the department and assist in formulating policy for the City of Johannesburg with respect to integrated public safety and related programmes, metropolitan policing, by-law enforcement and emergency management.

The Head of Department will lead and direct various initiatives and tasks, including: • Analysis of various public policy initiatives regarding public safety, security management and emergency management • Designing innovative strategies to enhance public safety capabilities involving law enforcement, emergency services, and other first-responder functions • Designing and implementing short and long-term programmes regarding law enforcement, crime prevention, fire safety, and emergency preparedness • Working closely with national and provincial partners on issues of public safety and security • Oversight and coordination of various initiatives with the City's police and enforcement functions, emergency management functions, and other City agencies involved with safety and security issues • Oversight of the planning, training, and exercise efforts of City departments to prevent and respond to emergency situations and natural disasters • Supporting the emergency operations of the City during a time of disaster including assignments in the City's emergency operations centre • Developing positive relationships with community organisations, academia, the business sector, and non-profit institutions on behalf of the City • Assisting with the development of budget priorities and initiatives for public safety functions in the City • Attending and providing support at public events and meetings for the Mayor, MMC and City Manager • Completing special projects and assignments consistent with the mission of the Department of Public Safety at the direction of the Mayor, MMC and City Manager.

Branch: Office of the City Manager

Group Audit Executive

Job level: R 1 949 720 - R 2 468 000 - R 2 986 279 per annum

Appointment requirements: • B.Comm (Hons) (Accounting & Auditing) Degree • Registered member of the C I A • Computer audit experience is necessary • A Master of Business Administration/ Master of Science in Management/ degrees or equivalent is required • In depth knowledge of modern ICT and ERP and MIS systems and their strategic application within large organizations • At least fifteen (15) years' experience in Internal and Forensic Audit Services, of which at least 7 years should have been in a senior leadership role, and/or including 3 years as Head of Group Internal Audit in a large organization/ group company • Proven experience and ability to interpret and understand complex Business, process, IS issues and the compilation of effective Group Audit strategy and or plans • People Management experience and skills • Must be able to work extended hours and be in standby.

The applicant must have: • Leading competencies: Strategic Direction and Leadership; People Management, Programme and Project Management; Financial Management; Change Management; Change leadership; Governance leadership • Core competencies: Moral competence; Planning and organising; Analysis and innovation; Knowledge and information management; Communication; Results and quality focus • Minimum competency requirements for Senior Managers.

Primary function: To strategically lead, direct and control the provision of an effective and efficient Group Internal and Forensic Audit Service by developing and implementing the Strategies, Policies, Frameworks, Standards, Systems and Processes to ensure that: • Group leadership is provided on the strategic approach and implementation of Internal Audit and Forensic services throughout the Group • Audit Planning Cycles are aligned to develop and implement an annual Group Audit Plan • The reporting to the GAC & GPC are integrated and consolidated for the Group • Review and appraise the soundness, adequacy and application of accounting, financial and operational controls • Special investigations are undertaken at the directive of the City Manager / Audit Committee • A clean external audit is achieved.

In order to provide council with the assurance that COJ is a well governed and sustainable organisation.

Contact Person: Lauren Jonas. Tel No: (011) 407 6003. E-Mail: Lauren.J@joburg.org.za

Workplace: Metropolitan Centre, 158 Civic Boulevard, Braamfontein.

These are employment equity targeted positions and preference will be given to EE targeted groups including people with disabilities.

Closing date: 27 November 2018.

The City of Johannesburg is an equal opportunity employer and reserves the right not to make an appointment.

Appointments will be made in accordance with the CoJ's EE Policy. An application form together with a comprehensive CV must be forwarded to the contact details above.

If you have not heard from us within 6 weeks of the closing date, please consider your application as unsuccessful.

