



**TO: EXECUTIVE DIRECTORS
GROUP HEADS
DIRECTORS
MANAGERS**

**SUBJECT: CUT OFF DATE FOR REQUEST FOR PROPOSAL
(RFP) / TENDERS**

The above matter has reference

Please note that in compliance with the provisions of the Promotion of Administrative Justice Act 2000 (PAJA), the City of Johannesburg is required to, as far as possible; refrain from advertising any tender during the December festive season as most businesses will be closed.

The cut-off dates for RFP are as follows:

DATE	TIMELINE REMARKS
11 December 2020	Last date on which RFP adverts will be placed on the News Papers.
15 January 2021	Date on which advertisements for RFP's will resume.

In light of the above, please ensure that your procurement requirements, are concluded in such a manner that your advertisements do not close during a period between the 11th December 2020 and 15th January 2021.

The unit will however re-open for submissions on 15th of January 2021 for tender advertisement.

Issued by:

Vumile Madasa

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