

CITY OF JOHANNESBURG

Bids/Proposals are invited for:

| BID / PROPOSAL | DESCRIPTION | BRIEFING SESSION DATE & TIME | BRIEFING SESSION VENUE | TECHNICAL ENQUIRIES | DOCUMENT PRICE | CLOSING DATE & TIME | EVALUATION CRITERIA |
|----------------|--|---|--|--|--|-----------------------------|---|
| 605/21 | APPOINTMENT OF A PANEL SERVICE PROVIDERS FOR SOURCING, SUPPLYING AND DELIVERING OF INFORMATION RESOURCES (PRINTED BOOKS, AUDI-VISUAL MATERIAL AND E-RESOURCES) FOR LIBRARIES THROUGHOUT THE CITY OF JOHANNESBURG FOR A PERIOD OF THREE (03) YEARS ON AN AS-AND WHEN REQUIRED BASIS | Compulsory Briefing Session Date: 29 September 2021 Time: 10:00 AM | Teams Virtual Session- All bidders who require to form part of the meeting should send the request to register@joburg.org.za at forty-eight (48) hours prior to the briefing session | May Ballim Email: mayb@joburg.org.za | Can be Downloaded for free from: www.joburg.org.za ↓ Tender Documents | 29 October 2021 10:30AM | FUNCTIONALITY |
| 606/21 | SUPPLY, DELIVER, OFFLOAD AND THE INSTALLATION OF OFFICE FURNITURE AND APPLIANCES FOR COJ DEPARTMENTS FOR A PERIOD NOT EXCEEDING THREE (03) YEARS | Compulsory Briefing Session Date: 30 September 2021 Time: 10:00 AM | Teams Virtual Session- All bidders who require to form part of the meeting should send the request to mphomnisi@joburg.org.za and ntombifuthiNt@joburg.org.za at 24 hours prior to the briefing session. | Mpho Mnisi Email: mphomnisi@joburg.org.za | Can be Downloaded for free from: www.joburg.org.za ↓ Tender Documents | 27 October 2021 10:30 AM | 80/20 POINT SYSTEM, LOCAL CONTENT & PRE-QUALIFICATION CRITERIA – EME or QSE Paragraph 4(1)(b) “EME” means exempted micro enterprise in terms of code of good practice on black economic empowerment issued in terms of section 9(1) of the broad-based Black Empowerment Act “QSE” means qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9(1) of the broad-based Black Empowerment Act |

- Bids will be evaluated in terms of the above **stipulated** preference point system in line with Preferential Procurement Regulations 2017.
- Bidders are required to, together with their Bids/Proposals submit original and valid BBB-EE Status Level Verification Certificates or certified copies thereof to substantiate their BBB-EE rating claims. Bidders who do not submit their BBB-EE Status Level Verification Certificates **will not be** disqualified from the bidding process however they will score zero (0) out of maximum points allocated respectively for BBB-EE.
- Copies of the abovementioned Bids/Proposal will be available from **17 September 2021** and can be downloaded from the City of Johannesburg's website as www.joburg.org.za → **tender documents**

- **BID/PROPOSAL SUBMISSIONS MUST BE IN THE ORIGINAL, AND MUST INCLUDE ALL INFORMATION AS REQUESTED IN THE BID/PROPOSAL DOCUMENT**
- Sealed Bids/Proposals marked with the Bid/Proposal number and addressed to the Municipal Manager, City of Johannesburg must be deposited in to tender box at the main entrance, ground floor, Main Administration Building, Metropolitan Centre, 158 Civic Boulevard, Braamfontein not later than 10:30am on the closing date stated above.
- **ANY BID/PROPOSAL RECEIVED AFTER 10:30 AM WILL NOT BE ACCEPTED.**
- The prescribed reading of Bidders names will commence in public in the vestibule (Main Entrance) Ground Floor Main Admin Building, Metropolitan Centre.
- **NO TELEGRAPHIC, TELEPHONIC, E-MAIL AND FACSIMILE BIDS/PROPOSALS WILL BE ACCEPTED**
- **In response to the Covid-19 principles of social distancing, The Tender Box is located on the walkthrough section of the Building and as such bidders do not require to enter the Main building to submit their Bids in the Tenders Box.**
- **Should Bidders wish to enter the main building, they shall do so only after complying with the City's Covid-19 measures, i.e. (temperature reading, sanitization, screening etc.)**
- In keeping with the requirement for social and physical distancing, and to avoid congestion, bidders or their representatives will be required to queue, one Metre apart, and wait for the turn to deposit bid documents. Due to the foregoing requirement, bidders or their representatives may experience delays and should therefore plan and give themselves sufficient time to submit bids, in order to avoid missing the stipulated bid closing times. The City will not be liable for failure to deposit bids within the stipulated times, even if the bidders or their representatives were already on the queue before closing time.

NB: It is the prospective bidders' responsibility to obtain documents in time so as to ensure responses reach the City of Johannesburg timeously.

- The City of Johannesburg reserves the right to cancel or withdraw any item published on this day.

CITY MANAGER



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