

23.06.2019

PERFORMANCE AGREEMENT

A total remuneration package in line with the Local Government Upper Limits of total remuneration packages payable to Managers directly accountable to Municipal Managers of a Category one (01) Municipality.

- Total Remuneration Package: Minimum: R781 460.00 p.a.
- Total Remuneration Package: Midpoint: R868 290.00 p.a.
- Total Remuneration Package: Maximum: R955 118.00 p.a.

Applications must be submitted on the annexure C application form for Senior Managers obtainable on www.ubuhlebezwe.gov.za

Minimum requirements: • Grade 12 Certificate • Bachelor's degree in fields of Accounting or Economics OR Chartered Accountant (SA-NOF 8 or equivalent qualification) • Minimum of 7 years' relevant experience at Senior and Middle Management levels of which at least 2 years' (but preferably 5 years) must have been at Senior Level • Sound knowledge of and exposure to local government operations and municipal financial management • Sound vision and strong leadership management skills, with strategic thinking and decision-making abilities • In-depth knowledge of Local Government legislation and the statutory requirements pertaining to the post • Core competencies as set out in the Local Government: Regulations on Appointment and Conditions of Employment of Senior Managers, 17 January 2014. • If the appointee has not yet attained the Minimum Competency qualification, he or she will be required, as a condition of appointment, to complete this training within a specific period of time • A valid and unendorsed Code B driver's licence.

Key performance areas: • Develop, implement and manage strategic goals, policies and procedures in alignment with the strategic objectives of the Municipality • Effectively manage financial services (Budgeting, Income, Expenditure, Activity-based Costing and Supply Chain Management) through the establishment, implementation and maintenance of a Financial Management Strategy • Be responsible for the effective and efficient management of the Directorate • Liaise and interact with individuals, role players and agencies at senior level in all 3 spheres of Government • Assist and support the Accounting Officer with the role and responsibilities delegated to the Chief Financial Officer • As Chief Financial Officer, ensure sound financial viability through management and monitoring of all income and expenditure of the Municipality • Safeguard all assets, discharging liabilities of the Municipality and proper and diligent compliance with the Municipal Financial Management Act and other prescripts.

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G.M. SINEKE: MUNICIPAL MANAGER

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OFFICE OF THE PUBLIC SERVICE COMMISSION

SALARY: All-inclusive salary package of R1 005 063.00 per annum (Total package to be structured in accordance with the rules of the Senior Management Service)

REQUIREMENTS: An undergraduate qualification (NQF Level 7) in property/asset management, construction or related field and five (5) years' experience at Middle/Senior management level. Knowledge: Asset management, Property management, public finance management act, treasury regulations, property related legislation, market trends, construction industry, state property management acts, by-laws and ordinances, contract management, financial management, corporate governance and project management. Skills: computer literacy, facilitation skills, good communication skills, ability to work under stressful conditions. Ability to adapt in accordance to office requirements. Willing to travel. A valid driver's license.

DUTIES: The incumbent will be responsible for immovable asset management functions within the department with the following key results areas in accordance with approved strategic plan, annual performance plan and business plan: oversee the development and review of property strategies. Develop and review of custodian Asset (immovable) management plans. Develop infrastructure implementation programmes to address user departments and custodian management requirements. Programme management of infrastructure implementation and construction projects. Facilitate the performance of immovable assets. Prioritise investment solutions in line with life cycle asset (immovable) management principles. Ensure that the budget framework is in line with Medium Term Expenditure Framework. Exercise custodial activities on immovable assets. Develop immovable asset management policies, strategies and guidelines. Manage the identification, evaluation and management and implementation control of risks. Manage asset performance reports. Ensure optimal utilization and performance of assets. Provide management support to the unit/section

ENQUIRIES: Ms M Tshabalala tel: 012 406 1915

CONSTRUCTION PROJECT MANAGER (X2 POSTS) REF NO: 2019/170

SALARY: R679 338 to R728 400 all-inclusive (OSD) package per annum

CENTRE: Cape Town Regional Office

REQUIREMENTS: A National Higher Diploma (Built Environment Field) with a minimum of four (4) and six (6) months certified experience, B-Tech (Built Environment Field) with a minimum of four (4) years certified experience, Honours Degree in any Built Environment field with a minimum of three (3) years' experience, Compulsory registration with the SACPCMP as a Professional Construction Manager. A valid driver's license, Computer literacy, knowledge and understanding of the following Acts: Public Finance Management Act, Occupational Health and Safety Act as well as Building Regulations and Environmental Conservation Act, Knowledge and understanding of the Government Procurement System, Good planning, financial and budget skills, Sound analytical and good written and verbal communication skills; knowledge and understanding of the JBC and GCC form of contract.

DUTIES: Contribute to project initiation, scope definition and scope change control for envisaged projects. Full project management function, cost, quality and time control. Manage project cost estimates and control changes in line with allocated budgets. Plan and attend project meetings during the project phases. Assist with the compilation of projects documentation to support project phases. Implement project administration processes according to government requirements. Ensure implementation of procurement activities and adherence thereof to government policies. Provide assistance in implementing and ensuring that project execution is in accordance with the approved project norms and time schedules. Support the project environment and activities to ensure that project objectives are delivered timely. Manage and engage in multi-disciplinary construction teams regarding the construction/maintenance of facilities; ensure that construction projects are implemented and executed as envisaged in the acquisition/procurement plan and that high quality projects are delivered within time, cost and quality framework.

ENQUIRIES: Ms. T. Kolele, tel: (021) 402 2083.

NOTE: An indication by candidates in this regard will facilitate the processing of applications. If no suitable candidates from the unrepresented groups can be recruited, candidates from the represented groups will be considered. People with disabilities are encouraged to apply. Applications must be submitted on a signed Form Z83, obtainable from any Public Service department and must be accompanied by a comprehensive CV, recently certified copies of qualifications and an Identification Document. Applications not complying with the above will be disqualified. Should you not have heard from us within the next month, please regard your application as unsuccessful. Note: It is the responsibility of all applicants to ensure that foreign and other qualifications are evaluated by SAQA. Recognition of prior learning will only be considered on submission of proof by candidates. Kindly note that applications will be subject to verification of qualifications and a security clearance. Faxed, e-mailed or late applications will NOT be accepted. People with disabilities are encouraged to apply.

ALL APPLICATIONS: The Director General, private bag x65 Pretoria 0001 or hand delivery to Cnr Bosman and Maatla Attention: Ms NP Mudau

ALL APPLICATIONS: The Regional Manager: Cape Town Regional Office, Private Bag x5027, Cape Town, 8000 9th floor, 1 Lvr Heerenracht, Customs Building, Foreshore Cape Town, Attention Ms. N Mtsulwana.

CLOSING DATE: 19 JULY 2019 AT 16H00

www.basozzi.co.za

Joburg

Closing date: 05 July 2019

NOTE: Applicants who receive no response to their applications within 8 weeks may consider their application to be unsuccessful.

Become a member of the new and exciting team of the JRA and contribute towards its mobility strategy. JRA is currently in the process of filling the following vacancy:

Head: Planning (5-year fixed-term contract)

Remuneration: R2 055 005-R2 601 270 per annum (Total Cost to Company) (Level 2) (Ref. 09/2019/79)

Responsibilities: Strategic planning: • Oversee the review and implementation of the Ten-year Roads Development Plan • Undertake development control (public and private) • Provide an effective development control function to JRA, both for public and private initiatives • Ensure development control inputs on all proposed regional developments • Promote the role of development control on spatial planning for the CO • Ensure effective development control of roads and stormwater infrastructure • Review the development and implementation of construction standards. Roads Asset Management System (RAMS): • Provide effective road asset management systems to JRA, ensuring the development, upgrading, maintenance and application of the Pavement Management System (PMS), Bridge Management System (BMS), Asset Management System (AMS), Geographical Information System (GIS), Capital Investment Management System (CIMS), Information Management System (IMS), and Stormwater Management System (SMS). Roads and stormwater planning: • Oversee the management, control and facilitation of applications to protect the interests of the JRA and CO as it relates to roads and stormwater drainage. Business Planning and Annual Reports: • Develop annual business plans that inform budgets • Consolidate the Annual Report with input from various departments • Oversee benchmarking in terms of road infrastructure development best practice.

Requirements: • A Bachelor of Science degree/BTech in Engineering or NQF equivalent • Professional registration: Pr Eng or Pr Tech Eng (ECSA) • 12 years' experience in design, construction and management of municipal roads and stormwater infrastructure, inclusive of 7 years at Middle Management level and 3 years at Senior Management level • Registration with the South African Council for Project and Construction Management Professionals (SACPCMP) or as a Professional Planner in accordance with the Planning Professions Act, 2002 (Act No. 36 of 2002), or Project Management certificate or diploma will be an added advantage • Good knowledge and understanding of relevant policy and legislation • Good knowledge and understanding of institutional governance systems and performance management • A Municipal Executive Financial Management Certificate will be an advantage

The successful applicant will be required to undergo security vetting, sign an employment contract and performance agreement and disclose financial interests.

The position will be based at the JRA's Head Office in Johannesburg.

Suitable qualified and experienced South African citizens are invited to apply and should forward their CVs and application letters for the attention of Mr. Lebogang Mofokeng, the Assistant Manager: Recruitment and Selection, Private Bag 770, Braamfontein 2017 or deliver on the 1st Floor, 66 Puley Ka Some Street, Johannesburg or e-mail to recruitment19@jra.org.za

Closing date: 4 July 2019 at 16:30

JRA is an equal opportunity company and committed to EE principles. If you do not hear from us within 30 days of the closing date, please consider your application unsuccessful. Coloured and Indian persons, women and people with disabilities are encouraged to apply. JRA reserves the right not to appoint. By submitting your application for a position, you acknowledge that the information is required for the purpose of processing and adjudicating your job application against requirements of the position and you consent to the processing and archiving of said information.

NB: Applicants who fail to submit the necessary documents and who do not meet minimum requirements will be disqualified.

JRA, its employees or representatives will never ask for a fee from jobseekers. Any such requests are fraudulent. Please report any suspicious activities in this regard to the JRA anti-fraud line at 0800 002 337.

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