



City of Joburg Property Company SOC Ltd.

1st Floor
Forum 2
Braam Park
33 Hoofd Street
Braamfontein
2017

PO Box 31565
Braamfontein
2017

Tel +27(0) 10 219 9000
Fax +27(0) 10 219 9400
www.jhbproperty.co.za

City of Joburg Property Company SOC Ltd

INTERNAL/EXTERNAL ADVERT

Vacancy : Senior Manager: Property Program Management Unit x 2
Business Unit : Property Program Management Unit
Reporting To : General Manager: Property Program Management Unit

Ref: SM:PPMU/2019-02

Permanent Position

Applicable annual total cost to company is R 1 439 531 – R 1 760 674 (An all-inclusive remuneration package)

Purpose of the position

Management of the Property Program Management Unit to ensure conceptualisation design and implementation of developments on prepared and packaged Council owned land in order to ensure that the performance targets set for the unit in terms of the company strategic objectives are met.

Key Performance Areas

- Formulate and implement the Unit Business and Operational Plans, and setting strategic direction based on the prevailing property trends and developments.
- Guarantee Compliance with Legal and Policy Frameworks including Supply Chain Management Policy, MFMA and Local Government Ordinance.
- High-level stakeholder management / liaison.
- Assist the General Manager with the daily operations of the Department.
- Financial and budget management, accountability for resources, initiation, establishment and facilitation of new and existing business opportunities to generate new and profitable revenue streams from land and property.



Non-Executive Directors: Moeketsi Rabodila (Chairperson), Prof Hamanth Kasan, Motshubi Letsapa, Mággie Mojapelo, Obakeng Mongale, Kuluiwa Muthwa, Yongama Pamla, Lonwabo Qina

Executive Directors: Helen Botes (Chief Executive Officer)
Imraan Bhamjee (Chief Financial Officer)
Acting Company Secretary: Makwena Pertunia Mohlabi
City of Joburg Property Company SOC Ltd.
Registration Number: 2000/017147/07



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- Management, leadership, coaching, training and skills transfer to jobholders and intervention in projects managed by jobholders in order to solve problems and address issues.
- Project Management to ensure delivery of projects including “hands on” management of projects as a team leader together with members of the unit.

Qualifications and Experience

- A Bachelor’s Degree/B Tech (NQF level 7) equivalent in
 - Building Management Science or
 - Business development or
 - Business Management or
 - Business Operations or
 - Property Management or
- 6 - 8 years of experience in the direct management of large projects with responsibility for co-ordination, and project and programme scheduling.

Added Advantage

- Postgraduate degree qualification and/or advanced qualification in Project and Programme Management.
- Professional registration in the Build environment

Knowledge and Skills

- Experience in People Management skills
- Track record in service delivery projects of large scale and complex property development projects
- Good understanding of land and property related legislation, land economics and urban design
- Extensive knowledge of property developments conceptualisation and packaging
- Management of capital operating budgets



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Note:

- JPC is an Employment Equity Employer; therefore, appointment will be made in accordance to the company's employment Equity Policy and Plan.
- Submit a detailed, relevant CV including copies of qualifications via e-mail to **JOBS@jhbproperty.co.za**, quoting the relevant reference and job title. Should you have any queries kindly contact the Human Capital Department Nomthandazo Dlanga on 010 219 9083
- Applicants must note that further checks will be conducted once they have been shortlisted and that their appointment will be subject to positive outcomes on these checks.
- JPC reserves the right not to fill the position or to re-advertise it. Where applicable, candidates may be expected to undergo psychometric assessments.
- It is the applicant's responsibility to have their foreign qualifications evaluated by the South African Qualifications Authority (SAQA) and to provide the evaluation results.
- Should you not hear from us within 6 weeks after the closing date, you may consider your application as an unsuccessful.

Closing Date: 22 November 2019



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