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WE HAVE EXCITING CAREER OPPORTUNITIES FOR:

SOCIAL DEVELOPMENT PERMANENT POSITIONS:

- **General Worker (Targeted Beneficiaries branch)**
- **General Worker (Substance Abuse branch)**

APPLICATION REQUIREMENTS

- Complete the online job application form and attach all relevant and updated documents (Certified Qualification/s/Certificates, ID, and CV).
- Applicants should take note that they can be required to provide proof of original documents during the selection process.
- You will be requested to provide a brief description of your work experience relating to the vacancy.
- Applicants with membership to professional bodies need to provide a membership number and expiry date.
- If you are an internal applicant, your employee number will be required.

DISCLAIMER


- The City of Johannesburg applies the principles of employment equity as per the National legislation and policy guidelines and will consider designated groups in line with these requirements. We are an equal opportunity employer.
- By submitting your application for a position at the City of Johannesburg, you are consenting that the personal information submitted as part of your application may be used for the purposes of the Recruitment and Selection and related process.
- However, registering your CV and/or receipt and acknowledgement of any kind shall not be an indication that your application will be successful and/or lead to employment.
- The City of Johannesburg shall not be liable for any damage, loss or liability of whatsoever nature arising from your use of the job opportunity section of this website.
- The City of Johannesburg reserves the right not to make an appointment.



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GENERAL WORKER

DEPARTMENT:	Social Development
BRANCH:	Targeted Beneficiaries
DESIGNATION:	Worker
REMUNERATION:	R9 043,21 pm (basic salary, excluding benefits)
LOCATION:	Metropolitan Centre, 158 Civic Boulevard, Braamfontein

Minimum Requirements:

- Grade 10/N1 is required;
- 1 - 3 months experience in performing multipurpose duties;
- Must be able to read, communicate and carry out instructions; and
- General housekeeping and basic cleaning skills.

Primary Function:

Assist the directorate with general functions. The primary function of this position is cleaning of facilities and surroundings as well as upkeeping of those facilities in terms of repairs and maintenance of those facilities.

Key Performance Areas:

- Cleaning and maintenance to ensure a hygienic workplace;
- Maintain a clean and neat facility in accordance with hygienic protocol at all times, both inside and outside;
- Preparation of facilities for groups, preparing refreshments and assist with administrative duties, and arranging furniture.

Leading Competencies:

- Teamwork, work in all weather conditions;
- Must have knowledge of cleaning materials and chemicals sufficient to maintain a clean facility;
- Knowledge of safety hazards as well as precautionary measures.

Core Competencies:

- Follow instructions and good communicator;
- Fit and healthy to move and set up equipment;
- Organising skills in respect of cleaning in general;
- Collaborative/Teamwork, Values and Integrity, Attention to detail and quality focused;
- Customer and Service Delivery Management (Batho Pele) Ethics, Professionalism.



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Please take note that only online applications will be considered. Please apply by using the following link below:

<https://share.hsforms.com/1YZ-NnmvxQb2r1wd0XPBVBQ469tl>

APPLY ONLINE VIA: www.joburg.org.za

ENQUIRIES ONLY:

Contact Person: Nthabiseng Majara

Tel No: 011 407 6534

CLOSING DATE: WEDNESDAY, 17 AUGUST 2022

Applicants are respectfully informed that, if no notification of appointment/response is received within six (6) weeks of the closing date, they must accept that their application was unsuccessful. By submitting your application for a position at the City of Johannesburg, you are consenting that the personal information submitted as part of your application may be used for the purposes of the Recruitment and Selection and related process.



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GENERAL WORKER

DEPARTMENT:	Social Development
BRANCH:	Substance Abuse
DESIGNATION:	Worker
REMUNERATION:	R9 043,21 pm (basic salary, excluding benefits)
LOCATION:	Region A, C and G

Minimum Requirements:

- Grade 10/N1 is required;
- 1 - 3 months experience in performing multipurpose duties;
- Must be able to read, communicate and carry out instructions; and
- General housekeeping and basic cleaning skills.

Primary Function:

Assist the directorate with general functions. The primary function of this position is cleaning of facilities and surroundings as well as upkeeping of those facilities in terms of repairs and maintenance of those facilities.

Key Performance Areas:

- Cleaning and maintenance of hygienic workplace;
- Maintain a clean and neat facility in accordance with hygienic protocol at all times, both inside and outside;
- Preparation of facilities for groups, preparing refreshments and assist with administrative duties, and arranging furniture.

Leading Competencies:

- Teamwork, work in all weather conditions;
- Must have knowledge of cleaning materials and chemicals sufficient to maintain a clean facility;
- Knowledge of safety hazards as well as precautionary measures.


Core Competencies:


- Follow instructions and good communicator;
- Fit and healthy to move and set up equipment;
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045/2022_Worker: Substance Abuse Region A
https://share.hsforms.com/1F_839h8JQ7GvVR85HDLdDA469tl

045/2022_Worker: Substance Abuse Region C
<https://share.hsforms.com/1fg2erTzkSIGRgj909mrYIw469tl>

045/2022_Worker: Substance Abuse Region G
<https://share.hsforms.com/1-DZ6XxopRs6VEQ6BZyjR7w469tl>

APPLY ONLINE VIA: www.joburg.org.za

ENQUIRIES ONLY:

Contact Person: Region A: Nondumiso Ngobese
Tel No: 011 407 6686

Contact Person: Region C: Ronewa Malisha
Tel No: 011 407 7636

Contact Person: Region G: Kurisani Mabunda
Tel No: 011 407 6235

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