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## WE HAVE EXCITING CAREER OPPORTUNITIES FOR:

## PERMANENT POSITIONS

- ENROLLED NURSE
- MANAGER: TRAINING
- ENVIRONMENTAL HEALTH PRACTITIONER
- GENERAL WORKER
- HEALTH PROMOTER
- PEST CONTROL SUPERVISOR

## APPLICATION REQUIREMENTS

- Complete the online job application form and attach all relevant and updated documents (Certified Qualification/s/Certificates, ID, and CV).
- Applicants should take note that they can be required to provide proof of original documents during the selection process.
- You will be requested to provide a brief description of your work experience relating to the vacancy.
- Applicants with membership to professional bodies need to provide a membership number and expiry date.

## DISCLAIMER

- The City of Johannesburg applies the principles of employment equity as per the National legislation and policy guidelines and will consider designated groups in line with these requirements. We are an equal opportunity employer.
- By submitting your application for a position at the City of Johannesburg, you are consenting that the personal information submitted as part of your application may be used for the purposes of the Recruitment and Selection and related process.
- However, registering your CV and/or receipt and acknowledgement of any kind shall not be an indication that your application will be successful and/or lead to employment.
- The City of Johannesburg shall not be liable for any damage, loss or liability of whatsoever nature arising from your use of the job opportunity section of this website.
- The City of Johannesburg reserves the right not to make an appointment.



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## PERMANENT POSITION: ENROLLED NURSE

<b><u>DEPARTMENT:</u></b>	Health
<b><u>BRANCH:</u></b>	<b>District Health Systems</b>
<b><u>DESIGNATION:</u></b>	<b>Enrolled Nurse</b>
<b><u>REMUNERATION:</u></b>	R16 427.66 pm (basic salary, excluding benefits)
<b><u>LOCATION:</u></b>	Various Regions

### **Minimum Requirements:**

- Grade 12/NQF level 4;
- 2 years enrolled nurses' certificate;
- 2 years' experience after training, provision of comprehensive primary health care services, be licensed to perform relevant nursing duties according to the scope of practice;
- SANC registration;
- Knowledge of relevant standards as well as statutory and regulatory framework within the Nursing Act;
- Basic knowledge of Human anatomy and Physiology for Wounds Management, Suturing / Removal of Sutures and Application / removal of Plaster of Paris (POP);
- Basic applied Pharmacology and Microbiology for drug administration, Infection control and understanding of disease causality and prevention.

### **Primary Function:**

**Applies procedural nursing sequences in the management of comprehensive primary health care services and participates in community focused awareness initiatives, providing support, information distribution and demonstrations to ensure that the health objectives in terms of all relevant national policies and standard guidelines are met.**

### **Key Performance Areas:**


- Perform support functions to professional staff/clinicians in respect of specific applications associated with the provision of treatments for communicable and non-communicable diseases.
- Participate in the delivery of awareness and educational programmes on clinical approaches to safe and healthy living to the community, assist in the design and participate in health awareness campaigns at clinic level and in the community to ensure improved maintained and sustained health lifestyle and living conditions.
- Initiate and perform certain administrative functions.


### **Leading Competencies:**

- Teamwork & Accountability.
- Solution based approach to problem solving.



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**Core Competencies:**

- Computer literacy,
- SAP administration;
- Project management,
- communication (verbal and written);
- coordinating and interpersonal skills

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**Please take note that only online applications will be considered. Please apply by using the following link below:**

Region A - <https://share.hsforms.com/1WqWmipNXRjmvWkbOKbLoHw469tI>

Region B - [https://share.hsforms.com/1C\\_hIbDVxTQSFhMP7MGyShq469tI](https://share.hsforms.com/1C_hIbDVxTQSFhMP7MGyShq469tI)

Region C - [https://share.hsforms.com/1GxjhzEcHTgKp5z1XqZ7\\_0w469tI](https://share.hsforms.com/1GxjhzEcHTgKp5z1XqZ7_0w469tI)

Region D - <https://share.hsforms.com/1b58gfRlaTU2JVPiTocWPEQ469tI>

Region E - [https://share.hsforms.com/1h-WKsohJR4y2iCSkHET\\_IA469tI](https://share.hsforms.com/1h-WKsohJR4y2iCSkHET_IA469tI)

Region F - [https://share.hsforms.com/1\\_Mc13KhOSSSfn0AnMQvRRw469tI](https://share.hsforms.com/1_Mc13KhOSSSfn0AnMQvRRw469tI)

Region G - <https://share.hsforms.com/1tzkh3ysiTimKpRPaCfIF8Q469tI>

APPLY ONLINE VIA: [www.joburg.org.za](http://www.joburg.org.za)

**ENQUIRIES ONLY:**

Contact Person: Thabang Mushwana  
Tel No: (011) 407-7436

**CLOSING DATE: WEDNESDAY, 03 AUGUST 2022**

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## PERMANENT POSITION: MANAGER: TRAINING

<b><u>DEPARTMENT:</u></b>	Health
<b><u>BRANCH:</u></b>	<b>District Health Systems</b>
<b><u>DESIGNATION:</u></b>	<b>Manager: Training</b>
<b><u>REMUNERATION:</u></b>	R56 658.80 pm (basic salary excluding benefits)
<b><u>LOCATION:</u></b>	Metropolitan Centre, 158 Civic Boulevard, Braamfontein

### **Minimum Requirements:**

- Basic Professional Nursing Qualification accredited with South African Nursing Council (SANC) and allows for registration with SANC as a professional Nurse (Degree or Equivalent) at NQF Level 6/7
- Diploma/Degree in Health Assessment, Treatment and care at NQF Level 6/7;
- Post Basic Degree \Advanced Diploma IN Nursing Education with Health Service Management (Nursing administration) as one of the two major OR Community Nursing Science NQF Level 7/8
- Minimum of 5 years' experience after the basic qualification,
- 5 years or more experience in the Primary Health Care setting;
- 3 years' experience as Operational Manager Training, Quality Assurance, Clinics or Programmes. Extensive knowledge and experience in Research, Monitoring and Evaluation of health programmes, District Health Information System, Training and Development;
- Must have a valid driver's license.

### **Primary Function**

To plan, coordinate , manage , implement and evaluate Primary Health Care programmes such as Training and skills development for all staff in the city of Johannesburg Health Department and ensure that the administration aspects is effected and also to ensure the provision of quality health care in the city of Johannesburg health facilities , promote compliance for the preparation of the NHI process through the ideal clinic, the national Core standards and the re-engineering of primary health care for improved health outcomes. Training and skills development of staff in the health department as well as the coordination with nursing colleges so that student nurses can receive the necessary experiential learning in the COJ Health facilities. This is to enhance adequate skilled and competent staff for the delivery of health facilities. This is to enhance adequate skilled and competent staff for the delivery of health care services in accordance with all relevant health legislation, policies, and guidelines.



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### **Key Performance Areas:**

- Identifies and defines the immediate, short, intermediate, and long-term objectives / plans associated with the provision of National PHC Core package of service, District Health Information Systems (DHIS), Training programmes and Research within the City.
- Identifies and defines the short to medium term objectives and priorities of the Training and skills and the National core package of services encapsulating procurement, expenditure, and control functionalities, by monitoring and evaluating the implementation of the activities and procedure in accordance with the MFMA and other relevant legal frameworks.
- Manage the supply Chain Management (SCM) processes to secure accredited training providers (external and internal). Coordinates and manage the sequences associated with establishing the skills capacity of the department.
- Develop, plan, manage coordinate and implement experiential learning programmes in COJ health facilities in partnership with external stakeholders.
- Programme monitoring, evaluation, and research.
- Evaluate post training events. Involvement in research initiative. Health information Management in training.
- Manage, lead plan organize, control monitor and evaluate the implementation of the key performance indicators and outcomes of personnel involved in the PHC training programmes.
- Being actively involved in District Health expenditure Review (DHER) and District Health Plan (DHP) district team. Health and staff Allocation, Human Resource Placement and Planning.

### **Leading Competencies:**

- Project Management;
- Financial Management,
- PFMA and MFMA.
- Core PHC Norms and standards and relevant National, Gauteng and City of Joburg protocols, policies, and guidelines.

### **Core Competencies:**

- Intermediate to Advanced Computer Literacy in MS Word, MS Excel, PowerPoint, Emails, and internet.
- Good communication skills and basic report writing skills.
- Coordinating skills and problem-solving skills.



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<https://share.hsforms.com/1SbY7HE55QsuKKpoomfZV0g469tl>

APPLY ONLINE VIA: [www.joburg.org.za](http://www.joburg.org.za)

**ENQUIRIES ONLY:**

Contact Person: Mathapelo Nare  
Tel No: (011) 407 6704

**CLOSING DATE: WEDNESDAY, 03 AUGUST 2022**

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## PERMANENT POSITION: ENVIRONMENTAL HEALTH PRACTITIONER

<b><u>DEPARTMENT:</u></b>	Health
<b><u>BRANCH:</u></b>	<b>Environmental Health</b>
<b><u>DESIGNATION:</u></b>	<b>Environmental Health Practitioner</b>
<b><u>REMUNERATION:</u></b>	R30 253.23 pm (basic salary, excluding benefits)
<b><u>LOCATION:</u></b>	Region E and G

### **Minimum Requirements:**

- National Diploma in Environmental Health (NQF level 6).
- Registered with Health Professional Council of South Africa.
- 1 – 3 years relevant experience in an Environmental Health environment.
- Must have a valid code 8 driver's license.

### **Primary Function:**

**Coordination, investigation, inspection, monitoring, evaluation, reporting and compliance enforcement procedures, related to the environment. Distribute information; educate as well as advice on practices that negatively impacts in the environment. Implement measures to prevent and control risk in order to ensure the provision of a clean and healthy environment conducive to and supporting a better quality of life in the City of Johannesburg.**

### **Key Performance Areas:**

- Conduct inspections and investigations of residential, commercial, or other occupied premises and / or open spaces and or public facilities to determine compliance to by – law and statutory legislation.
- Enforce specific procedures and measures on residents, commercial and industrial business.
- Participate in the initiation, planning and identifying project's role players and target group in the provisions of awareness and educational programmes on environment approaches and healthy living to the community.
- Coordinate specific administrative and reporting requirement associated with key performance areas and results indicators.

### **Leading Competencies:**

- Accountability.
- Must be able to work under pressure,



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**Core Competencies:**

- Computer literacy,
- Strong decision making skills;
- Time management;
- Excellent Communication;
- Conflict management
- Analytical thinking skills required.

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**Please take note that only online applications will be considered. Please apply by using the following link below:**

Region E - <https://share.hsforms.com/16Oj1j4aySavhAWgirDoqrQ469tI>

Region G - [https://share.hsforms.com/1buaXooGwSVWU6F-tta\\_TYq469tI](https://share.hsforms.com/1buaXooGwSVWU6F-tta_TYq469tI)

APPLY ONLINE VIA: [www.joburg.org.za](http://www.joburg.org.za)

**ENQUIRIES ONLY:**

Contact Person: Piet Venter  
Tel No: (011) 407-6396

**CLOSING DATE: WEDNESDAY, 03 AUGUST 2022**

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## PERMANENT POSITION: GENERAL WORKER

<b>DEPARTMENT:</b>	Health
<b>BRANCH:</b>	Management Support (MSD)
<b>DESIGNATION:</b>	General Worker
<b>REMUNERATION:</b>	R9 920.54 pm (basic salary, excluding benefits)
<b>LOCATION:</b>	Region A - G

### **Minimum Requirements:**

- Grade 10/NQF level 2 is required;
- Basic reading and writing skills;
- Basic Cleaning skills.

### **Primary Function:**

The position will undertake cleaning duties of clinics under supervision in the prescribed way to facilitate the delivery of acceptable health care services and standards.

### **Key Performance Areas:**

- Provide daily, weekly and when necessary, cleaning services that will create a clean and healthy environment conducive for quality health services, in Clinics and for all other Health facilities.
- Assist all activities/tasks related to Cleaning at the PHC Unit/facility.
- Ensure delivery of a good, clean, well-maintained service area to patients and colleagues.
- Execute all activities related to the cleaning of both inside and external environment of the clinic or all other health facilities.

### **Leading Competencies:**

- Teamwork.
- Ability to read and write

### **Core Competencies:**

- Perform cleaning duties.
- Follow basic instructions



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Region A- <https://share.hsforms.com/1rb0ySuYASTGKqSLndHJV7Q469tl>

Region B- [https://share.hsforms.com/14WeHrKBCRVmz\\_wH8r3k6sA469tl](https://share.hsforms.com/14WeHrKBCRVmz_wH8r3k6sA469tl)

Region C- <https://share.hsforms.com/1hOexh4YmTiq3yPgZr5Dryw469tl>

Region D- [https://share.hsforms.com/1pKyP\\_A55SmSGDGCn5yyeuQ469tl](https://share.hsforms.com/1pKyP_A55SmSGDGCn5yyeuQ469tl)

Region E- <https://share.hsforms.com/18Wt8MNDISlaWHvy2CpbdqQ469tl>

Region F - <https://share.hsforms.com/1-wdtUhzwTNaS0-VjRGXQBw469tl>

Region G - <https://share.hsforms.com/1p8ri5DQ8R3Grc38xKPPpoA469tl>

APPLY ONLINE VIA: [www.joburg.org.za](http://www.joburg.org.za)

**ENQUIRIES ONLY:**

Contact Person: Piet Venter

Tel No: (011) 407- 6396

**CLOSING DATE: WEDNESDAY, 03 AUGUST 2022**

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## PERMANENT POSITION: HEALTH PROMOTER

<b><u>DEPARTMENT:</u></b>	Health
<b><u>BRANCH:</u></b>	<b>District Health Systems</b>
<b><u>DESIGNATION:</u></b>	<b>Health Promoter</b>
<b><u>REMUNERATION:</u></b>	R16 427.66 pm (basic salary, excluding benefits)
<b><u>LOCATION:</u></b>	Region C, D, E and F

### **Minimum Requirements:**

- Grade 12/NQF level 4 plus Certificate in Health promotion or equivalent/NQF level 3 or equivalent Certificate in Community Health Work/NQF level 4;
- 1 years' experience as a Health Promoter in the Primary Health Care environment;
- Understanding of the city's policies as they relate to WBOT, school health and disease outbreak response;
- Computer literacy; and surveillance

### **Primary Function:**

**Apply procedural Health Promotion sequences by assisting in the management of comprehensive primary health care services and participate in community focused awareness initiatives, providing support, information distribution and demonstrations to ensure that the health objectives in terms of all relevant National Policies and standard guidelines are met.**

### **Key Performance Areas:**

- Plan and coordinate Health Promotion activities in the health facility in the community.
- Create conducive environments that support healthy behavior in the surrounding community.
- Facilitate the implementation of all priority health programmes.
- Facilitate the coordination and implementation of Advocacy and Communication Strategy.
- Conduct targeted community mobilization.
- Provide support and technical assistance to the WBOT teams.
- Integrate health promotion into school health services and health promoting schools.
- Plan, coordinate and implement health promotion activities in support for disease outbreak response and intervention in collaboration with the sub-district outbreak response team.

### **Leading Competencies:**

- Accountability.
- Must be able to work under pressure,



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**Core Competencies:**

- Computer literacy;
- Strong decision making skills;
- Time management;
- Communication;
- Conflict management;
- Analytical thinking.

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Region C- <https://share.hsforms.com/1ubOe8JgnQOCwkgM-oWG3wg469tl>

Region D- <https://share.hsforms.com/1rP6K2sdCTT-4XTe3depH7w469tl>

Region E- <https://share.hsforms.com/1HIU-DSiSTCC32WkjSX-23w469tl>

Region F- [https://share.hsforms.com/15WIMtBzOSFC\\_SVrK\\_vxn4w469tl](https://share.hsforms.com/15WIMtBzOSFC_SVrK_vxn4w469tl)

APPLY ONLINE VIA: [www.joburg.org.za](http://www.joburg.org.za)

**ENQUIRIES ONLY:**

Contact Person: Murendeni Nelufule

Tel No: (011) 407- 6680

**CLOSING DATE: WEDNESDAY, 03 AUGUST 2022**


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## PERMANENT POSITION: PEST CONTROL SUPERVISOR

<b><u>DEPARTMENT:</u></b>	Health
<b><u>BRANCH:</u></b>	<b>Environmental Health</b>
<b><u>DESIGNATION:</u></b>	<b>Pest Control Supervisor</b>
<b><u>REMUNERATION:</u></b>	R18 481.12 pm (basic salary, excluding benefits)
<b><u>LOCATION:</u></b>	Region C and D

### **Minimum Requirements:**

- Grade 12/NQF level 4 plus NCPC Certificate;
- Registration with Department of Agriculture (Act 36 of 1947);
- 2 years' experience in application of pesticides and herbicides;
- Must have a valid driver's license Code EB; and
- Must have valid public drivers permit.

### **Primary Function:**

Control and supervise pest control operations in the quest to eradicate pests within a specified area and service other departments of the City of Joburg that require Pest control interventions, Do audit inspections, monitoring, evaluation reporting, enforcing compliance and disseminates information and/or advise on practices that negatively impact on the environment and take appropriate measures to curb pest control risk to ensure the provision of clean and healthy environment conducive to and supporting a better quality of live through the City of Johannesburg.

### **Key Performance Areas:**

- Coordinate, monitor and assist staff so that daily operations are successfully achieved by utilizing staff and equipment to their potential.
- Supervise, control, and monitor staff daily control and direct the utilization of resources. Communicate with staff, Manager, and the community on daily basis.
- Provide an after-hour vector control service in the event of an emergency.

### **Leading Competencies:**


- Must be able to work under pressure.
- Must be able to work independently.
- Ability to organize multiple high-level tasks simultaneously (mental resilience).


### **Core Competencies:**

- Confidentiality;
- Good listener.



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Region C- <https://share.hsforms.com/1AU2k-92GRFux7RqVzG8jbA469tI>

Region D - <https://share.hsforms.com/178LUQgwaTqaBfB8bM9N0Nw469tI>

APPLY ONLINE VIA: [www.joburg.org.za](http://www.joburg.org.za)

**ENQUIRIES ONLY:**

Contact Person: Murendeni Nelufule  
Tel No: (011) 407-6680

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