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City of Johannesburg  
Group Corporate & Shared Services: Group Human Capital Management

6<sup>th</sup> Floor, B Block  
Metropolitan Centre  
158 Civic Boulevard  
Braamfontein

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Johannesburg  
South Africa  
2000

[www.joburg.org.za](http://www.joburg.org.za)

## ERRATUM TO STC CIRCULAR 004/2024

The City of Johannesburg (CoJ), published the below position in the above circular as follows:

**PUBLISHED DATE: TUESDAY, 25 JUNE 2024**

**CLOSING DATE: MONDAY, 08 JULY 2024**

**PLEASE SEE BELOW THE AMENDMENTS IN RED TO THE ORIGINAL PUBLICATION**

**EPWP JOZI IHLOMILE EDUCATORS  
SHORT TERM CONTRACT POSITIONS  
(Not exceeding 12 months)**

**DEPARTMENT:**

Health

**BRANCH:**

Public Health

**DESIGNATION:**

EPWP Jozi Ihlomile Educators

**REMUNERATION:**

R3 500 pm (stipend)

**LOCATION:**

**Region A**

Ward 80 (Rabie Ridge and Kanana)

Ward 92 (Kaalfontein)

Ward 95 (Diepsloot - OR Tambo)

Ward 96 (Riverside, Riverside Phase 2, Ga Malatjie, Thabo Mbeki and Northern Farm)

Ward 111 (Ebony Park)

Ward 113 (Diepsloot South Extension)

**Region B**

Ward 68 (Pennyville, New Canada and Zamimpilo)

Ward 69 (Slovo Park, Coronation Flats and Coronation Hostel)

Ward 82 (Kathrada Park and Claremont)

Ward 86 (Sophiatown)

Ward 98 (Windsor and Northcliff)

Ward 104 (Ferndale and Randburg)

**Region C**

Ward 44 (Braamfischer Phase 2 and Jukskei)

**Ward 50 (Doornkop Snake Park)**

Ward 49 (Braamfischer Phase 3)

Ward 70 (Florida and Fleurhof Ext 5)  
Ward 100 (Cosmo City Ext 6, Ext 8, Ext 9 and Ext 10)  
Ward 114 (Zandspruit informal Settlements)  
**Ward 127 (Jerusalem, Princess, Mhlangeni Plot 8, Sol Plaatjie, Matholesville and Leratong Village)**  
Ward 128 (Tshephisong: Emnandini)  
Ward 128 (Tshephisong Ext 14, Tshephisong Phase 4 and Emnandini Informal Settlements)  
Ward 129 (Doornkop Snakepark)

**Region D**

Ward 14 (Naledi New Houses)  
Ward 15 (Senaoane)  
Ward 16 (Merafe Hostel)  
Ward 19 (Kliptown)  
Ward 20 (Naledi)  
Ward 21 (Tladi Skills Centre)  
Ward 22 (MoAfrika)  
Ward 24 (Devland and Elias Motsoaledi)  
Ward 25 (Klipspruit – Emagandagadeni)  
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Ward 31 (Orlando East)  
Ward 34 (Jabulani Hostel)  
Ward 35 (Jabavu)  
Ward 37 (Dlamini Camp)  
Ward 38 (Dube Hostel)  
Ward 46 (Zondi)  
Ward 53 (Slovoville)  
Ward 130 (Lusaka Camp)

**Region E**

Ward 32 (Klipfontein)  
Ward 73 (Orchards)  
Ward 75 (Madala Hostel)  
Ward 76 (8<sup>th</sup> Avenue)  
Ward 81 (River Park)  
Ward 91 (Wynberg)  
Ward 105 (Eastbank)  
Ward 107 (Hellen Joseph Hostel)  
Ward 108 (San Kopano)  
Ward 109 (Setswetla)  
Ward 116 (Marlboro)

**Region F**

Ward 55 (Bellavista)  
Ward 57 (South Hills)  
Ward 58 (Langlaagte and Vrededorp)  
Ward 59 (Joubert Park)  
Ward 61 (Jeppestown Platform 5)  
Ward 64 (Berea)  
Ward 65 (George Goch Hostel and Denver Informal Settlements)  
Ward 66 (Bez valley)  
Ward 124 (Boysens Informal Settlements)

**Region G**

**Ward 01 (Stretford)**

**Ward 02 (Mtshengu)**

**Ward 03 (Orange Farm Proper)**

**Ward 04 (Driezik Ext 4)**

**Ward 05 (Driezik Ext 5 and Poortjie)**

**Ward 06 (Mountain View, Thulamtwana and Weillers Farm)**

**Ward 07 (Finetown)**

**Ward 08 (Lawley Station and Thembelihle)**

**Ward 10 (Protea South and Waterwax)**

**Ward 17 (Kliptown)**

**Ward 119 (Slovo Park and Freedom Park)**

**Ward 120 (Phumlamqashi)**

**Ward 121 (Kokotela, Lawley 2/3 and Lakeview)**

**Ward 122 (Lehae)**

**Ward 131 (Orange Farm Ext 3)**

**Minimum Requirements:**

- Grade 12 (NQF level 4);
- Knowledge of HIV/AIDS, Tuberculosis (TB), Sexually Transmitted Diseases (STI), substance abuse, stigma and other health, social matters such as gender-based violence, City processes, best practices, policies and procedures on Health and Social issues;
- Numeric and good writing and verbal communication skills;
- Different uses of electronic devices such as texting messages, sending emails, using the internet;
- Youth between the ages of 18 to 35 years;
- Persons residing in the wards listed above may apply for these positions; and
- EPWP requirement: Proof that the applicant resides in Ward listed by submitting a note from the ward councilor or an affidavit signed by an authorized body;
- Affidavit that the applicant has no criminal record.

**Primary Function:**

**To educate members of the community during Door-to-Door education and campaigns in priority wards, about HIV/AIDS, Tuberculosis (TB), Sexually Transmitted Diseases (STI), substance abuse, stigma and other health, social matters and to refer those in need to relevant local services for poverty relief, social support and health care according to their needs.**

**Key Performance Areas:**

- Provide HIV/AIDS, Tuberculosis (TB), Sexually Transmitted Diseases (STI), education at household and individual level through door-to-door visits;
- Report and record all activities on the reporting stationary provided and timeous submissions of reports.

**Leading Competencies:**

- Collaborative/Teamwork;
- Honesty;
- Accountability;
- Time management;
- Organizational skills;
- Ability to take initiative where necessary to achieve necessary outcomes;
- Emotional intelligence;
- Sound judgement;
- Work independently and under pressure.

**Core Competencies:**

- Good Communication skills;
- Confidentiality;
- Integrity & Professionalism;
- Customer and Service Delivery Management (Batho Pele) Ethics, HR Values and CoJ Values;
- Impact and Influence.

***All suitably qualified candidates are encouraged to apply and will be considered. The City of Johannesburg applies the principles of employment equity as per National legislation and policy guidelines and will consider designated groups in line with these requirements. Preference will be given to previously disadvantaged groups including those with disabilities. Appointments will be made in accordance with the approved Employment Equity Plan to promote its equitable representation in terms of race, gender and disability.***

**Please take note that only online applications will be considered. Please apply by using the following link below:**

**Region A** Ward 80 (Rabie Ridge and Kanana), Ward 92 (Kaalfontein), Ward 95 (Diepsloot: OR Tambo), Ward 96 (Riverside, Riverside Phase 2, Ga Malatjie, Thabo Mbeki and Northern Farm), Ward 111 (Ebony park), Ward 113 (Diepsloot South Extension)

<https://share-eu1.hsforms.com/1r63nOoPQTo2P7hyyvOsHFwew554>

**Region B** Ward 68 (Pennyville, New Canada and Zamimpilo), Ward 69 (Slovo Park), Ward 82 (Kathrada Park and Claremont), Ward 86 (Sophiatown), Ward 98 (Norhcliffe and Windsor), Ward 104 (Ferndale and Randburg)

<https://share-eu1.hsforms.com/1sJowFE-sRPWIXe9ZI30ypgew554>

**Region C** Ward 44 (Braamfischer Phase 2 and Jukskei), Ward 49 (Braamfischer Phase 3), **Ward 50 (Doornkop Snake Park)**, Ward 70 (Florida and Fleurhof Ext 5), Ward 100 (Cosmo City Extension 6, 8, 9 and 10), Ward 114 (Zandspruit Informal Settlements), **Ward 127 (Jerusalem and Leratong)**, Ward 127 (Princess, Mhlangeni, Sol Plaatjie and Matholesville), Ward 128 (Tshephisong Ext 14, Tshephisong Phase 4 and Emnandini Informal Settlements), Ward 129 (Doornkop Snakepark)

<https://share-eu1.hsforms.com/1Z5BP1bpdQTiV7STuj-F5fgew554>

**Region D** Ward 14 (Naledi New Houses), Ward 15 (Senaoane), Ward 16 (Merafe Hostel), Ward 19 (Kliptown), Ward 20 (Naledi), Ward 21 (Tladi Skills Centre), Ward 22 (MoAfrika), Ward 24 (Devland and Elias Motsoaledi), Ward 25 (Klipspruit – Emagandagadeni), Ward 30 (Orlando East), Ward 31 (Orlando East), Ward 34 (Jabulani Hostel), Ward 35 (Jabavu), Ward 37 (Dlamini Camp), Ward 38 (Dube Hostel), Ward 46 (Zondi), Ward 53 (Slovoville), Ward 130 (Lusaka Camp)

[https://share-eu1.hsforms.com/1T96W\\_6XsQo-4jff327\\_PDQew554](https://share-eu1.hsforms.com/1T96W_6XsQo-4jff327_PDQew554)

**Region E** Ward 32 (Klipfontein), Ward 73 (Orchards), Ward 75 (Madala Hostel), Ward 76 (8<sup>th</sup> Avenue), Ward 81 (River Park), Ward 91 (Wynberg), Ward 105 (Eastbank), Ward 107 (Hellen Joseph Hostel), Ward 108 (San Kopano), Ward 109 (Setswetla), Ward 116 (Marlboro)

<https://share-eu1.hsforms.com/1Bqh46Qs5TamDf0uru0XroAew554>

**Region F** Ward 55 (Bellavista), Ward 57 (South Hills), Ward 58 (Langlaagte and Vrededorp), Ward 59 (Joubert Park), Ward 61 (Jeppestown Platform 5), Ward 64 (Berea), Ward 65 (George Goch Hostel and Denver Informal Settlements), Ward 66 (Bez valley), Ward 124 (Booyens Informal Settlements)

<https://share-eu1.hsforms.com/1DaUCmW0vR--2Qawk5vBIQgew554>

**Region G** Ward 01 (Stretford), Ward 02 (Mtshengu), Ward 03 (Orange Farm Proper), Ward 04 (Driezic Ext 4), Ward 05 (Driezic Ext 5 and Poortjie), Ward 06 (Mountain View, Thulamtwana and Weillers Farm), Ward 07 (Finetown), Ward 08 (Lawley Station and Thembelihle), Ward 10 (Protea South and Waterwax), Ward 17 (Kliptown), Ward 119 (Freedom Park), Ward 120 (Phumlamqashi), Ward 121 (Kokotela, Lawley 2/3 and Lakeview), Ward 122 (Lehae), Ward 131 (Orange Farm Ext 3)

<https://share-eu1.hsforms.com/1hW2I30mTSNuvyrjUDi2oTgew554>

**APPLY ONLINE VIA:** [www.joburg.org.za](http://www.joburg.org.za)

**ENQUIRIES ONLY:**

**Region A:**

Maggie Themba: (011) 237 8023

**Region B:**

Sindisiwe Menyatso: (011) 022 9142

**Region C:**

Pontso Meropa: (011) 761 0238

**Region D:**

Lungelo Mhlanga: (011) 064 0910

Goodness Selepe: (011) 986 0109

**Region E:**

Tholakele Zitha: (011) 582 1519 / 1502

**Region F:**

Sumeeth Sukhoo: (011) 681 8130 / 8171

**Region G:**

Liza Afrika: (011) 945 7596

**CLOSING DATE: MONDAY, 08 JULY 2024**

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- Credit Record.
- CV validation.
- Employment record verification.
- Criminal check.
- Identity validation.

**EPWP JOZI IHLOMILE SITE COORDINATORS  
SHORT TERM CONTRACT POSITIONS  
(Not exceeding 12 months)**

**Department:**

**Health**

**Branch:**

**Public Health**

**Designation:**

**EPWP: Jozi Ihlomile Site Coordinators**

**Remuneration:**

**R3 800 pm (monthly stipend)**

**LOCATION:**

**Region A**

**Ward 80 (Rabie Ridge and Kanana)**

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**Ward 120 (Phumlamqashi)**  
**Ward 121 (Kokotela, Lawley 2/3 and Lakeview)**  
**Ward 122 (Lehae)**  
**Ward 131 (Orange Farm Ext 3)**

**Minimum Requirements:**

- Grade 12 (NQF level 4);
- Youth between the ages of 18 to 35 years;
- One (1) year's relevant experience in HIV/AIDS Door to Door Education;
- Knowledge of the City's process, best practices and policies and procedures on Health and Social issues;
- Numeric and good writing and verbal communication skills;
- Different uses of electronic devices such as texting messages, sending emails, using the internet;
- Persons residing in the wards listed above may apply for these positions;
- EPWP requirement: Proof that the applicant resides in Ward listed by submitting a note from the ward councilor or an affidavit signed by an authorized body;
- Affidavit that the applicant has no criminal record.

**Primary Function:**

**Participate in the implementation (education and referral of members of the community) of the HIV/AIDS Door-to-Door Education programme in priority wards and conduct monitoring and control activities to ensure implementation of the programme at ward level. Record and report the activities of the fieldworkers to the Regional Health Department.**

**Key Performance Areas:**

- Participate in the implementation (education and referral of members of the community) of the HIV/AIDS Door to Door Education programme in priority wards;
- Conduct monitoring and control activities to ensure implementation of the programme at ward/household level;
- Report and record all activities on the reporting stationary provided and timeous submission of reports;
- Provide support to the Educators.

**Leading Competencies:**

- Collaborative/Teamwork & Accountability;
- Emotional intelligence;
- Sound judgement;
- Work independently and under pressure.

**Core Competencies:**

- Customer and Service Delivery Management (Batho Pele) Ethics;
- HR Values and CoJ Values;
- Integrity and Professionalism;
- Impact and Influence and Confidentiality.



***All suitably qualified candidates are encouraged to apply and will be considered. The City of Johannesburg applies the principles of employment equity as per National legislation and policy guidelines and will consider designated groups in line with these requirements. Preference will be given to previously disadvantaged groups including those with disabilities. Appointments will be made in accordance with the approved Employment Equity Plan to promote its equitable representation in terms of race, gender and disability.***

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[https://share-eu1.hsforms.com/1csRF0v9EQhGIYgCyKuHu\\_gew554](https://share-eu1.hsforms.com/1csRF0v9EQhGIYgCyKuHu_gew554)

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[https://share-eu1.hsforms.com/1vpVnjMH6RuKdB1h9e\\_D-vgew554](https://share-eu1.hsforms.com/1vpVnjMH6RuKdB1h9e_D-vgew554)

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**Region G:**

Liza Afrika: (011) 945 7596

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- Credit Record.
- CV validation.
- Employment record verification.
- Criminal check.
- Identity validation.

**EPWP JOZI IHLOMILE DATA COORDINATORS  
SHORT TERM CONTRACT POSITIONS  
(Not exceeding 12 months)**

<b><u>DEPARTMENT:</u></b>	<b>Health</b>
<b><u>BRANCH:</u></b>	<b>Public Health</b>
<b><u>DESIGNATION:</u></b>	<b>EPWP: Jozi Ihlomile Data Coordinators</b>
<b><u>REMUNERATION:</u></b>	<b>R3 800 pm (monthly stipend)</b>
<b><u>LOCATION:</u></b>	<b><u>Region A</u> Regional Office, Alphen Square North, Unit 7, cnr George and 16<sup>th</sup> Avenue, Randjes park, Midrand</b>
	<b><u>Region B</u> Regional Office, ACA Krans Building, 35 Symonds Street, Auckland Park</b>
	<b><u>Region C</u> Regional Office, Civic Centre, 2<sup>nd</sup> Floor, No. 100 Christiaan de Wet, Florida Park, Roodepoort</b>
	<b><u>Region D</u> Regional Office, Civic Centre, No. 1 Koma Road, Jabulani</b>
	<b><u>Region E</u> Regional Office, 24 Fredman Drive, Sanpark Building, Sandown, Sandton</b>
	<b><u>Region F</u> Regional Office, 92 Eureka House, cnr Malborough and Rosettenville Road, Springfield</b>
	<b>Central Office: Metro Centre, 158 Civic Boulevard, Braamfontein</b>
	<b><u>Region G</u> Regional Office, Ennerdale Civic Centre, 2<sup>nd</sup> floor, cnr Katz and Smith Street, Ennerdale</b>

**Minimum Requirements:**

- Grade 12/NQF level 4;
- Youth between the ages of 18 to 35 years;
- One (1) year's relevant experience in a Health/Social Sector Environment;
- Knowledge of the City's process, best practices and policies and procedures on Health and social issues;
- Computer skills, including MS Office (Word, Excel) and Outlook;
- Good communication and typing skills;
- Numeric and good writing and verbal communication skills;
- Different uses of electronic devices such as texting messages, sending emails, using the internet;
- Persons residing in the Regions listed above may apply for these positions;

- EPWP requirement: Proof that the applicant resides in Region listed by submitting a note from the ward councilor or an affidavit signed by an authorized body;
- Affidavit that the applicant has no criminal record.

**Primary Function:**

**Providing administrative, and clerical support to the Regional and Central Management team with regard to the implementation of the Ward-based HIV/AIDS Door-to-door Education Programme.**

**Key Performance Areas:**

- Provide Monitoring and Reporting Support to the Programme of Educators;
- Providing administrative, and clerical duties to the Regional and Central management team with regard to the implementation of the Ward based HIV/AIDS Door-to-Door Education Programme;
- Collecting, verification, and electronic capturing of data from all the Ward-based sites.

**Leading Competencies:**

- Collaborative/Teamwork & Accountability;
- Emotional intelligence;
- Sound judgment;
- Work independently and under pressure.

**Core Competencies:**

- Customer and Service Delivery Management (Batho Pele) Ethics;
- HR Values and CoJ Values;
- Integrity and Professionalism;
- Impact and Influence;
- Confidentiality.

***All suitably qualified candidates are encouraged to apply and will be considered. The City of Johannesburg applies the principles of employment equity as per National legislation and policy guidelines and will consider designated groups in line with these requirements. Preference will be given to previously disadvantaged groups including those with disabilities. Appointments will be made in accordance with the approved Employment Equity Plan to promote its equitable representation in terms of race, gender and disability.***

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<https://share-eu1.hsforms.com/18zJHokcWTvKP9NOEEidXdgew554>

**Region B** Regional Office, ACA Krans Building, 35 Symonds Street, Auckland Park

[https://share-eu1.hsforms.com/1ugGCwVVaQeysee1ETLN3\\_Qew554](https://share-eu1.hsforms.com/1ugGCwVVaQeysee1ETLN3_Qew554)

**Region C** Regional Office, Civic Centre, 2<sup>nd</sup> Floor, No. 100 Christiaan de Wet, Florida Park, Roodepoort

<https://share-eu1.hsforms.com/1MeUGFyhCSQuYHzSREglcHAew554>

**Region D** Regional Office, Civic Centre, No. 1 Koma Road, Jabulani

<https://share-eu1.hsforms.com/1eON2y3QuRlax3dXKYwHHRQew554>

**Region E** Regional Office, 24 Fredman Drive, Sanpark Building, Sandown, Sandton

<https://share-eu1.hsforms.com/19FDWdRBUSbC-5rxg0X2GNwew554>

**Region F** Regional Office and Central Office, 92 Eureka House, cnr Malborough and Rosettenville Road, Springfield

<https://share-eu1.hsforms.com/1qdWordbDS0e9Nq0y0Gc0kAew554>

**Region G** Regional Office, Ennerdale Civic Centre, 2<sup>nd</sup> floor, cnr Katz and Smith Street, Ennerdale

<https://share-eu1.hsforms.com/1N3A9gkQWR4awaZqrak6PHgew554>

**APPLY ONLINE VIA:** [www.joburg.org.za](http://www.joburg.org.za)

**ENQUIRIES ONLY:**

**Region A:**

Maggie Themba: (011) 237 8023

**Region B:**

Sindisiwe Menyatso: (011) 022 9142

**Region C:**

Pontso Meropa: (011) 761 0238

**Region D:**

Lungelo Mhlanga: (011) 064 0910

Goodness Selepe: (011) 986 0109

**Region E:**

Tholakele Zitha: (011) 582 1519 / 1502

**Region F:**

Sumeeth Sukhoo: (011) 681 8130 / 8171

**Region G:**

Liza Afrika: (011) 945 7596

**CLOSING DATE: MONDAY, 08 JULY 2024**

**Applicants are respectfully informed that, if no notification of appointment/response is received within six (6) weeks of the closing date, they must accept that their application was unsuccessful. By submitting your application for a position at the City of Johannesburg, you are consenting that the personal information submitted as part of your application may be used for the purposes of the Recruitment and Selection and related process. In terms of the Talent Acquisition Policy of the City of Johannesburg, you hereby consent to the following risk checks should your application be shortlisted:**

- Credit Record.
- CV validation.
- Employment record verification.
- Criminal check.
- Identity validation.

**The Department wishes to apologise for the inconvenience caused**