

Department: Group Finance
Branch: Group Accounting: Management Information Systemses
Designation: Deputy Director: Consolidated Reporting
Salary Range: R41 493.20 pm
 (basic salary excluding benefits)

Contact Person:
 Mkhuleko Shongwe
Tel No:
 (011) 358 3578
Workplace:
 66 Jorissen Place,
 Braamfontein

Educational Requirements and Experience

- National Treasury Minimum Competency Certificate (MFMA Certificate).
- Three year degree in Accounting / NQF level 7 in Finance or Management Accounting.
- Minimum five (5) to eight (8) years' experience in financial management or management accounting; of which five (5) years should be at senior management level.
- Knowledge and exposure to MFMA, GRAP and IFRS; interpretation of financial management reports and balance sheet analysis.
- Knowledge of other financial legislation that impact local government finance (MSCOA).

Job Description:

Direct and manage the consolidated reporting on the Operating and Capital Budget comprising of Core Council departments and Municipal Owned Entities to the constituent governance structures in order to ensure compliance with legislation and National Treasury requirements. Communicate compliance, variances and risks to Council, National treasury, Provincial treasury, Mayoral Committee, Section 79 Finance Committee, Bond Administrators and STATS SA and any other governance structures as dictated by the reporting framework of the City and local government legislation. Direct and manage overall budget performance monitoring and compliance with the MFMA and DORA by gathering data and compiling monthly, quarterly and annual report to National Treasury, Statistics South Africa, Department of Provincial and Local Government and JSE.

QUOTE THE JOB DESIGNATION YOU ARE APPLYING FOR.

E-Mail: MkhulekoS@joburg.org.za



These are employment equity targeted positions and preference will be given to EE targeted groups including people with disabilities.

CLOSING DATE: 20 February 2018

The City of Johannesburg is an equal opportunity employer and reserves the right not to make an appointment. Appointment will be made in accordance with the COJ's EE Policy. Applications must contain at least 3 referees.

An application letter together with a comprehensive CV must be forwarded to the contact details as mentioned above. If you have not heard from us within 6 weeks of the closing date, please consider your application unsuccessful.

Department: Housing
Branch: Public Housing Programme Support
Designation: Assistant Director: Allocations
Salary Range: R36 079.66pm
 (basic salary excluding benefits)

Contact Person:
 Gordon Baitsole
Tel No:
 ((011) 018 6751 / 6858

Workplace:
 222 Smit Street,
 Braamfontein
Hand deliveries to HR, 16th floor, 222 Smit Street, Braamfontein

Educational Requirements and Experience

- Matric plus Bachelor's degree in Public Administration or Management NQF level 7.
- Five (5) years' Built/Public Administration experience at managerial level within the built environment.
- Required to work outside normal working hours during normal and ad hoc programmes.

Job Description:

Lead and direct allocation processes in order to ensure that BNG, Council-owned flats and Old Age facilities are allocated properly in accordance with applicable Policy and Procedure. Perform all relevant senior management duties pertaining to Allocations. Execute executive instructions as given by Senior Management.

QUOTE THE JOB DESIGNATION YOU ARE APPLYING FOR.

E-Mail: ElizabethMofa@joburg.org.za

Department: Health
Branch: District Health System
Designation: Enrolled Nursing Assistant
Salary Range: R12 496.77 – R14 519.59 pm
 (basic salary excluding benefits)

REGION A
Contact Person:
 Maggie Sibiba
Tel No:
 (011) 237 8023
 Hand Delivery to Unit 6 & 7, Alphen Square North 16th Road, Randjespark, Midrand

REGION G
Contact Person:
 Mantombi Dlamini
E-Mail:
 kgomotsomogo@joburg.org.za
Tel No:
 (011) 211 8903
Fax no:
 (011) 211 8934

Educational Requirements and Experience

- Grade 12 / NQF level 4.
- Enrolled with the South African Nursing Council as a Nursing Assistant.
- Must be currently active to practice.
- One (1) years' relevant training.
- Two (2) years' experience in Primary Health Care setting.
- Basic computer literacy.

Job Description:

Applies procedural nursing sequences by assisting in the management of comprehensive primary health care service and participates in community based awareness initiatives, providing support, information distribution and demonstration to ensure that the health objectives in terms of all relevant National policies and standard guidelines are met.

QUOTE THE JOB DESIGNATION YOU ARE APPLYING FOR.