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STUDENT INTERNSHIP POSITION: **HUMAN SETTLEMENTS**

An internship programme is an intervention by the City of Johannesburg to address the growing demand by a tertiary institution for students to undergo on-the-job exposure, as a pre-requisite to acquire an academic qualification or as a requirement after the acquisition of academic qualification to obtain experiential training. The City is committed to providing work-based training for students.

- This Vacancy is open to all qualifying **STUDENTS** in the Johannesburg Community for a period **not exceeding 18 months**
- Interested applicants are invited to apply for the positions listed in the circular.
- Complete the online job application form and attach all relevant documents (Certified Qualification/s, ID, and CV).
- The City of Johannesburg reserves the right not to make an appointment.
- Appointments will be made in accordance with the COJ Employment Equity policy and People with disabilities are encouraged to apply.
- The City of Johannesburg is an equal opportunity employer.

WHERE TO APPLY

https://www.joburg.org.za/work/_Pages/Work%20in%20Joburg/Vacancies/2021%20Internships/2021-Internships.aspx


Applicants are respectfully informed that, if no notification of appointment/response is received within six (6) weeks of the closing date, they must accept that their application was unsuccessful. By submitting your application for a position at the City of Johannesburg, you are consenting that the personal information submitted as part of your application may be used for the purposes of the Recruitment and Selection and related process. In terms of the Talent Acquisition Policy of the City of Johannesburg, you hereby consent to the following risk checks should your application be shortlisted: Credit Record, CV validation and Employment record verification, Criminal check, and Identity validation.



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The City of Johannesburg (CoJ), Human Settlement Department has the following Internship opportunities available for a period NOT exceeding eighteen (18) months

DEPARTMENT:

Human Settlements

BRANCH:

Business Management Support

DESIGNATION:

Internship: Graphic Designer

REMUNERATION:

(Qualification completed with min 360 credits):

R9 043,21 pm (Basic Salary, no benefits)

(Enrolled as a 2nd-year student) :

R3 500.00 pm (Basic salary, no benefits)

LOCATION:

222 Smit Street, Braamfontein

MINIMUM REQUIREMENTS:

- Grade 12/NQF level 4 plus National Diploma (NQF 6) in Graphic Design or a related Art or Design or a Design-Based subject.
- Understanding of HTML and other web design applications
- Only City of Joburg residents will be considered.

PRIMARY FUNCTION:

To create visual communication to convey the department's messages in an effective and aesthetically pleasing manner. This incorporates several tasks and responsibilities such as using graphic design tools including design software to design and proofread web pages, brochures and leaflets, charts and graphs, flow diagrams, infographics, presentation visuals, illustrations, publication design, cover designs, brochures, posters, logos, event programmes, digital banners, invitations, advertisements, and other communication materials.

KEY PERFORMANCE AREAS:

- Graphic design;
- Consultation with teams and clients;
- Use of technology and design tools;

LEADING COMPETENCIES:

- Strong computer skills
- Sound presentation, verbal, visual, and written communication skills.
- Artistic and creative;
- Familiarity with Computer Applications Technology/ design software.

CORE COMPETENCIES:

- Good time management skills;
- Creative problem-solving.
- Well- organized with close attention to detail
- Good multi-tasking skills.



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ENQUIRIES ONLY:

Contact Person: Sanele Tasana
Tel No: (011) 021 8100/ 8021

Please take note that only online applications will be considered. Please apply by using the following link below:

https://share-eu1.hsforms.com/1A_nALUwhR7es9Fg8kiboUQew554

APPLY ONLINE VIA WEBSITE: www.joburg.org.za

CLOSING DATE: THURSDAY, 23 MARCH 2023

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