JOB OPPORTUNITY

VACANCY ALERT

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STUDENT INTERNSHIP POSITION:
SOCIAL DEVELOPMENT DEPARTMENT

An internship programme is an intervention by the City of Johannesburg to address the growing demand by a tertiary institution for students to undergo on-the-job exposure, as a pre-requisite to acquire an academic qualification or as a requirement after the acquisition of academic qualification to obtain experiential training. The City is committed to providing work-based training for students.

- This internship opportunity is applicable to youth in the Johannesburg communities, who qualifies for this internship and have never participated in an internship programme before.
- This Vacancy is open to all qualifying **STUDENTS** in the Johannesburg Community for a period **not exceeding 18 months**
- Interested applicants are invited to apply for the positions listed in the circular.
- Complete the online job application form and attach all relevant documents (Certified Qualification/s, ID, and CV).
- Applicants are advised to use Google Chrome when applying for CoJ positions.
- The City of Johannesburg reserves the right not to make an appointment.
- Appointments will be made in accordance with the COJ Employment Equity policy and People with disabilities are encouraged to apply.
- The City of Johannesburg is an equal opportunity employer.
- Any misrepresentation or failure to disclose material information on the application form or CV will automatically disqualify your application.

WHERE TO APPLY

https://www.joburg.org.za/work_/Pages/Work%20in%20Joburg/Vacancies/2021%20Internships/2021-Internships.aspx

Applicants are respectfully informed that, if no notification of appointment/response is received within six (6) weeks of the closing date, they must accept that their application was unsuccessful. By submitting your application for a position at the City of Johannesburg, you are consenting that the personal information submitted as part of your application may be used for the purposes of the Recruitment and Selection and related process. In terms of the Talent Acquisition Policy of the City of Johannesburg, you hereby consent to the following risk checks should your application be shortlisted: Credit Record, CV validation and Employment record verification, Criminal check, and Identity validation.

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The City of Johannesburg (CoJ), Social Development Department has the following Internship opportunity available for a period NOT exceeding eighteen 18 months

Department: Social Development
Branch: **Targeted Beneficiaries Unit**
Designation: **Internship: Youth Programme Coordinator**
Remuneration:
(Qualification completed with min 360 credits): R10 109,86 pm (Basic Salary, no benefits) OR
(Enrolled as a student): R 4 951,88 pm (Basic salary, no benefits)
LOCATION: 100 Carr Street, Newtown Junction Mall, Nedbank Building

Minimum Requirements:

- Grade 12/NQF level 4 plus BA degree Development Studies / Social Sciences (NQF level 7).
- Only City of Johannesburg residents will be considered.

Primary Function:

Implement and facilitate Youth Development Programmes and administration of Youth Empowerment in order to ensure efficient and qualitative service delivery.

Key Learning Areas:

- Coordinate implementation of youth development programmes initiatives;
- Administer Youth Development Programmes;
- Provide administrative support in relation to the Unit and programme implementation;
- Liaise and coordinate with internal and external stakeholders to ensure integration in services for Youth as per the COJ policies and procedures.

Leading Competencies:

- Work after hours and weekends when the need arises;
- Ability to effectively work with the public and leaders in the community.

Core Competencies:

- Computer literacy (Microsoft Word and Excel);
- Community Development practices;
- Good Communication (verbal and written);
- Report writing and record keeping;
- Coordinating skills.

Please take note that only online applications will be considered. Please apply by using the following link below:

TIPS FOR CANDIDATES - https://joburg.org.za/work_/Pages/2026-Vacancies/Tips-For-Job-Applicants.aspx

https://share.hsforms.com/1zJJzaV2vRz6eq6PW3QJn2w469tl

APPLY ONLINE VIA WEBSITE: www.joburg.org.za

STUDENT INTERNSHIP CIRCULAR 032/2026

City of Johannesburg

Publication Date:
Tuesday, 03 November 2026

Closing Date:
Monday, 16 November 2026

Internship opportunity for all qualifying Students in the Johannesburg Community

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ENQUIRIES ONLY:
Contact Person: Johannes Mofokeng
Email Address: JohanMofo@joburg.org.za (*The contact email address provided in this advertisement is strictly for enquiries only. Applications submitted via email, including CVS, qualifications, or any other supporting documents, will not be accepted or considered. All applications must be submitted through the application link provided in the advertisement*

CLOSING DATE: MONDAY, 16 NOVEMBER 2026

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