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WE HAVE AN EXCITING CAREER OPPORTUNITY FOR:

PERMANENT POSITION **Building Inspector**

APPLICATION REQUIREMENTS

- Complete the online job application form and attach all relevant and updated documents (Certified Qualification/s/Certificates, ID, and CV).
- Applicants should take note that they can be required to provide proof of original documents during the selection process.
- You will be requested to provide a brief description of your work experience relating to the vacancy.
- Applicants with membership to professional bodies need to provide a membership number and expiry date.
- If you are an internal applicant, your employee number will be required.
- Applicants are advised to use Google Chrome when applying for CoJ positions.

DISCLAIMER

- The City of Johannesburg is currently recruiting and will not demand payment in any form for any job placement. All vacancies are advertised in newspapers and on the CoJ website.
- The City of Johannesburg applies the principles of employment equity as per the National legislation and policy guidelines and will consider designated groups in line with these requirements. We are an equal-opportunity employer.
- By submitting your application for a position at the City of Johannesburg, you are consenting that the personal information submitted as part of your application may be used for the purposes of the Recruitment and Selection and related process.
- However, registering your CV and/or receipt and acknowledgment of any kind shall not be an indication that your application will be successful and/or lead to employment.
- The City of Johannesburg shall not be liable for any damage, loss, or liability of whatsoever nature arising from your use of the job opportunity section of this website.
- The City of Johannesburg reserves the right not to make an appointment.
- Applications, which have not been responded to within 6 weeks of closing date, should be regarded as unsuccessful.
- Any misrepresentation or failure to disclose material information on the application form or CV will automatically disqualify your application.



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BUILDING INSPECTOR

Department: Development Planning
Branch: Building Development Management
Designation: Building Inspector
Remuneration: R29 660.58 pm (basic salary excluding benefits)
Location: 100 Carr Street, Newtown Junction, Nedbank Building

Minimum Requirements:

- Grade 12/NQF level 4 with a National Diploma (NQF level 6) in building discipline, i.e. Civil Engineering, Structural Engineering, Architecture, Building Management, Building Science, Building surveying and Quantity Surveying;
- 1 - 3 years' relevant work experience;
- Knowledge and understanding of the National Building Regulations and Building Standards Act, No 1977, other applicable legislation and Council By-Laws;
- Computer literacy (functional knowledge of MS Office packages and operating systems);
- Must have a valid driver's license.

Primary Functions:

Inspect building operations in developed and undeveloped areas in order to control the quality and safety of structures and ensure compliance with the National Building Regulations and Building Standards Act, No 103 of 1977 and other relevant regulations and By-Laws. Enforcement of contraventions of the NBR and illegal building activities.

Key Performance Areas:

- Make and forward inputs on work improvements to the Chief Building Inspector.
- Carry out mandatory inspections, i.e. foundation, drainage, roof, interim and final inspection required in terms of the National Building Regulations.
- Carry out various inspections and spot checks in response to requests, queries and complaints from councillors, management, other departments and members of the public.
- Facilitate the enforcement of contraventions of the National Building Regulations and illegal building activities.
- Maintain records of building inspection activities in the allocated region.
- Refer complicated and difficult queries and plan inspections to the Chief Building Inspector.
- Liaise with internal and external stakeholders, including the General Public, Professionals (e.g. Engineers, Architects and Developers), Council Department, Regional Offices, Municipal Owned Entities and Agencies and Provincial and Local Government.
- Perform various ad-hoc duties delegated by the Chief Building Inspector from time to time.
- Compile and submit building statistics as and when required.

Leading Competencies:

- Good negotiation and conflict management skills;
- Good problem-solving skills and information gathering skills;
- Excellent verbal, written and communication skills.



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Core Competencies:

- Attention to detail and high levels of accuracy and excellent planning, organising and time management skills;
- Ability to operate in a highly-intensive customer service and public interface environment with continued pressure to deliver high-quality work standards;
- Ability to work independently with minimal supervision

“All suitably qualified candidates are encouraged to apply and will be considered. The City of Johannesburg applies the principles of employment equity as per National legislation and policy guidelines and will consider designated groups in line with these requirements. Preference will be given to previously disadvantaged groups, including those with disabilities. Appointments will be made in accordance with the approved Employment Equity Plan to promote its equitable representation in terms of race, gender and disability.”

Please take note that only online applications will be considered. Please apply by using the link below:

<https://share.hsforms.com/152QtjXcCRZW0Qh2INlqdOw469tl>

APPLY ONLINE VIA THIS LINK: www.joburg.org.za

TIPS FOR CANDIDATES - <https://joburg.org.za/work/Pages/2026-Vacancies/Tips-For-Job-Applicants.aspx>

ENQUIRIES ONLY:

Contact Person: Thabang Mushwana

Tel No: 011 407 6514

CLOSING DATE: TUESDAY, 01 SEPTEMBER 2026

Applicants are respectfully informed that, if no notification of appointment/response is received within six (6) weeks of the closing date, they must accept that their application was unsuccessful. By submitting your application for a position at the City of Johannesburg, you are consenting that the personal information submitted as part of your application may be used for the purposes of the Recruitment and Selection and related processes. In terms of the Talent Acquisition Policy of the City of Johannesburg, you hereby consent to the following risk checks should your application be shortlisted:

- Credit Record,
- CV validation,
- Employment record verification,
- Criminal check, and Identity validation