JOB OPPORTUNITY

VACANCY ALERT

Joburg

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WE HAVE AN EXCITING CAREER OPPORTUNITY FOR:

PERMANENT POSITION

Senior Specialist: Internal Audit

APPLICATION REQUIREMENTS

- Complete the online job application form and attach all relevant and updated documents (Certified Qualification/s/Certificates, ID, and CV).
- Applicants should take note that they can be required to provide proof of original documents during the selection process.
- You will be requested to provide a brief description of your work experience relating to the vacancy.
- Applicants with membership to professional bodies need to provide a membership number and expiry date.
- If you are an internal applicant, your employee number will be required.
- Applicants are advised to use Google Chrome when applying for CoJ positions.

DISCLAIMER

- The City of Johannesburg is currently recruiting and will not demand payment in any form for any job placement. All vacancies are advertised in newspapers and on the CoJ website.
- The City of Johannesburg applies the principles of employment equity as per the National legislation and policy guidelines and will consider designated groups in line with these requirements. We are an equal-opportunity employer.
- By submitting your application for a position at the City of Johannesburg, you are consenting that the personal information submitted as part of your application may be used for the purposes of the Recruitment and Selection and related process.
- However, registering your CV and/or receipt and acknowledgment of any kind shall not be an indication that your application will be successful and/or lead to employment.
- The City of Johannesburg shall not be liable for any damage, loss, or liability of whatsoever nature arising from your use of the job opportunity section of this website.
- The City of Johannesburg reserves the right not to make an appointment.
- Applications, which have not been responded to within 6 weeks of closing date, should be regarded as unsuccessful.
- Any misrepresentation or failure to disclose material information on the application form or CV will automatically disqualify your application.

VACANCY CIRCULAR

094/2026

City of Johannesburg

Publication Date:
Tuesday, 10 November 2026

Closing Date:
Monday, 23 November 2026

This Vacancy is open to Employees of the City of Johannesburg and External Candidates

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SENIOR SPECIALIST: INTERNAL AUDIT

Department: Office of the City Manager
Branch: **Group Risk and Assurance Services (GRAS)**
Designation: **Senior Specialist: Internal Audit**
Remuneration: R58 324.06 pm (basic salary excluding benefits)
Location: SAPPI Building, 48 Ameshoff Street, Braamfontein

Minimum Requirements:

- BCom degree or equivalent / NQF level 7 in Accounting or related field;
- Progress towards the attainment of Certified Internal Auditor (CIA);
- Preferred – Certified Internal Auditor (CIA);
- 6 - 8 years of experience or CIA in the Audit or Accounting field, of which at least 3 years must be in a managerial position in a performance auditing profession;
- Experience in Human Resource, Finance and project management; Information Systems Management; Internal Control; Networks and Internet; Standard for Professional Practice of Internal auditing;
- Must have a valid driver's license

Primary Function:

Responsible and accountable for directing, planning, organising, supervising and reporting on the activities of the assurance service audit projects in order to ensure that it is managed to achieve the functional business objectives and that audit work conforms to the International Standards for Professional Practice of Internal Auditing, Information Systems Audits and Control Association and any other standards set by Group Risk & Assurance Services - Group Internal Audit Services.

Key Performance Areas:

- Assist in the development and implementation of the section's coverage plans, budgets and timing;
- Plan, organise and control activities of the relevant section;
- Direct and control audit activities economically, efficiently and effectively;
- Supervise and coordinate staffing issues;
- Close client interaction;
- Residual or unspecified duties.

Leading Competencies:

- Demonstrated effectiveness in planning, managing and conducting complex performance audits and evaluating government programs and activities in accordance with Government auditing standards for at least 4 years;
- Outstanding analytical, writing and presentation skills
- Excellent interpersonal skills
- Ability to work professionally and effectively with co-workers, audit clients, elected officials and other decision-makers

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- Demonstrated ability to effectively supervise others, including goal setting, mentoring and conflict resolution, and continuously improving team performance;
- Sophisticated understanding of governance, policy, budget management and operations of local government programs

Core Competencies:

- Exceptional oral and written communication skills
- Sound judgement
- Enthusiasm and Integrity
- Confidentiality
- Taking proactive steps to improve knowledge
- Building and maintaining good interpersonal skills with colleagues, peers and clients
- Results and deadline-driven, with a high level of integrity
- Strong understanding of internal audit standards, internal control, risk and business process improvement.

"All suitably qualified candidates are encouraged to apply and will be considered. The City of Johannesburg applies the principles of employment equity as per National legislation and policy guidelines and will consider designated groups in line with these requirements. Preference will be given to previously disadvantaged groups, including those with disabilities. Appointments will be made in accordance with the approved Employment Equity Plan to promote its equitable representation in terms of race, gender and disability."

Please take note that only online applications will be considered. Please apply by using the following link:

https://share.hsforms.com/1fVUDP_1DS4KEC8vOJ-0uOQ469tl

APPLY ONLINE VIA THIS LINK: www.joburg.org.za

TIPS FOR CANDIDATES - https://joburg.org.za/work /Pages/2026-Vacancies/Tips-For-Job-Applicants.aspx

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ENQUIRIES ONLY:

Contact Person: Wisani Mabunda

Email Address: WisaniMab@joburg.org.za *(The contact email address provided in this advertisement is strictly for enquiries only. Applications submitted via email, including CVs, qualifications, or any other supporting documents, will not be accepted or considered. All applications must be submitted through the application link provided in the advertisement)*

CLOSING DATE: MONDAY, 23 NOVEMBER 2026

Applicants are respectfully informed that, if no notification of appointment/response is received within six (6) weeks of the closing date, they must accept that their application was unsuccessful. By submitting your application for a position at the City of Johannesburg, you are consenting that the personal information submitted as part of your application may be used for the purposes of the Recruitment and Selection and related process. In terms of the Talent Acquisition Policy of the City of Johannesburg, you hereby consent to the following risk checks should your application be shortlisted:

- Credit Record,
- CV validation and Employment record verification,
- Criminal check, and
- Identity validation.