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AN EXCITING CAREER OPPORTUNITY OFFERED BY THE CITY OF JOBURG:

FIXED-TERM PERFORMANCE BASED CONTRACT
(linked to Political Term of Office)
Manager: Stakeholder Management

APPLICATION REQUIREMENTS

- Complete the online job application form and attach all relevant and updated documents (Certified Qualification/s/Certificates, ID, and CV).
- Applicants should take note that they can be required to provide proof of original documents during the selection process.
- You will be requested to provide a brief description of your work experience relating to the vacancy.
- Applicants with membership to professional bodies need to provide a membership number and expiry date.
- If you are an internal applicant, your employee number will be required.
- Applicants are advised to use Google Chrome when applying for CoJ positions.

DISCLAIMER

- The City of Johannesburg is currently recruiting and will not demand payment in any form for any job placement. All vacancies are advertised in newspapers and on the CoJ website.
- The City of Johannesburg applies the principles of employment equity as per the National legislation and policy guidelines and will consider designated groups in line with these requirements. We are an equal-opportunity employer.
- By submitting your application for a position at the City of Johannesburg, you are consenting that the personal information submitted as part of your application may be used for the purposes of the Recruitment and Selection and related process.
- However, registering your CV and/or receipt and acknowledgment of any kind shall not be an indication that your application will be successful and/or lead to employment.
- The City of Johannesburg shall not be liable for any damage, loss, or liability of whatsoever nature arising from your use of the job opportunity section of this website.
- The City of Johannesburg reserves the right not to make an appointment.
- Any misrepresentation or failure to disclose material information on the application form or CV will automatically disqualify your application.



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MANAGER: STAKEHOLDER MANAGEMENT

Department: Private Office of the Executive Mayor (POEM)
Branch: **Leader of Executive Business**
Designation: **Manager: Stakeholder Management**
Remuneration: R1 011 158,04pa (all-inclusive cost to company)
Location: Metropolitan Centre, 158 Civic Boulevard, Braamfontein

Minimum Requirements:

- Grade 12;
- Degree in Customer Relations/Marketing/Public Relations/Communications/Journalism or related field (NQF level 7);
- 5 - 7 years' relevant, related experience at senior practitioner level;
- Valid driver's license.

Primary Function:

Lead and manage communications and stakeholder engagement and liaison, including the provision of high-quality and responsive information for all stakeholders. Develop approaches to engagements, collaboration, and innovation that create improved value for the City/Region and its stakeholders.

Key Performance Areas:

- Render an efficient and effective stakeholder engagement management and liaison service in the designated region;
- Perform specific tasks/activities associated with the provision of internal communications services;
- Perform specific tasks/activities associated with the provision of external communications services;
- Provide marketing support;
- Perform specific tasks and activities associated with the provision of effective and efficient stakeholder management and liaison;
- Conduct planning and development activities;
- Optimise processes for efficiency;
- Management of assets entrusted to a specialist area;
- Conduct governance and risk activities;
- Monitor and report on work/projects achieved.

Leading Competencies:

- Communicate effectively;
- Ability to function under stress;
- Collaborative/Teamwork & Accountability;
- Advice and guidance;
- Information gathering;



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- Change management;
- Problem-solving;
- Resource management and networking skills;
- Time management;
- High level of confidentiality and Organisational skills.

Core Competencies:

- Teamwork;
- High-level confidentiality;
- Value and Integrity;
- Attention to detail and quality-focused;
- Knowledge of local government policies, protocols and procedures;
- Batho Pele Principles.

“All suitably qualified candidates are encouraged to apply and will be considered. The City of Johannesburg applies the principles of employment equity as per National legislation and policy guidelines and will consider designated groups in line with these requirements. Preference will be given to previously disadvantaged groups including those with disabilities. Appointments will be made in accordance with the approved Employment Equity Plan to promote its equitable representation in terms of race, gender and disability

Please take note that only online applications will be considered. Please apply by using the following link below:

[https://share.hsforms.com/1q5vUb BORmSbl8oAJY4qzw469tI](https://share.hsforms.com/1q5vUb_BORmSbl8oAJY4qzw469tI)

APPLY ONLINE VIA: www.joburg.org.za

TIPS FOR CANDIDATES - [https://joburg.org.za/work /Pages/2026-Vacancies/Tips-For-Job-Applicants.aspx](https://joburg.org.za/work/Pages/2026-Vacancies/Tips-For-Job-Applicants.aspx)

ENQUIRIES ONLY:

Contact Person: Wisani Mabunda

Tel No: 011 407 6835 / 011 075 1627

CLOSING DATE: FRIDAY, 07 AUGUST 2026

Applicants are respectfully informed that, if no notification of appointment/response is received within six (6) weeks of the closing date, they must accept that their application was unsuccessful. By submitting your application for a position at the City of Johannesburg, you are consenting that the personal information submitted as part of your application may be used for the purposes of the Recruitment and Selection and related process. In terms of the Talent Acquisition Policy of the City of Johannesburg, you hereby consent to the following risk checks should your application be shortlisted:

- Credit Record, CV validation and Employment record verification, Criminal check, and Identity validation.

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