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STUDENT INTERNSHIP POSITIONS: **Community Development**

The City of Johannesburg Internship Programme provides students and graduates with practical workplace experience to complement their academic studies and fulfil experiential learning requirements. The programme aims to develop workplace skills, enhance employability, and support the City's service delivery objectives.

- This internship opportunity is applicable to youth in the Johannesburg communities who qualify for this internship and have never participated in an internship programme before, except in circumstances where the internship programme was not relevant to the candidate's course of study
- This Vacancy is open to all qualifying STUDENTS in the Johannesburg Community for a period **not exceeding 18 months**
- Interested applicants are invited to apply for the positions listed in the circular.
- Complete the online job application form and attach all relevant documents (Certified Qualification/s, ID, and CV).
- Applicants are advised to use Google Chrome when applying for CoJ positions.
- The City of Johannesburg reserves the right not to make an appointment.
- The City of Johannesburg is an equal opportunity employer.

WHERE TO APPLY

https://www.joburg.org.za/work/_Pages/Work%20in%20Joburg/Vacancies/2021%20Internships/2021-Internships.aspx

Applicants are respectfully informed that, if no notification of appointment/response is received within six (6) weeks of the closing date, they must accept that their application was unsuccessful. By submitting your application for a position at the City of Johannesburg, you are consenting that the personal information submitted as part of your application may be used for the purposes of the Recruitment and Selection and related process. In terms of the Talent Acquisition Policy of the City of Johannesburg, you hereby consent to the following risk checks should your application be shortlisted: Credit Record, CV validation and Employment record verification, Criminal check, and Identity validation.



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The City of Johannesburg (CoJ), Community Development Department has the following Internship opportunity available for a period NOT exceeding eighteen 18 months

Department: Community Development

Branch: Finance

Designation: Internship: Finance

Remuneration:

(Qualification completed with min 360 credits): **R10 109,86 pm (Basic Salary, no benefits) OR**

(Enrolled as a student) : **R 4 951,88 pm (Basic salary, no benefits)**

LOCATION: 66 Jorissen Street, Braamfontein

Minimum Requirements:

- Grade 12 plus university qualification BCom/ND in Accounting/Internal Audit/Local Government Finance/Public Finance, N6 Financial Management (Degree is NQF level 7, ND is NQF level 6 and N6 is NQF level 5)
- Enrollment Confirmation letter from institution;
- Only City of Joburg residents will be considered.

Primary Function:

To support the directorate in financial management by managing Asset management, Income and revenue, Accounting and budgeting, supply chain management and capital management that contributes to the effective adherence to policies, clean audit and good governance for the City of Johannesburg.

Key Learning Areas:

- Asset Management
- Income and Revenue management to ensure correct reporting
- Accounting and Budgeting
- Supply Chain Management
- Capital Management

Leading Competencies:

- Financial research and analytical skills
- Good problem-solving skills
- Ability to think independently
- Good negotiation skills
- Good communication and Report writing skills
- MS packages (Word, Excel, PowerPoint).



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Core Competencies:

- GRAP standards understanding of Batho Pele Principles, Ethics on Professionalism;
- Generating and analysing reports;
- Data Capturing

ENQUIRIES ONLY:

Contact Person: Lehlohonolo Mohapi

Tel No: 011 407 6553

Email: LehlohonoloMoh@Joburg.org.za *(The contact email address provided in this advertisement is strictly for enquiries only. Applications submitted via email, including CVs, qualifications, or any other supporting documents, will not be accepted or considered. All applications must be submitted through the application link provided in the advertisement)*

Please take note that only online applications will be considered. Please apply by using the link below:

<https://share.hsforms.com/1IwCVPIyWSbyQna1JK2Guyg469tl>

APPLY ONLINE VIA WEBSITE: www.joburg.org.za

TIPS FOR CANDIDATES - <https://joburg.org.za/work/Pages/2026-Vacancies/Tips-For-Job-Applicants.aspx>

CLOSING DATE: FRIDAY, 28 AUGUST 2026

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