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STUDENT INTERNSHIP POSITIONS:**Group Finance: Valuation Services: Intern: Valuer x 9**

The City of Johannesburg Internship Programme provides students and graduates with practical workplace experience to complement their academic studies and fulfil experiential learning requirements. The programme aims to develop workplace skills, enhance employability, and support the City's service delivery objectives.

- This internship opportunity is applicable to youth in the Johannesburg communities who qualify for this internship and have never participated in an internship programme before, except in circumstances where the internship programme was not relevant to the candidate's course of study
- This Vacancy is open to all qualifying STUDENTS in the Johannesburg Community for a period **not exceeding 36 months**
- Interested applicants are invited to apply for the positions listed in the circular.
- Complete the online job application form and attach all relevant documents (Certified Qualification/s, ID, and CV).
- Applicants are advised to use Google Chrome when applying for CoJ positions.
- The City of Johannesburg reserves the right not to make an appointment.
- The City of Johannesburg is an equal opportunity employer.

WHERE TO APPLY

https://www.joburg.org.za/work/_Pages/Work%20in%20Joburg/Vacancies/2021%20Internships/2021-Internships.aspx

Applicants are respectfully informed that, if no notification of appointment/response is received within six (6) weeks of the closing date, they must accept that their application was unsuccessful. By submitting your application for a position at the City of Johannesburg, you are consenting that the personal information submitted as part of your application may be used for the purposes of the Recruitment and Selection and related process. In terms of the Talent Acquisition Policy of the City of Johannesburg, you hereby consent to the following risk checks should your application be shortlisted: Credit Record, CV validation and Employment record verification, Criminal check, and Identity validation.



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The City of Johannesburg (CoJ), Group Finance Department, has the following Internship opportunity available for a period NOT exceeding thirty-six (36) months

Department: Group Finance
Branch: Property Branch (Valuation Services)
Designation: Valuer
Remuneration: R12 000 pm (Basic Salary, no benefits)
 (Qualification completed with min 360 credits)
Location: 66 Jorissen Place, Braamfontein

Minimum Requirements:

- National Diploma/NQF level 6 in Real Estate: Property Valuation or a qualification recognised by the South African Council for the Property Valuers Profession (SACPVP);
- No experience;
- Computer literacy, preferably with spreadsheet and word processing;
- Valid registration with SACPVP as a Candidate Valuer
- Valid driver's license and own transport.
- Enrollment Confirmation letter from institution;
- Only City of Joburg residents will be considered.

Primary Function:

Undertake specific tasks associated with all aspects of property valuations, including property market research and the physical attributes of property as well as fieldwork to be able to operate as a technical expert on property valuation matters for the compilation and maintenance of the City of Johannesburg's General and Supplementary Valuation Rolls in order to comply with all responsibilities as delegated by the Municipal Valuer in terms of the MPRA 6 of 2004, as amended.

Key Learning Areas:

- Undertake research and fieldwork for the valuation of all types of properties and collect information in preparation for property valuation, including identifying and inspecting both the subject and comparable properties;
- Correct application of market value principles;
- Partake in the preparation and maintenance of the general and supplementary valuation rolls in a manner that meets all legal requirements and Council policy;
- Perform administrative functions in line with the provisions of the MPRA;
- Perform ad hoc tasks as Parks Contributions as and when required;
- Develop and execute day-to-day operational plan;
- Provide enhanced process optimisation, efficiency, and continuous improvement in property valuation;
- Maintain and monitor the assets and resources allocated to the Valuer;
- Engage relevant stakeholders and represent the Valuations Division on property valuation matters;
- Practice good governance and management of risk;
- Compile and submit various reliable reports.



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Leading Competencies:

- Computer literacy, including MS Office Applications, preferably with spreadsheets and word processing;
- Report writing;
- Communication (verbal and written);
- Planning, organising, and time management;
- Ability to work under pressure;
- Confidentiality, integrity, and tenacity;
- Good judgment, assertiveness, and analytical thinking.

Core Competencies:

- Ability to process and understand complex and technical information;
- Ability to systematically analyse problems;
- Identify key issues and draw logical conclusions;
- Collaborative/Teamwork, Values and Integrity, Attention to detail, and quality-focused;
- Customer and Service Delivery Management (Batho Pele), Ethics, Professionalism;
- Impact and Influence according to the City's protocols, legislation, and standards.

ENQUIRIES ONLY:

Contact Person: Gabisile Zitha

Email: GabisileZ@Joburg.org.za *(The contact email address provided in this advertisement is strictly for enquiries only. Applications submitted via email, including CVs, qualifications, or any other supporting documents, will not be accepted or considered. All applications must be submitted through the application link provided in the advertisement)*

Please take note that only online applications will be considered. Please apply by using the link below:

<https://share.hsforms.com/1BVxZdcBMQWGbnxBjNLI9FQ469tl>

APPLY ONLINE VIA WEBSITE: www.joburg.org.za

TIPS FOR CANDIDATES - <https://joburg.org.za/work/Pages/2026-Vacancies/Tips-For-Job-Applicants.aspx>

CLOSING DATE: FRIDAY, 04 SEPTEMBER 2026

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