



TERMS AND CONDITIONS

1. The purpose of this form is to assist a municipality in selecting suitable candidates for an advertised post.
2. This form must be completed in full, accurately and legibly. All substantial information relevant to a candidate must be provided in this form. Any additional information may be provided on the CV.
3. Candidates shortlisted for interviews may be requested to furnish additional information that will assist municipalities to expedite recruitment and selection processes.
4. All information received will be treated with strict confidentiality and will not be used for any other purpose than to assess the suitability of the applicant.
5. This form is designed to assist municipality with the recruitment, selection and appointment of security personnel within the City of Johannesburg.

A. DETAILS OF THE ADVERTISED POST (as reflected in the advert)

Advertised post applying for	
Reference number	
Name of the Municipality	City of Johannesburg
Notice service period	

B. PERSONAL DETAILS

Surname				
First Names				
ID or Passport Number				
Race	African	Coloured	Indian	White
Gender			Female	Male
Do you have a disability?			Yes	No
If yes, elaborate				
Are you a South African Citizen?			Yes	No
If no, what is your Nationality?				
Work Permit Number:				
Do you hold any political office in a political party, whether in a permanent, temporary or acting capacity? If yes, provide information below.				No
Political Party:	Position:	Expiry date:		
Are you registered with PSIRA	Yes	No		
Give registration details:				
Professional Body:	Membership Number:	Expiry date:		

C. CONTACT DETAILS			
Preferred language for Correspondence?			
Telephone number during office hours			
Preferred method for correspondence	Post	E-mail	Fax
D. QUALIFICATIONS (elaborate on your CV)			
Name of School / Technical College	Highest Qualification Obtained	Year Obtained	
Security Certificate	GRADE:		
Name of Institution	Name of Qualification	NQF Level	Year Obtained

E. WORK EXPERIENCE			
Company Name (start with the most recent)	Site / Building Name, Address & Region	Start Date	End Date

F. REFERENCE				
Name of Referee	Relationship	Tel (office hours)	Cellphone Number	Email

G. DISCIPLINARY RECORD		
Have you been dismissed for misconduct during the ten (10) years?	Yes	No
Provide Details		

H. CRIMINAL RECORD		
Have you been convicted of any criminal offence in a court of law during the past ten (10) years?	Yes	No
If yes, type of criminal act		
Date criminal case finalised		
Outcome/ Judgment		

I. DECLARATION	
hereby declare that all the information provided in this application and any attachments in support thereof is to the best of my knowledge true and correct. I understand that any misrepresentation or failure to disclose any information may lead to my disqualification or termination of my employment contract, if appointed	
Signature:	Date:

