



PERMANENT POSITIONS

<u>Department:</u>	Metropolitan Trading Company (MTC)
<u>Position:</u>	Internal Auditor (Permanent)
<u>Salary Range:</u>	Market Related Salary
<u>Division or Cluster:</u>	Office of the Executive
<u>Reports to:</u>	Chief Internal Auditor (CIA)
<u>Workplace:</u>	Braampark

BRIEF BACKGROUND OF METROPOLITAN TRADING COMPANY:

Metropolitan Trading Company (MTC) is an entity owned by the City of Joburg Metropolitan Municipality (the City) tasked with operating Johannesburg Broadband Network (JBN).

The aim of the JBN is to ensure the availability of affordable broadband connectivity throughout the City, which will support socio-economic development through accelerated growth, expanded productivity leading to enhanced quality of life for all. JBN is also aimed to lower the City's own operating costs whilst increasing access to telecommunications services for residents in the City. This will stimulate economic development in the City, reduce ICT costs and provide available broadband access to the industry.

The primary objectives of MTC are:

- To increase the competitiveness of existing businesses within the City.
- Increase the usage and penetration of high- speed broadband connectivity.
- Facilitate the growth and development of new and existing Information and Communication Technology (ICT) businesses.
- Improve the marketability of Joburg as an investment destination.
- Increase and accelerate access to the benefits of internet-based communication to achieve digital inclusion.
- Reduce the operating costs to the City and improve service delivery.

MTC is currently embarking on a recruitment process for the purposes of capacitating its resources to enable seamless operations.

Experience/Skills/Educational Requirements

- Degree/ Diploma / NQF level 7 in Internal Auditing and IAT Qualification
- Qualifications and experience in terms of the minimum competencies prescribed by National Treasury
- At least five (5) years' related experience
- Ability to work under pressure
- Extensive knowledge and understanding of risk, control and auditing methodologies
- Good communication, interpersonal, presentation, and conflict resolution skills
- Must be a member of the institute of the Internal Auditors

Job Description:

- Discuss the audit approach with the departments concerned.
- Perform risk assessments for the purpose of the audit plan and make sure that the high-risk issues are included in the audit plan.
- Research key compliance aspects related to controls, risk, accounting procedures and practices, performance management and loss control for inclusion into the plan and program.
- Conduct investigations and implement procedure by analysing records and paper trials, conducting interviews and, testing and/ or verifying information and data.
- Implement Audit investigative processes to determine irregularities or non-compliance.
- Assist in ensuring that the investigation has prepared comments, opinions and conclusions in respect of the investigation and findings.
- Prepare/ review audit finding reports for submission to the Chief Audit Executive.
- Report finding of review to the Chief Audit Executive and monitor implementation of recommendations from quality review reports in operations.
- Participate in various meetings and provide comments/ opinions pertaining to matters of governance, risk management and internal control processes.

For further information relating to Job Description and Specification, interested applicants can contact:

Contact Person: Viola Nzou
Tel No: (011) 431 1357

A comprehensive CV, certified copies of your Qualifications and certified ID copy should be emailed to:

E-Mail: recruitment1@tianaconsulting.co.za

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CLOSING DATE: 17 NOVEMBER 2018

VACANCY CIRCULAR: **MTC RECRUITMENT 009/2018**
