

1. Department: Development Planning
Branch: Land Use Development Management
Designation: Messenger
Salary: R7 187.34 pm (basic salary excluding benefits)

Educational Requirements and Experience:

- Grade 10 or equivalent / NQF level 2.
- Six (6) months' experience as a messenger.

Job Description: Provide a shared messenger service within the Development Management Directorate. Collect, sort and distribute mail and other related correspondence or documentation. Also assist with various administrative support services as requested.

Contact Person:
 Nthabiseng Majara
Tel No:
 (011) 407 6534
Workplace:
 158 Civic Boulevard,
 Metropolitan Centre,
 Braamfontein

QUOTE THE JOB DESIGNATION YOU ARE APPLYING FOR.

E-Mail: Nthabisengmaj@joburg.org.za

2. Department: Development Planning
Branch: Land Use Development Management
Designation: Senior Law Enforcement Officer
Salary: R18 348.23 pm (basic salary excluding benefits)

Educational Requirements and Experience

- Grade 12 /NQF level 4 qualification.
- Three (3) years' working experience in Law Enforcement function.
- Understanding of Principles of Law of Evidence.

Job Description:

Perform operational duties to enforce the provisions of the relevant Town Planning Legislation, National Building Regulations and Council's advertising signs and by laws to ensure legal compliance and to provide a public advisory service with regards to planning contraventions.

This is an employment equity targeted position and preference will be given to EE targeted groups including people with disabilities.

Contact Person:
 Glynis Scheepers
Tel No:
 (011) 407 7076
Workplace:
 158 Civic Boulevard,
 Metropolitan Centre,
 Braamfontein

QUOTE THE JOB DESIGNATION YOU ARE APPLYING FOR.

E-mail: Glyniss@joburg.org.za

3. Department: Development Planning
Branch: City Transformation & Spatial Planning
Designation: Director: City Transformation & Spatial Planning
Salary: R51 441.74 pm (basic salary excluding benefits)

Educational Requirements and Experience

- Post graduate Degree in Town Planning and Regional planning or Urban Development studies / NQF level 8.
- At least ten (10) years' experience in spatial planning strategy formulation and policy development.
- Five (5) years' experience in a managerial position in strategic planning field.

Job Description:

Provide strategic planning and development services. Formulate and implement frameworks, policies, precinct plans and development strategies of high complexity and the initiation of development projects and programmes. Provide development direction, integration with IDP and associated strategies and plans. Management and input into Development Processes, Projects and Programmes. Direct interface and recommendations to Political level, Senior Officials and the Public. Coordinate the planning, development and management of City Infrastructure investment within the City of Joburg and ensure alignment with IDP and associated strategies. Facilitation of development processes and projects for implementation.

Contact Person:
 Siphwe Khumalo
Tel No: (011) 407 7085
Fax No: 086 629 5186
Workplace:
 158 Civic Boulevard,
 Metropolitan Centre,
 Braamfontein

QUOTE THE JOB DESIGNATION YOU ARE APPLYING FOR.

E-Mail: SiphweK@joburg.org.za

4. Department: Development Planning
Branch: Land Use Development Management
Designation: Assistant Director: Planning Law Enforcement
Salary: R36 079.66 pm (basic salary excluding benefits)

Educational Requirements and Experience

- Tertiary qualification (Bachelor's degree or equivalent) / NQF level 7 in Legal studies / Law is required.
- Six (6) years' working experience in Law Enforcement / Legal field, of which three (3) should be at management level.

Job Description:

Lead, manage, direct and oversee Planning Law Enforcement Sub-Unit so that the systems and procedures are in place to minimize town planning and building control contraventions within the City. Controlling illegal land use, preventing illegal construction, improving awareness and enforcing planning legislation. Provide overall strategic direction to the sub unit and the Directorate. Oversee the processes and resources utilized to achieve compliance to the building and land use regulations. Initiation of enforcement projects and programmes. Provide legal direction, integration with IDP and associated strategies and plans. Oversee coordination of relevant joint law enforcement efforts within the department as well as with City-wide and Provincial and National structures.

Contact Person:
 Siphwe Khumalo
Tel No: (011) 407 7085
Fax No: 086 629 5186
Workplace:
 158 Civic Boulevard,
 Metropolitan Centre,
 Braamfontein

QUOTE THE JOB DESIGNATION YOU ARE APPLYING FOR.

SiphweK@joburg.org.za

5. Department: Legislature
Branch: Minority Parties
Designation: Researcher
Salary Range: R32 257.06 pm (basic salary excluding benefits)

Educational Requirements and Experience

- Tertiary qualification: Honours Degree in Social or Political Sciences / Finance / NQF level 8.
- Three (3) years' experience, in conducting research.

To provide research services to the Minority Parties Caucus and its structures to implement research projects in order to guide Minority Parties Caucus decisions and actions in executing their oversight and scrutiny mandate.

Contact Person:
 Sharon Gardner
Tel No:
 (011) 407 6294
Workplace:
 158 Civic Boulevard,
 Metropolitan Centre,
 Braamfontein

QUOTE THE JOB DESIGNATION YOU ARE APPLYING FOR.

E-Mail: Sharong@joburg.org.za

These are employment equity targeted positions and preference will be given to EE targeted groups including people with disabilities.

CLOSING DATE: 31 OCTOBER 2017

The City of Johannesburg is an equal opportunity employer and reserves the right not to make an appointment. Appointment will be made in accordance with the COJ's EE Policy. Applications must contain at least 3 referees.

An application letter together with a comprehensive CV must be forwarded to the contact details as mentioned above. If you have not heard from us within 6 weeks of the closing date, please consider your application unsuccessful.

