

Permanent Positions**Department: Group Finance****Branch: Revenue Shared Services Centre****Group Head: Revenue Shared Services Centre****Salary: R69 123.09 per month (basic salary excluding benefits)****Educational requirements and experience:**

• Degree and postgraduate qualification in Management Accounting, Accounting or associated discipline (NQF level 8) • At least 10-12 years' relevant experience in Revenue Management, Management Accounting or Financial Management in either the public or private sector with 5 years must have been senior management experience • Senior administrative in accounting, revenue and collections within a large organisation in either the public or private sector • Thorough understanding of IT innovation in related industry/field and their potential application to the Unit function • Sound knowledge of the Municipal Systems Act, 32 of 2000, Municipal Finance Management Act, 2004 and Municipal Fiscal Powers and Functions Act, 2007; Companies' Act, VAT Act, GAAP, Income Tax Act and PFMA • Sound knowledge of recent legislation, particularly relating to finance • Sound knowledge of and ability to develop accurate, well-written and clear reports • Sound knowledge of accounting policies, costing methodologies and ratio analysis • Sound knowledge of audit principles and practices • Principles and practices of risk management.

Job description:

The incumbent will manage and continuously improve the City Revenue and Shared Services Centre as a commercially principled business unit. The RSSC acts as an agent to all revenue collecting entities in the Group, and offers services to them through its related activities, including revenue collection planning, revenue collection, utility billing and, fiscal data processing, information services; and the coordination of assigned Unit activities with other units, departments, and agencies. The Group Head: Revenue and Shared Services Centre's roles and responsibilities will include: • Ensuring Integrated Revenue System and a single "view of customer" • Revenue management • Billing management • Collection management • Assistance with collections related legal support and legal processes • Overseeing the required technical support functions • Management of the Customer Accounts Interface • Revenue and collections risk management • Revenue and collections administration management • Business management of the Unit • People management.

Applications, accompanied by a comprehensive CV, should be e-mailed to:**siphiwets@joburg.org.za****Enquiries: Tshimangadzo Rambau, tel. (011) 358-3143****Branch: Group Accounting****Group Head: Group Accounting****Salary: R69 123.09 per month (basic salary excluding benefits)****Educational requirements and experience:**

• Degree and postgraduate qualification in Accounting, Finance or associated discipline (NQF level 8) • CA(SA) qualification will be an advantage • Extensive relevant work experience and proven track record would be considered • Minimum of 10 years' relevant experience in Accounting or Financial Management in either the public or private sector with a minimum of 5 years' senior managerial experience.

Job description:

The incumbent will direct, manage and continuously improve the City's group financial management and reporting and related activities. The Head of Group Accounting will provide leadership in a wide range of complex accounting, budgeting, and variance analysis, preparation and maintenance of consolidated financial statements. The key focus areas of responsibility include: • Group financial accounting • Group management accounting (Management Information System/Capability) • Group budgeting and management thereto • Policy guidance and compliance with MFMA • Management of the external audit at Group level • Strategic support to the GCFO on group financial matters. This Group Head: Group Accounting's role and responsibilities will include: • Group financial policy development, guidance and implementation • Management of consolidated group financial accounts • Group budget management • Management of consolidated group cost and revenue accounting (Management Accounting) • Consolidated group management information and reporting • Group financial controls and compliance • Oversight, analysis and reporting of Income Statement, Balance Sheet and Capex per Vote • Business management of the unit.

Applications, accompanied by a comprehensive CV, should be e-mailed to:**rambaut@joburg.org.za****Enquiries: Tshimangadzo Rambau, tel. (011) 358-3143****Branch: Management Support****Group Head: Management Support****Salary: R69 123.09 per month (basic salary excluding benefits)****Educational requirements and experience:**

• Postgraduate (NQF level 8) qualification in Finance, Business Administration, Public Administration or Business Management • At least 6-8 years' experience at senior administration management level in a large organisation • Qualification and experience in terms of minimum competencies prescribed by National Treasury • Proven track record of providing a strategic support service to an executive at similar level • Experience in supervising multiple, diverse functions simultaneously with strong supervisory and team leadership skills • Ability to work with various levels of personnel in a fast-paced environment • Experience in compiling and managing budgets • Excellent verbal and written communication skills • Previous experience in National/Provincial/Local Government policy, legislation and protocols will be an added advantage but not a prerequisite • Ability to analyse and interpret financial statements into required council reports • Business administration, public administration, or a closely related field and fiscal management experience, or an equivalent combination of education and experience.

Job description:

The incumbent is required to effectively deal with and manage relationships with external stakeholders of the GCFO and department in the context of the relationships with the City and build relationships with the heads of the offices of key stakeholders in the City to ensure the smooth flow of information and correspondence between the relevant offices. In this regard, the Group Head will be required to interact with a broad range of internal and external stakeholders in order to coordinate and manage administrative and other supporting activities. The Group Head plays a key role in the correct positioning of the GCFO and Group Finance units, through ensuring the establishment of sound liaison, administration and streamlined information flows. He/she is also required to stay abreast of any accounting standards, legislation, National Treasury regulations and any external changes that may have an impact on the offices under management and is expected to provide leadership regarding best practice developments in the strategic support and administrative fields. The incumbent will be required to gain or demonstrate working knowledge of all relevant legislative acts and requirements and an in-depth knowledge of national, provincial and local government policies, regulations, structures, procedures and protocols applicable to Group Finance within 6 months of assuming the responsibility.

Applications accompanied by a comprehensive CV, should be e-mailed to:**nthisisengma@joburg.org.za****Enquiries: Tshimangadzo Rambau, tel. (011) 358-3143**

These are employment equity-targeted positions and preference will be given to EE-targeted groups, including people with disabilities.

Closing date: 4 October 2017

The City of Johannesburg is an equal opportunity employer and reserves the right not to make an appointment.

Appointment will be made in accordance with the COJ's EE Policy.

Applications must contain at least 3 referees. An application letter together with a comprehensive CV must be forwarded to the contact details as mentioned above. If you have not heard from us within 6 weeks of the closing date, please consider your application unsuccessful.

