

Permanent Positions

Department: Office of the City Manager

Branch: Group Governance

Specialist: Human & Social Development Cluster

Salary range: R33 606.24 per month (basic salary excluding benefits)

Educational requirements and experience:

- A BCom in Accounting (Hons), Finance (Hons), Economics (Hons), Project Management (Hons) or Law/NQF level 8
- A minimum of 5 years' working experience in financial management and/or a corporate governance environment
- Experience in Financial reporting/report analysis and interpretation of financial statements, knowledge of local government legislation and performance reports
- Computer literacy, with intermediate to advanced Excel skills (preferable)
- Preferred exposure to Public Sector environment.

Job description:

The successful candidate will analyse financial results from municipal-owned entities so that the Department is informed of the financial status and risks of each entity, as well as monitor, evaluate and report on the financial position and identify financial risks for all municipal entities. He/she will develop key performance indicators in line with sector plans to ensure attainment of service delivery objectives, ensure that municipal entities comply and report on all applicable legislation viz MFMA and any applicable regulations issued by the National Treasury. In addition, the successful candidate will develop and direct enterprise governance systems and processes in the municipal entities to assist the City in the monitoring and assessment of shareholder value derived from them, determine shareholder value through monitoring of service delivery performance and municipal legislative compliance, as well as develop corrective action plans to correct non-compliance with corporate governance and legislative issues in all the entities. He/she must ensure intra- and inter-cluster alignment in order to achieve the City's strategic cluster approach, implement and monitor municipal-owned entities to the Integrated Reporting requirement.

Applications for the above position, including a comprehensive CV, should be forwarded to e-mail: siphiwek@joburg.org.za or fax: 086 629 5186.

Enquiries: Sipiwe Khumalo, tel. (011) 761-0307/(011) 407-7085

Circular No: 006/2017

Department: Public Safety

Branch: Emergency Management Services

Fire Fighter/Emergency Medical Technician

Salary range: R17 090.38 per month (basic salary excluding benefits)

Educational requirements and experience:

- A Grade 12/NQF Level 4
- 1 years' Fire Fighter and Emergency Medical Technician experience
- BAC – registered with HPCSA (valid)
- Fire Fighter I
- Hazmat awareness
- A valid C1 driver's licence and PrDP.

Job description:

The successful candidate will offer relief from fire, medical, rescue of patients and humanitarian service, as well as handle hazardous materials and perform special rescues (aquatic, structural collapse, confined space) at a task-orientated level.

Applications for the above position, including a comprehensive CV, should be delivered by hand at Florida Park Fire Station, cnr Ontdekkers and Golf Club Terrace.

Certified copies of identity and all educational certificates are a prerequisite

Enquiries: Thula Sithole, tel. (011) 758-5227

Circular No: 006/2017

Department: Community Development

Branch: Arts, Culture and Heritage

Unit Head: Arts, Culture and Heritage

Salary range: R47 915.18 per month (basic salary excluding benefits)

Educational requirements and experience:

- Bachelor's degree/NQF level 7 or postgraduate degree in the Humanities, in a discipline relevant to arts, culture and heritage
- 10 years' experience in the arts, culture and heritage sector, with a minimum of 5 years' experience in a Senior Management position
- Knowledge of Local Government environment programmes and projects as well as Municipal Finance Management Act (MFMA)
- Qualification and experience in terms of minimum competencies prescribed by National Treasury would be preferred.

Job description:

The successful candidate will direct and manage key performance and result indicators associated with the provision of Arts, Culture and Heritage services in the Community Development Department through the development of museums, heritage preservation and the provision of arts and culture programmes. He/she will also monitor Arts and Culture Sector strategy implementation and develop an enabling environment for creative industries, music, film and design sectors.

Applications for this position, including a comprehensive CV, should be forwarded to e-mail: johannafa@joburg.org.za

Enquiries: Johanna Fashi, tel. (011) 407-6552

Closing Date: 28 February 2017

Circular No: 007/2017

These are employment equity targeted positions and preference will be given to the designated groups, including people with disabilities.

Closing date: 7 March 2017
(unless otherwise stated)

The City of Johannesburg is an equal opportunity employer and reserves the right not to make an appointment.

Appointment will be made in accordance with the COJ's EE Policy.

Applications must contain at least 3 referees. An application letter together with a comprehensive CV must be forwarded to the contact details as mentioned above.

If you have not heard from us within 6 weeks of the closing date, please consider your application unsuccessful.



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