

Department: Development Planning
Branch: Corporate Geo-Informatics
Designation: GIS Specialist
Salary: R18 348.23 (basic salary excluding benefits)

Contact Person:
Sofiah Rahiman
Tel No:
(011) 407 6287

Workplace:
158 Civic Boulevard,
Metropolitan Centre,
Braamfontein

Educational Requirements and Experience

- Grade 12 / NQF level 4 (with Maths, Geography and Physical Science subjects) plus relevant diploma / degree (NQF level 7) in GIS / Town Planning / Survey / Geography.
- Minimum of three years' GIS/IT experience including:
 - ▶ GIS principles
 - ▶ Database principles
 - ▶ Software application support

Job Description:

Perform tasks requiring statistical and spatial analysis, data interpretation and cartographic mapping of spatial information for presentation in various formats. Provide GIS/IT support logged on the problem logging system to ensure that quality information and resolutions is to the client's satisfaction.

QUOTE THE JOB DESIGNATION YOU ARE APPLYING FOR.

E-Mail: SofiahR@joburg.org.za

Department: Housing
Branch: Business Management Support
Designation: Director: Business Management Support
Salary: R51 441.74 pm (basic salary excluding benefits)

Contact Person:
Gordon Baitsile
Tel No:
(011) 018 6751

Workplace:
222 Smit Street,
Braamfontein

Educational Requirements and Experience

- Degree in Business Administration, Business leadership, Development Studies or related field / NQF level 7 is required.
- Five (5) – eight (8) years' experience in Local Government in a Senior Management position.
- Qualification and experience in terms of minimum competencies prescribed by National Treasury.
- Knowledge of Local Government and human settlements legislation.

Job Description:

Establish, lead and give strategic direction to all Units within Housing Department as well as developing the departmental service delivery and Implementation plan, monitoring and implementing Policies and Procedures for support services including Administration and communication of the programs and deliverables of the department in line with the strategic framework of the City. Coordination and provision of effective and efficient processes that would lead to increase in productivity and delivery of the Core mandate of delivery of Housing and security of tenure in the City. Provide budgeting process in terms of prescribed Council cycles, programme management and risk management.

QUOTE THE JOB DESIGNATION YOU ARE APPLYING FOR.

E-Mail: NtombizodwaN@joburg.org.za

Department: Public Safety
Branch: HOD's
Designation: Project Manager: Analyst
Salary: R32 257.06 (basic salary excluding benefits)

Contact Person:
David Moleele
Tel No:
(011) 222 8085

Workplace:
Martindale

Educational Requirements and Experience

- A relevant post graduate degree in social / behavioral science (e.g. political science, criminology, sociology, psychology) (NQF level 7).
- Two years' experience within a research / policy development or public sector environment. This experience should include data collection, statistical analysis and quantitative / qualitative research as well as develop recommendations and prepare reports.
- Must have a valid driver's Code B.
- Advanced Computer literacy (Word, Excel, PowerPoint, Access).

Job Description:

Play a key role in providing management information to the City of Johannesburg's Safety Programme (JCSP) to enable the Programme to monitor the implementation and the impact of the Joburg City Safety Strategy (JCSS) and provide Management support to the Programme Manager (Unit Head). Also to establish good working relationship with nominated representatives from a range of key role-players in the implementation of the JCSS and projects undertaken by the programme office to ensure that the agencies provide the requisite information on a regular basis.

QUOTE THE JOB DESIGNATION YOU ARE APPLYING FOR.

E-Mail: davidmole@joburg.org.za

Department: Housing
Branch: Public Housing Programme
Designation: Director: Public Housing Programme
Salary: R51 441.74 pm (basic salary excluding benefits)

Contact Person:
Gordon Baitsile
Tel No:
(011) 018 6751

Workplace:
222 Smit Street,
Braamfontein

Educational Requirements and Experience

- An appropriate four year Post-matric qualification in Engineering, or Building Environment or Construction / NQF level 7.
- Five (5) years' experience at senior management level in Human Settlements and the ability to operate at strategic management level, understanding of MSA and Local Government Governance framework as well as the national Housing Code. A further five (5) years' generalist experience
- Qualification in Project Management will be an added advantage.
- Comprehensive knowledge of all Housing legislation and Council policies and procedures.

Job Description:

Taking overall charge of the Delivery of Housing implementation that are provided to the residents of the City of Joburg in order to ensure security of tenure in the City of Joburg (CoJ). Strategic oversight and stewardship of housing programs through promotion of learning and collaboration. Taking overall charge of development and management of the implementation of housing projects within the jurisdiction of CoJ. Ensure initiation, planning, implementation and monitoring of integrated housing programs in a way that ensures that projects perform within the set time frames, according to allocated budgets and in accordance with quality requirements. Perform a property management role for the CoJ owned stock (rental and Old Age Homes). Develop and strategically manage bulk infrastructure relevant to housing developments.

QUOTE THE JOB DESIGNATION YOU ARE APPLYING FOR.

E-Mail: ElizabethMof@joburg.org.za

Department: Housing
Branch: Human Settlements Policy, Planning and Research
Designation: Director: Human Settlements Policy, Planning and Research
Salary: R51 441.74 pm (basic salary excluding benefits)

Contact Person:
Gordon Baitsile
Tel No:
(011) 018 6751

Workplace:
222 Smit Street,
Braamfontein

Educational Requirements and Experience

- A relevant degree in Urban & Regional Planning, Urban Studies, Property Studies, Statistics, Housing or Built Environment / NQF level 7 is required.
- Post graduate qualification will be an added advantage.
- At least eight (8) years managerial experience in the housing field of which five (5) years relate to middle or senior management.
- Qualification and experience in terms of minimum competencies prescribed by National Treasury.
- Policy development and analyses, strategy design and review, qualitative and quantitative research and negotiation skills required.
- Knowledge of Housing Legislation, Local Government and Community Development issues.

Job Description:

Lead, manage and supervise the Human Settlement Policy, Planning & Research Unit of the Department in accordance with the policies and regulations governing the built environment in the City and in full compliance with the national Housing Code. As active member of the Department assist in shaping the strategic direction of the Department, and assist in the Department's proactive budgeting process in terms of prescribed Council cycles, programme management and risk management. Provide strategic planning, policy design and review, research and innovation and advocacy services.

QUOTE THE JOB DESIGNATION YOU ARE APPLYING FOR.

E-Mail: spheshleb@joburg.org.za

These are employment equity targeted positions and preference will be given to EE targeted groups including people with disabilities.

CLOSING DATE: 14 NOVEMBER 2017

The City of Johannesburg is an equal opportunity employer and reserves the right not to make an appointment. Appointment will be made in accordance with the COJ's EE Policy. Applications must contain at least 3 referees. An application letter together with a comprehensive CV must be forwarded to the contact details as mentioned above. If you have not heard from us within 6 weeks of the closing date, please consider your application unsuccessful.

