JOB OPPORTUNITY

VACANCY ALERT

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WE HAVE AN EXCITING CAREER OPPORTUNITY FOR:

PERMANENT POSITION:

Deputy Director: IT Systems in Health

APPLICATION REQUIREMENTS

- Complete the online job application form and attach all relevant and updated documents (Certified Qualification/s/Certificates, ID, and CV).
- Applicants should take note that they can be required to provide proof of original documents during the selection process.
- You will be requested to provide a brief description of your work experience relating to the vacancy.
- Applicants with membership to professional bodies need to provide a membership number and expiry date.
- If you are an internal applicant, your employee number will be required.
- Applicants are advised to use Google Chrome when applying for CoJ positions.

DISCLAIMER

- The City of Johannesburg is currently recruiting and will not demand payment in any form for any job placement. All vacancies are advertised in newspapers and on the CoJ website.
- The City of Johannesburg applies the principles of employment equity as per the National legislation and policy guidelines and will consider designated groups in line with these requirements. We are an equal-opportunity employer.
- By submitting your application for a position at the City of Johannesburg, you are consenting that the personal information submitted as part of your application may be used for the purposes of the Recruitment and Selection and related process.
- However, registering your CV and/or receipt and acknowledgment of any kind shall not be an indication that your application will be successful and/or lead to employment.
- The City of Johannesburg shall not be liable for any damage, loss, or liability of whatsoever nature arising from your use of the job opportunity section of this website.
- The City of Johannesburg reserves the right not to make an appointment.
- Any misrepresentation or failure to disclose material information on the application form or CV will automatically disqualify your application.

VACANCY CIRCULAR

131/2025

City of Johannesburg

Publication Date:
Wednesday, 22 October 2025

Closing Date:
Tuesday, 04 November 2025

This Vacancy is open to Employees of the City of Johannesburg and External Candidates

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DEPUTY DIRECTOR: IT SYSTEMS IN HEALTH

DEPARTMENT: Health
BRANCH: **Integrated Health Policy, Planning & Research (IPPR)**
DESIGNATION: **Deputy Director: IT Systems in Health**
REMUNERATION: R64 033.65 – R87 105.15 pm (basic salary, excluding benefits)
LOCATION: Central

Minimum Requirements:

- Matric plus a B-Degree Computer Science and/or Information Systems (System Development) and/or Information Systems and/or Data Science OR equivalent at NQF level 7;
- Certification in Servers, databases, and networks;
- Certifications in Project Management Professional (PMP), Programme Management Professional (PgMP), Prince 2 Practitioner, and Prince 2 Programme Management Practitioner;
- Valid Driver's license;
- 8 years' experience of which 4 years in a management position at a senior level (Line Management in IT Role or IT Project Management or IT Programme Management);
- 3 years' experience in data management;
- 3 years' experience in using data for decision-making;
- 3 years' experience in using SQL, and other databases for data management;
- 3 years' experience in using web technologies for business systems
- Extensive knowledge of at least 2 years of the following: data centre operations, database administration, telecommunications, network engineering, client/server computing, hosted systems, and hardware platforms;
- Expertise in networking and networking protocols with knowledge of the management of complex, networked computer operational environments;
- Knowledge of servers, databases, desktop/laptop PCs, peripherals, networks, and the corporate web computing environment;
- Knowledge of quantitative and service level management;
- Sound knowledge of design, implementation, and operations using on-premises and cloud corporate infrastructure/networking and IT solutions (e.g.)365 Suite and other Microsoft products, etc.);
- Knowledge of Application Systems, Data Centres, and Server management concepts;
- Knowledge of cyber-security best practices and technologies;
- Basic knowledge of Primary Health Care, Public Health, and Human resources (HR) concepts and functions;
- Knowledge of Training processes;
- Knowledge of current and emerging technologies and how other institutions are employing them to drive digital business at Enterprise scale;
- Knowledge of Disaster Recovery and Business Continuity practices and functions;

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Primary Function:

Develop strategic planning and management of IT systems in the health sector. This includes leading the setup and implementation of these systems, ensuring they deliver innovative eHealth technologies and comply with organizational policies, norms and standards. The role also involves managing all infrastructure related to the IT systems, coordinating IT-related training, facilitating change management, and maintaining effective relationships with staff, government spheres, service providers, and city departments.

Key Performance Areas:

- Provide the direction, planning, support and leadership to ensure that the National norms, standards, guidelines, procedures and policies are accurate, workable and project-compliant within the set IDP's and/or Strategic departmental objectives;
- Lead the Directorate's Service Delivery and Budget Implementation Planning (SDBIP) process to ensure that the department's business plan is well-informed for effective delivery of the public health programmes and services;
- Lead, support and control the Sub-Directorate's financial planning and budgeting process to ensure programmes and projects are properly costed and budgeted for, for smooth implementation;
- Lead and facilitate the Sub-Directorate's Performance Management Planning process to enable effective implementation, monitoring, control and reporting on the Sub-Directorate's performance;
- Lead and manage the development of the Sub-Directorate's Personal Development Plans (PDP's) process to ensure continuous learning and development of the staff for the achievement of the Section's goals and objectives;
- Ensure effective and efficient Sub-Directorate's functions, processes, procedures, systems and policies to enable that resources are coordinated in a most effective and efficient manner to enable the achievement of the Sub-Directorate's objectives;
- Lead the Recruitment, Selection and Placement process for sourcing suitably qualified staff for the Directorate to ensure that correct talent is properly recruited and optimally used to enable the achievement of the Sub-Directorate's objectives;
- Provide sound leadership for the achievement of the Directorate's objectives to ensure a work climate conducive to promoting and sustaining high staff motivational levels and productivity, whilst identifying and effectively managing staff challenges and developmental needs;
- Direct the delivery of the IT systems and Infrastructure development and maintenance Services to ensure that the systems used by the health department provide continuous uninterrupted service to the health providers;
- Ensure effective control of the Sub-Directorate's Human Resources in order that the Section's KPI targets are achieved;
- Ensure effective Sub-Directorate's Financial Resources control to enable the City to achieve a clean audit, financial resilience and sustainability status;
- Ensure effective Directorate Assets Management and Control to enable the City to achieve a clean audit, financial resilience and sustainability status;

- Implement good governance and effective risk management systems for the establishment of sound governance practices, efficient risk management systems, and better compliance with regulations, ultimately delivering quality services to stakeholders and improving service delivery while promoting accountability and transparency;
- Ensure effective control of the Sub-Directorate's Human Resources to ensure that all business stakeholders are informed about the Directorate service offering and their role in ensuring the delivery of services in a more effective and efficient manner;
- Ensure effective management of specific administrative and reporting requirements associated with the Directorate and individual performance in order to ensure effective administration support for the smooth operation and reporting.

Leading Competencies:

- Advanced Computer skills to ensure the ability to compile reports, keep database up to date; manipulate and analyse data; do presentations at meetings/training sessions/workshops, etc.;
- Good communications skills;
- Coordinating and intersectoral collaboration skills;
- Proficiency in Microsoft Suite (MS Word, MS Excel and MS PowerPoint

Core Competencies:

- Collaborative/Teamwork, Values and Integrity, Attention to detail, and quality-focused;
- Customer and Service Delivery Management (Batho Pele) Ethics, Professionalism;
- Impact and Influence according to City's protocols, legislation, and standards.

"All suitably qualified candidates are encouraged to apply and will be considered. The City of Johannesburg applies the principles of employment equity as per National legislation and policy guidelines and will consider designated groups in line with these requirements. Preference will be given to previously disadvantaged groups including those with disabilities. Appointments will be made in accordance with the approved Employment Equity Plan to promote its equitable representation in terms of race, gender and disability."

Please take note that only online applications will be considered. Please apply by using the following link below:

https://share-eu1.hsforms.com/1zyIvOaPkQh--noZf3CVD-Qew554

APPLY ONLINE VIA THIS LINK: www.joburg.org.za

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ENQUIRIES ONLY:
Contact Person: Tsholofelo Tlhotlhomisang
Tel No: 011 407 6680

CLOSING DATE: TUESDAY, 04 NOVEMBER 2025

Applicants are respectfully informed that, if no notification of appointment/response is received within six (6) weeks of the closing date, they must accept that their application was unsuccessful. By submitting your application for a position at the City of Johannesburg, you are consenting that the personal information submitted as part of your application may be used for the purposes of the Recruitment and Selection and related process. In terms of the Talent Acquisition Policy of the City of Johannesburg, you hereby consent to the following risk checks should your application be shortlisted:

- Credit Record,
- CV validation,
- Employment record verification,
- Criminal check,
- Identity validation.